

APPROVED



# Yu Ming Charter School

## Minutes

### Governance Committee Regular (Virtual) Meeting

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#### Date and Time

Friday May 8, 2020 at 2:00 PM

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This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors ("Board") and employees of the Yu Ming Charter School shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at:

**[https://yumingschool.zoom.us/j/86392802245?](https://yumingschool.zoom.us/j/86392802245?pwd=WkZjQ2xPcGV6cWh5cXhMVWxBTk56QT09)**  
**[pwd=WkZjQ2xPcGV6cWh5cXhMVWxBTk56QT09](#)**  
**Meeting ID: 863 9280 2245**  
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### **Committee Members Present**

B. Swartz (remote), S. Park (remote)

### **Committee Members Absent**

*None*

### **Guests Present**

M. Andrejko (remote), R. Lee (remote)

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## **I. Opening Items**

### **A. Call the Meeting to Order**

B. Swartz called a meeting of the Board Development Committee of Yu Ming Charter School to order on Friday May 8, 2020 at 2:06 PM.

### **B. Record Attendance and Guests**

### **C. Approval of Agenda**

B. Swartz made a motion to approve the agenda.

S. Park seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **Roll Call**

B. Swartz Aye

## **II. Invitation to the Public to Address the Committee**

### **A. Public Comments**

There are no members of the public in attendance.

## **III. Items of Business**

### **A. Board Development: Board Self-Evaluation**

The committee reviewed the "Board on Track" Board assessment data and decided to meet again to come up with recommendations before the June 18 meeting.

Areas of focus to determine recommendations were: 1) discrepancy between CEO and Board, 2) low scores, as well as 3) questions with a lot of "I don't know" answers.

### **B.**

### **Board Development: Prospective Board Members**

The committee discussed Board recruitment and cultivation.

### **C. Board Engagement Through Committees**

The committee discussed the Success Plan goals around Board engagement through committees.

### **D. Head of School Performance Evaluation**

The committee discussed the process for Head of School evaluation.

## **IV. Closing Items**

### **A. Review of Action Items and Future Agenda Items**

Meeting to be scheduled before the June 18 Board meeting to: 1) develop recommendations per the Board assessment data, 2) Discuss goals related to Success Plan on Board on Track on board development (and possible systems to track candidates) and board engagement through committees, 3) set the Head of School evaluation in motion.

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:02 PM.

Respectfully Submitted,  
B. Swartz

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### THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

### REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

Members of the public are welcome to speak on any agenda or non-agenda items so long as the matter pertains to the domain and jurisdiction of the school board. Public testimony on non-agenda items will be heard at the opening of the meeting. Public testimony on agenda items will take place as each item is presented. The Board's presiding officer reserves the right to impose reasonable time limits on public testimony.

### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (510) 326-1048. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

### FOR MORE INFORMATION

A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on the Yu Ming Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

For more information concerning this agenda or to receive access to materials relating to this meeting, please contact Yu Ming Charter School at (510) 326-1048 or [ymclosure@yumingschool.org](mailto:ymclosure@yumingschool.org).