APPROVED

Yu Ming Charter School

Minutes

Regular Board Meeting

Date and Time
Thursday June 17, 2021 at 4:30 PM

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors ("Board") and employees of the Yu Ming Charter School shall meet via the Zoom meeting platform.
Members of the public who wish to access this Board meeting may do so at https://yumingschool.zoom.us/j/86409654964?pwd=NTlBelNOcmVBREx0T21RbHU0dkhYZz09

Meeting ID: 864 0965 4964
Passcode: 6qYNvP
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Directors Present
B. Swartz (remote), C. Hatton (remote), J. Norman (remote), J. Schorr (remote), L. Hwang (remote), R. Lee (remote)

Directors Absent
A. Mumby, R. Lewis

Directors who left before the meeting adjourned
J. Norman

Guests Present
E. Wood (remote), M. Andrejko (remote), X. Xu (remote), Y. Yeh (remote)

I. Opening Items

A. Call the Meeting to Order

R. Lee called a meeting of the board of directors of Yu Ming Charter School to order on Thursday Jun 17, 2021 at 4:34 PM.

B. Record Attendance and Guests

C. Approve Agenda

B. Swartz made a motion to approve the agenda with the below changes.
C. Hatton seconded the motion.
We are moving the financial report to the beginning of the meeting, after the Head of School report.
Promotion and retention and independent study policies are being tabled to the July meeting.
The board **VOTED** to approve the motion.

Roll Call

A. Mumby	Absent
M. Florez Vasconcelos	Absent
L. Hwang	Aye
R. Lee	Aye
B. Swartz	Aye
Y. Yeh	Abstain
R. Lewis	Absent
C. Hatton	Aye
J. Schorr	Aye
J. Norman	Aye

II. Invitation to the Public to Address the Board

A. Public Comment on Non-Agenda Items

There was a member of the public in attendance, but no comment on non-agenda items.

III. Consent Agenda

A. Approval of Consent Agenda

J. Norman made a motion to approve the consent agenda.
L. Hwang seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Y. Yeh	Abstain
J. Norman	Aye
R. Lee	Aye
M. Florez Vasconcelos	Absent
L. Hwang	Aye
A. Mumby	Absent
B. Swartz	Aye
R. Lewis	Absent
C. Hatton	Aye
J. Schorr	Aye

B. May 27 Special Meeting Minutes

J. Norman made a motion to approve the minutes from Board of Directors Special Meeting on 05-27-21.
L. Hwang seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Norman	Aye
R. Lewis	Absent
A. Mumby	Absent
C. Hatton	Aye
L. Hwang	Aye
J. Schorr	Aye
M. Florez Vasconcelos	Absent
R. Lee	Aye
B. Swartz	Aye
Y. Yeh	Abstain

C. April and May Check Registers

D.

Yu Ming's Conflict of Interest Code

E. English Learner Reclassification Policy

IV. Board Development Committee Update

A. General Committee Update

J. Schorr gave a committee update and introduced board member candidates.

B. Approval of Margarita Florez Vasconcelos joining the Board

B. Swartz made a motion to approve Margarita Florez Vasconcelos to join the board.
L. Hwang seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

A. Mumby	Absent
M. Florez Vasconcelos	Absent
J. Norman	Aye
L. Hwang	Aye
R. Lee	Aye
J. Schorr	Aye
Y. Yeh	Abstain
B. Swartz	Aye
C. Hatton	Aye
R. Lewis	Absent

C. Approval of Yiaway Yeh joining the Board

J. Norman made a motion to approve Yiaway Yeh joining the Board.
L. Hwang seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

L. Hwang	Aye
A. Mumby	Absent
B. Swartz	Aye
R. Lee	Aye
J. Schorr	Aye
M. Florez Vasconcelos	Absent
R. Lewis	Absent
Y. Yeh	Abstain
J. Norman	Aye
C. Hatton	Abstain

Y. Yeh will start as a voting member at the next meeting.

V. Head of School Update, Including:

A. Public Hearing & Adoption of the 2021-22 LCAP

X. Xu joined at 4:43pm.
E. Wood joined at 4:44pm.

S. Park presented the school's annual LCAP.
C. Hatton made a motion to approve the LCAP.
J. Norman seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

B. Swartz	Aye
L. Hwang	Aye
R. Lee	Aye
C. Hatton	Aye
Y. Yeh	Abstain
R. Lewis	Absent
J. Norman	Aye
M. Florez Vasconcelos	Absent
A. Mumby	Absent
J. Schorr	Aye

B. Annual Declaration of Need for Fully Qualified Educators

L. Hwang made a motion to approve the Declaration of Need.
B. Swartz seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

A. Mumby	Absent
R. Lewis	Absent
B. Swartz	Aye
R. Lee	Aye
L. Hwang	Aye
Y. Yeh	Abstain
J. Norman	Aye
J. Schorr	Aye
C. Hatton	Aye
M. Florez Vasconcelos	Absent

VI. Facilities Committee Update

A. General Committee Update

L. Hwang and S. Park gave a facilities update.

VII. Compensation Committee Update

A. General Committee Update

C. Hatton gave an compensation committee update.

VIII. Funds Committee Update

A. General Committee Update

Tabled.

IX. Education Committee Update

A. General Committee Update

Tabled.
J. Norman left.

X. Other Items of Business

A. Board Self-Assessment Update

B. Swartz gave an update on self-assessment. We will use the Board on Track tool for this again this year. Board members will receive prompts soon.

