

APPROVED



# Yu Ming Charter School

## Minutes

### Board of Directors Retreat

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#### Date and Time

Saturday August 29, 2020 at 9:00 AM

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This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors ("Board") and employees of the Yu Ming Charter School shall meet via the Zoom meeting platform.

Members of the public who wish to access this Board meeting may do so at  
<https://yumingschool.zoom.us/j/86019731492?pwd=b0hHcXU3dHpOaEZZK3YxdUtaZGtOQT09>

Meeting ID: 860 1973 1492

Passcode: 3D4CCP

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Meeting ID: 860 1973 1492

Passcode: 172134

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Find your local number: <https://yumingschool.zoom.us/u/kdDQ16TRtw>

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### **Directors Present**

A. Mumby (remote), B. Swartz (remote), J. Schorr (remote), L. Hwang (remote), R. Lee (remote), R. Lewis (remote), S. Nijhawan (remote)

### **Directors Absent**

J. Mikuta, J. Norman

### **Directors who arrived after the meeting opened**

A. Mumby, R. Lewis

### **Directors who left before the meeting adjourned**

S. Nijhawan

### **Guests Present**

Brian Badillo (remote), C. Simmons (remote), Casey Hatton (remote), Emily Wood, Yu Ming (remote), G. Callaham (remote), M. Andrejko (remote), Wayne Strumpfer, Young, Minney, and Corr (remote), X. Xu (remote)

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## **I. Opening Items**

### **A. Call the Meeting to Order**

R. Lee called a meeting of the board of directors of Yu Ming Charter School to order on Saturday Aug 29, 2020 at 9:05 AM.

### **B. Record Attendance and Guests**

### **C. Approve Agenda**

B. Swartz made a motion to approve the agenda.

L. Hwang seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **Roll Call**

J. Norman    Absent

A. Mumby    Absent

S. Nijhawan    Aye

J. Mikuta    Absent

J. Schorr    Aye

R. Lee    Aye

R. Lewis    Absent

B. Swartz    Aye

L. Hwang    Aye

## II. Invitation to the Public to Address the Board

### A. Public Comment on Non-Agenda Items

There are no members of the public in attendance.

## III. Consent Agenda

### A. Approval of Consent Agenda

B. Swartz made a motion to approve the consent agenda with removal of the check registers.

J. Schorr seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

R. Lewis      Absent

R. Lee      Aye

S. Nijhawan Aye

A. Mumby      Absent

B. Swartz      Aye

L. Hwang      Aye

J. Mikuta      Absent

J. Schorr      Aye

J. Norman      Absent

### B. March 9 Meeting Minutes

B. Swartz made a motion to approve the minutes from Board Special Meeting on 03-09-20.

J. Schorr seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

B. Swartz      Aye

J. Norman      Absent

J. Schorr      Aye

R. Lewis      Absent

R. Lee      Aye

J. Mikuta      Absent

L. Hwang      Aye

A. Mumby      Absent

S. Nijhawan Aye

### C. July 23 Meeting Minutes

B. Swartz made a motion to approve the minutes from Board Special Meeting on 07-23-20.

J. Schorr seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

L. Hwang	Aye
B. Swartz	Aye
J. Norman	Absent
R. Lee	Aye
R. Lewis	Absent
S. Nijhawan	Aye
J. Mikuta	Absent
J. Schorr	Aye
A. Mumby	Absent

**D. June and July 2020 Check Registers**

Tabled.

**IV. Learning Continuity and Attendance Plan (LCAP)**

**A. Learning Continuity and Attendance Plan (LCAP) Public Hearing**

S. park welcomed the Board.

A. Mumby arrived.

A. Mumby joined at 9:12am.

S. Park started the meeting with a land acknowledgment.

R. Lewis arrived.

R. Lewis joined at 9:14am.

S. Park introduced and presented the Learning Continuity and Attendance Plan, and answered questions.

W. Strumpfer joined at 9:32am.

**V. Governance Update**

**A. Designation of Casey Hatton, Parent-Nominated Board Candidate**

L. Hwang made a motion to designate the parent nominated candidate, Casey Hatton as member of the Board.

R. Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

L. Hwang	Aye
R. Lewis	Aye
A. Mumby	Aye
J. Mikuta	Absent

**Roll Call**

J. Norman Absent  
S. Nijhawan Aye  
B. Swartz Aye  
R. Lee Aye  
J. Schorr Aye

**B. Designation of Compensation Committee Chair**

J. Schorr made a motion to approve Casey Hatton as Chair of the Compensation Committee.

A. Mumby seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

B. Swartz Aye  
A. Mumby Aye  
J. Mikuta Absent  
R. Lewis Aye  
R. Lee Aye  
S. Nijhawan Aye  
L. Hwang Aye  
J. Norman Absent  
J. Schorr Aye

**C. Approval of Compensation Committee Meeting Schedule**

Tabled.

