APPROVED

Yu Ming Charter School

Minutes

Board Development Committee Regular Meeting

Date and Time
Thursday January 14, 2021 at 2:00 PM

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors ("Board") and employees of the Yu Ming Charter School shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at:
https://yumingschool.zoom.us/j/85130822648?pwd=dGRJNHhDQUVOdm9KcURPOGM0UWtEUT09

Meeting ID: 851-3082-2648
Password: 4860

Dial by your location
(312) 626 6799
(646) 876 9923
(301) 715 8592
(253) 215 8782
(346) 248 7799
(408) 638 0968
(669) 900 6833
Find your local number: https://yumingschool.zoom.us/u/kddNoCuwNU

Committee Members Present

B. Swartz (remote), J. Schorr (remote), S. Park (remote)

Committee Members Absent
R. Lee

Guests Present
M. Andrejko (remote)

I. Opening Items

A. Call the Meeting to Order

J. Schorr called a meeting of the Board Development Committee of Yu Ming Charter School to order on Thursday Jan 14, 2021 at 2:05 PM.

B. Record Attendance and Guests

C. Approval of Agenda

B. Swartz made a motion to approve the agenda.
S. Park seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

M. Andrejko	Aye
B. Swartz	Aye
R. Lee	Absent
J. Schorr	Aye
S. Park	Aye

II. Consent Agenda

A. Approval of October 21 Board Development Committee Meeting Minutes

S. Park made a motion to approve the minutes from Board Development Committee Special Meeting on 10-21-20.
B. Swartz seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

R. Lee	Absent
S. Park	Aye
B. Swartz	Aye
J. Schorr	Aye
M. Andrejko	Aye

III. Invitation to the Public to Address the Committee

A. Public Comments

There were no members of the public in attendance.

IV. Items of Business

A. Board Recruitment Pipeline Update

Seats to fill

- In the near term: 3 (Julie's in the immediate future, and Alcine and Sonali's)
- Longer term pipeline

The group discussed possible Board candidates.

B. Board Recruitment Documents Review

- Yu Ming one-pager for recruitment (with tour)
- Yu Ming two-pager for onboarding
- Board internal master list: Board skills and needs should get updated
    - To do: create a new tab with 4 priorities listed under "Skills/Needs"

C. Board Onboarding Documents Review

- Board Manual: question on streamlining. There was a consensus on being comprehensive BUT accurate
    - To do: update outdated documents

V. Closing Items

A. Review of Action Items and Future Agenda Items

- Recruitment documents (Jonathan)
    - Job description
    - Recruitment questions
- Onboarding documents (Mathilde/Jonathan)
    - Board manual: update outdated documents
- Board needs:
    - Track areas of needs on internal master list (separate tab)
    - Present possible candidates to the Board to schedule conversations.

B. Schedule Next Committee Meeting(s)

This will be done by email.

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:56 PM.

Respectfully Submitted,
J. Schorr

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

Members of the public are welcome to speak on any agenda or non-agenda items so long as the matter pertains to the domain and jurisdiction of the school board. Public testimony on non-agenda items will be heard at the opening of the meeting. Public testimony on agenda items will take place as each item is presented. The Board's presiding officer reserves the right to impose reasonable time limits on public testimony.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (510) 326-1048. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

FOR MORE INFORMATION

A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on the Yu Ming Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

For more information concerning this agenda or to receive access to materials relating to this meeting, please contact Yu Ming Charter School at (510) 326-1048 or ymclosure@yumingschool.org.