B. Promotion and Retention Policy

Tabled.

C. Independent Study Policy

Tabled.

D. Public Comment Policy

L. Hwang made a motion to approve the public comment policy.
J. Schorr seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
J. Norman	Aye
A. Mumby	Absent
C. Hatton	Aye
M. Florez Vasconcelos	Absent
L. Hwang	Aye
B. Swartz	Aye
Y. Yeh	Abstain
R. Lewis	Absent
R. Lee	Aye
J. Schorr	Aye

E. Document Retention Policy

This policy will be passed on to the Ops team for implementation once approved.
There was a question about length of retention of emails, which requires additional legal counseling. The policy is tabled.

F. 2021-22 Board Meeting Schedule

August/September retreat - Sept 22, 4:30-7:00pm (tentative times)
Revise February date (YM closed, President's Day week) - Feb 17, 4:30pm
Mathilde will send out the schedule.
L. Hwang made a motion to approve the Board meeting schedule with those changes.
C. Hatton seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

L. Hwang	Aye
B. Swartz	Aye
R. Lewis	Absent
A. Mumby	Absent
R. Lee	Aye
J. Schorr	Aye
J. Norman	Absent
M. Florez Vasconcelos	Absent
C. Hatton	Aye
Y. Yeh	Abstain

XI. Finance Committee Update

A. Financial Update

B. Badillo reported that the PPP is 100% approved for forgiveness, including the corresponding interest, and will be recorded as full revenue in the current year budget.

B. Approval of the 2021-22 Budget

B. Badillo presented the 2021-22 budget and took questions.
J. Norman made a motion to approve the 2021-22 budget.
L. Hwang seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Lee	Aye
M. Florez Vasconcelos	Absent
A. Mumby	Absent
L. Hwang	Aye
J. Norman	Aye
B. Swartz	Aye

Roll Call

Y. Yeh	Abstain
R. Lewis	Absent
J. Schorr	Aye
C. Hatton	Aye

C. Fall 2021 Local Indicators Report

J. Norman made a motion to approve the local indicators.
J. Schorr seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

A. Mumby	Absent
L. Hwang	Aye
R. Lewis	Absent
M. Florez Vasconcelos	Absent
J. Schorr	Aye
J. Norman	Aye
C. Hatton	Aye
B. Swartz	Aye
Y. Yeh	Abstain
R. Lee	Aye

D. Approval of ExED Contract for 2021-22

B. Badillo presented the new ExED contract.
It was noted that Jessica Norman is an employee of ExED and therefore recused herself from the vote on this item. J. Norman joined a breakout room during the vote.
L. Hwang made a motion to approve the ExED contract.
B. Swartz seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Lee	Aye
B. Swartz	Aye
L. Hwang	Aye
R. Lewis	Absent
M. Florez Vasconcelos	Absent
A. Mumby	Absent
C. Hatton	Aye
J. Schorr	Aye
Y. Yeh	Abstain
J. Norman	Abstain

L. Hwang made a motion to approve the ExED contract.
B. Swartz seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

B. Swartz	Aye
J. Norman	Abstain
L. Hwang	Aye
R. Lewis	Absent
Y. Yeh	Abstain
J. Schorr	Aye
M. Florez Vasconcelos	Absent
R. Lee	Aye
A. Mumby	Absent
C. Hatton	Abstain

XII. CLOSED SESSION

A. Public Employee Performance Evaluation (Gov. Code Section 54957)

Position: Head of School.
The closed session started at 6:05pm.

B. Reconvene to OPEN SESSION: Review of Action Items from Closed Session

Reconvened to open session at 6:20pm.
The Board unanimously voted for a bonus of $8,625.00 for 2020-21 and a 2021-22 salary of $160,000.00, eliminating bonuses.
C. Hatton made a motion to to approve the 2020-21 bonus.
L. Hwang seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Hatton	Aye
R. Lewis	Absent
L. Hwang	Aye
M. Florez Vasconcelos	Absent
Y. Yeh	Absent
B. Swartz	Aye
J. Norman	Absent
R. Lee	Aye
J. Schorr	Aye
A. Mumby	Absent

C. Hatton made a motion to approve the 2021-22 salary.
L. Hwang seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Norman	Absent
A. Mumby	Absent
R. Lewis	Absent

Roll Call	
L. Hwang	Aye
J. Schorr	Aye
C. Hatton	Aye
M. Florez Vasconcelos	Absent
R. Lee	Aye
Y. Yeh	Absent
B. Swartz	Aye

XIII. Closing Items

A. Review of Action Items and Future Agenda Items

- Promotion and Retention Policy
- Independent Study Policy
- Document Retention Policy
- Board Schedule if a conflict arises
- Consolidated Application
- EPA Spending Plan

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,
R. Lee

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

Members of the public are welcome to speak on any agenda or non-agenda items so long as the matter pertains to the domain and jurisdiction of the school board. Public testimony on non-agenda items will be heard at the opening of the meeting. Public testimony on agenda items will take place as each item is presented. The Board's presiding officer reserves the right to impose reasonable time limits on public testimony.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (510) 326-1048. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

FOR MORE INFORMATION

A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on the Yu Ming Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.
For more information concerning this agenda or to receive access to materials relating to this meeting, please contact Yu Ming Charter School at (510) 326-1048 or info@yumingschool.org.