**D. Designation of Enrollment and Diversity Committee Chair**

R. Lewis made a motion to approve Sonali as Chair of the Enrollment and Diversity Committee.

L. Hwang seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

L. Hwang Aye  
J. Norman Absent  
J. Mikuta Absent  
B. Swartz Aye  
S. Nijhawan Abstain  
A. Mumby Aye  
J. Schorr Aye  
R. Lee Aye  
R. Lewis Aye

**E. Approval of Enrollment and Diversity Committee Meeting Schedule**

Tabled.

**F. Brown Act Training & Legislative Update - Wayne K. Strumpfer, Of Counsel, Young Minney & Corr**

W. Strumpfer made a presentation about the Brown Act.

W. Strumpfer left at 10:43am.

**VI. Break**

**A. Break**

B. Badillo joined at 11:00am.

**VII. Finance Update**

**A. Approval of Unaudited Actuals Report 2019-2020**

B. Badillo presented the unaudited actuals.

C. Simmons joined at 11:12am.

L. Hwang made a motion to approve the unaudited actuals.

R. Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Mikuta      Absent

B. Swartz      Aye

S. Nijhawan Aye

J. Schorr      Aye

L. Hwang      Aye

R. Lee      Aye

R. Lewis      Aye

J. Norman      Absent

A. Mumby      Aye

E. Wood joined at 11:14am.

G. Callaham joined at 11:15am.

X. Xu joined at 11:20am.

**B. 2020-2021 School Budget Update**

B. Badillo gave an update on the budget, and the California financial context.

B. Badillo left at 11:45am.

**VIII. 2019-2020 Goals and 2020-2021 Goal-setting**

**A.**

## **Review 2019-2020 Progress on School Goals: Student Outcomes School Climate and Culture School Growth and Sustainability**

S. Park presented the Leadership Team (C. Simmons, G. Callaham, E. Wood, X. Xu), and the staff presented the school's progress on 2019-20 goals and made recommendations for 2020-21 goals.

### **B. Set New 2020-2021 School Goals**

### **C. Consultancy Protocol with School Goals: Student Achievement Outcomes School Climate and Culture School Growth & Sustainability**

Tabled.

X. Xu, C. Simmons, E. Wood, and G. Callaham left at 12:54pm.

## **IX. Board Re-opening Resolution**

### **A. Approval of Board Re-opening Resolution**

J. Schorr made a motion to approve the resolution.,

B. Swartz seconded the motion.

Casey also voted YES.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

R. Lee Aye

S. Nijhawan Aye

B. Swartz Aye

J. Norman Absent

J. Mikuta Absent

J. Schorr Aye

L. Hwang Aye

R. Lewis Aye

A. Mumby Aye

S. Nijhawan left.

C. Hatton, S. Nijhawan, and S. Park left at 1:26pm.

## **X. Head of School Evaluation and Compensation**

### **A. Closed Session**

The closed session started at 1:27pm.

### **B. Open Session**

L. Hwang made a motion to approve the evaluation memo.

B. Swartz seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

B. Swartz Aye  
R. Lee Aye  
R. Lewis Aye  
S. Nijhawan Absent  
L. Hwang Aye  
J. Mikuta Absent  
J. Norman Absent  
J. Schorr Aye  
A. Mumby Aye

**C. Executive Compensation Study Review and Approval of Head of School 2020-21 Compensation**

Given the staff salary freeze, the head of school compensation remains the same for 2020-21. Compensation will be revisited pending the result of the compensation committee's study.

R. Lewis made a motion to approve the compensation decision.

B. Swartz seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

B. Swartz Aye  
J. Norman Absent  
R. Lee Aye  
R. Lewis Aye  
L. Hwang Aye  
J. Schorr Aye  
J. Mikuta Absent  
S. Nijhawan Absent  
A. Mumby Aye

**XI. Closing Items**

**A. Review of Action Items and Future Agenda Items**

- Committees' meeting schedules for 2020-21.
- Consultancy protocol

**B. Schedule September Board Meeting for LCAP Approval**

Suggestion of Tuesday, Sept 8, at 3pm.

**C. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:04 PM.

Respectfully Submitted,  
M. Andrejko

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

Members of the public are welcome to speak on any agenda or non-agenda items so long as the matter pertains to the domain and jurisdiction of the school board. Public testimony on non-agenda items will be heard at the opening of the meeting. Public testimony on agenda items will take place as each item is presented. The Board's presiding officer reserves the right to impose reasonable time limits on public testimony.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (510) 326-1048. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

**FOR MORE INFORMATION**

A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on the Yu Ming Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

For more information concerning this agenda or to receive access to materials relating to this meeting, please contact Yu Ming Charter School at (510) 326-1048 or [ymclosure@yumingschool.org](mailto:ymclosure@yumingschool.org).