APPROVED

Yu Ming Charter School

Minutes

Board Development Committee Special Meeting

Date and Time
Wednesday October 21, 2020 at 9:00 AM

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors ("Board") and employees of the Yu Ming Charter School shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at:
https://yumingschool.zoom.us/j/86367029189?pwd=QnVXcW1ZYlZYNE9CNWZDSFE3TkNWdz09

Meeting ID: 863 6702 9189
Passcode: 8kMwfv
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Committee Members Present
B. Swartz (remote), J. Schorr (remote), R. Lee (remote), S. Park (remote)

Committee Members Absent
None

Guests Present
M. Andrejko

I. Opening Items

A. Call the Meeting to Order

J. Schorr called a meeting of the Board Development Committee of Yu Ming Charter School to order on Wednesday Oct 21, 2020 at 9:02 AM.

B. Record Attendance and Guests

C. Approval of Agenda

J. Schorr made a motion to approve the agenda.
R. Lee seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

S. Park	Aye
B. Swartz	Aye
R. Lee	Aye
M. Andrejko	Aye
J. Schorr	Aye

II. Consent Agenda

A. Consent Agenda Approval

B. Swartz made a motion to approve the consent agenda.
J. Schorr seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

R. Lee	Aye
J. Schorr	Aye
M. Andrejko	Aye
S. Park	Aye

Roll Call

B. Swartz Aye

B. Approval of September 17 Board Development Committee Meeting Minutes

B. Swartz made a motion to approve the minutes from Board Development Committee Regular Meeting on 09-17-20.
J. Schorr seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

B. Swartz Aye
S. Park Aye
M. Andrejko Aye
R. Lee Aye
J. Schorr Aye

III. Invitation to the Public to Address the Committee

A. Public Comments

There were no members of the public in attendance.

IV. Items of Business

A. Board Development Committee 2020-2021 Goals

The committee discussed Board recruitment target language for the 2020-21 goals.

- We will foster relationships with at least three organizations that have a focus on academic equity and excellence for Black, Latinx and Indigenous communities with an aim to recruit new board members.
- At least two representatives of Yu Ming will meet with at least three people in the next 3 months who would bring diversity to our board, and introduce them to the nonprofit and its mission, and explore their interest in the nonprofit's work.
- We will recruit a pool of board candidates whereby at least 30% of candidates will identify as Black, Latinx and/or Indigenous.

R. Lee made a motion to approve the recruitment targets for the committee goals.
B. Swartz seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

M. Andrejko Aye
S. Park Aye
J. Schorr Aye
B. Swartz Aye

Roll Call

R. Lee Aye

B. Board Recruitment Update

The Board discussed ideas of prospective Board members and organizations to engage for finding candidates, and skillsets that would benefit the Board, including:

- Community connections and political power (highest priority)
- Local business leader with connections to funders (highest priority)
- National funder movement connections
- Connection to the Mandarin community

C. Board Recruitment Documents Review

- Update Board matrix
- Update recruitment/onboarding schedule
- Update Board manual (add Brown Act training)
- Reconcile board description/commitment (and website language)
- Board rosters: Internal, external, Form 700, website:
  Consolidate Form 700 doc and internal doc
  Keep external doc for yearly County submission

D. Board Onboarding Manual and Orientation Update

V. Closing Items

A. Review of Action Items and Future Agenda Items

Action items:

- Jonathan will work with Mathilde on updating documents

Future agenda items:

- Confirmed committee goals
- Board recruitment docs update
- Update on Board internal and external docs (matrix being a priority)
- Board onboarding docs update
- Board recruitment update
- Discuss using a firm to recruit candidates

B. Schedule Next Committee Meeting(s)

Next meeting in 6-8 weeks.

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:00 AM.

Respectfully Submitted,
J. Schorr

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

Members of the public are welcome to speak on any agenda or non-agenda items so long as the matter pertains to the domain and jurisdiction of the school board. Public testimony on non-agenda items will be heard at the opening of the meeting. Public testimony on agenda items will take place as each item is presented. The Board's presiding officer reserves the right to impose reasonable time limits on public testimony.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (510) 326-1048. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

FOR MORE INFORMATION

A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on the Yu Ming Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

For more information concerning this agenda or to receive access to materials relating to this meeting, please contact Yu Ming Charter School at (510) 326-1048 or ymclosure@yumingschool.org.