APPROVED

Yu Ming Charter School

Minutes

Board Development Committee Regular Meeting

Date and Time
Thursday September 17, 2020 at 9:00 AM

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors (“Board”) and employees of the Yu Ming Charter School shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at:
https://yumingschool.zoom.us/j/89291511601?pwd=NnYzNXBzY3MvSmUzSlJPN0xZUmVZdz09

Meeting ID: 892 9151 1601
Passcode: 7SxQ5k
One tap mobile
+16699006833,,89291511601#,,,,,,0#,,795564# US (San Jose)
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+1 669 900 6833 US (San Jose)
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Passcode: 795564

Find your local number: https://yumingschool.zoom.us/u/kcWoBXyEQv

Committee Members Present
B. Swartz (remote), J. Schorr (remote), S. Park (remote)

Committee Members Absent
R. Lee

Guests Present
M. Andrejko (remote)

I. Opening Items

A. Call the Meeting to Order

J. Schorr called a meeting of the Board Development Committee of Yu Ming Charter School to order on Thursday Sep 17, 2020 at 9:13 AM.

B. Record Attendance and Guests

C. Approval of Agenda

S. Park made a motion to approve the agenda.
B. Swartz seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

M. Andrejko	Aye
B. Swartz	Aye
R. Lee	Absent
S. Park	Aye
J. Schorr	Aye

II. Consent Agenda

A. Consent Agenda Approval

B. Swartz made a motion to approve the consent agenda.
S. Park seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

M. Andrejko	Aye
S. Park	Aye
B. Swartz	Aye
J. Schorr	Aye

Roll Call

R. Lee	Absent

B. Approval of May 8 Governance Committee Meeting Minutes

B. Swartz made a motion to approve the minutes from Governance Committee Regular (Virtual) Meeting on 05-08-20.
S. Park seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

R. Lee	Absent
S. Park	Aye
M. Andrejko	Aye
B. Swartz	Aye
J. Schorr	Aye

C. Approval of July 8 Governance Committee Meeting Minutes

B. Swartz made a motion to approve the minutes from Governance Committee Regular Meeting on 07-08-20.
S. Park seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

S. Park	Aye
M. Andrejko	Aye
R. Lee	Absent
B. Swartz	Aye
J. Schorr	Aye

III. Invitation to the Public to Address the Committee

A. Public Comments

There were no members of the public in attendance.

IV. Items of Business

A. Board Development Committee Description

J. Schorr made a motion to approve the committee description with suggested edits.
B. Swartz seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

S. Park	Aye
R. Lee	Absent
J. Schorr	Aye

Roll Call
M. Andrejko Aye
B. Swartz Aye

B. Board Development Committee 2020-2021 Goals

- Recruit 1-2 Board members in the school year 2020-21.
- Finalize recruiting and orientation processes.
- Brianna will develop a goal around Board diversity.

C. New Director Onboarding: Process, Manual, and Orientation

- Manual contents discussed at the last meeting, needs to be put together (Mathilde)
- Orientation: board structures and processes (discussed at the last meeting)

Next steps:

- Brianna will share past documents.
- Jonathan will work with Mathilde on updating documents.
    - Create a checklist with hyperlink to all relevant materials.

D. Board Recruitment and Succession Planning

Priorities:

- Recruiting Directors who have connections to high net worth donors.
- Connections to the communities we are serving and want to serve more.
- Legal expertise.

V. Closing Items

A. Review of Action Items and Future Agenda Items

B. Schedule Next Committee Meeting(s)

Next meeting: October 21, 9:00am.

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:23 AM.

Respectfully Submitted,
J. Schorr

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

Members of the public are welcome to speak on any agenda or non-agenda items so long as the matter pertains to the domain and jurisdiction of the school board. Public testimony on non-agenda items will be heard at the opening of the meeting. Public testimony on agenda items will take place as each item is presented. The Board's presiding officer reserves the right to impose reasonable time limits on public testimony.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (510) 326-1048. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

FOR MORE INFORMATION

A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on the Yu Ming Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

For more information concerning this agenda or to receive access to materials relating to this meeting, please contact Yu Ming Charter School at (510) 326-1048 or ymclosure@yumingschool.org.