APPROVED

Yu Ming Charter School

Minutes

Regular Meeting

Date and Time
Thursday June 18, 2020 at 4:30 PM

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors (“Board”) and employees of the Yu Ming Charter School shall meet via the Zoom meeting platform.
Members of the public who wish to access this Board meeting may do so at https://yumingschool.zoom.us/j/81998250136?pwd=V3RNcldDdmpCMk95cGVBSDNvNXRMQT09

Meeting ID: 819 9825 0136
Password: 9VEpk6
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Find your local number: https://yumingschool.zoom.us/u/kclFRKSIC5

Directors Present
A. Mumby (remote), B. Swartz (remote), J. Mikuta (remote), J. Norman (remote), L. Hwang (remote), R. Lee (remote), R. Lewis (remote), S. Nijhawan (remote)

Directors Absent
None

Guests Present
B. Badillo (remote), M. Andrejko (remote), S. Park (remote)

I. Opening Items

A. Call the Meeting to Order

J. Mikuta called a meeting of the board of directors of Yu Ming Charter School to order on Thursday Jun 18, 2020 at 4:33 PM.

B. Record Attendance and Guests

C. Approve Agenda

L. Hwang made a motion to approve the agenda.
J. Norman seconded the motion.
The vote was taken by roll call and approval unanimous (R. Lee, R. Lewis, and S. Nijhawan have not yet joined the meeting).
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Nijhawan	Absent
J. Norman	Aye
R. Lewis	Absent
A. Mumby	Aye
R. Lee	Absent
J. Mikuta	Aye
L. Hwang	Aye
B. Swartz	Aye

II. Invitation to the Public to Address the Board

A. Public Comment on Non-Agenda Items

There were no members of the public in attendance.

III. Consent Agenda

A. April 23 Meeting Minutes

B. Swartz made a motion to approve the minutes from Regular Meeting on 04-23-20.
A. Mumby seconded the motion.
The vote was taken by roll call and approval unanimous (R. Lee, R. Lewis, and S. Nijhawan have not yet joined the meeting).
The board **VOTED** unanimously to approve the motion.

B. May 18 Meeting Minutes

B. Swartz made a motion to approve the minutes from Board Special (Virtual) Meeting on 05-18-20.
A. Mumby seconded the motion.
The vote was taken by roll call and approval unanimous (R. Lee, R. Lewis, and S. Nijhawan have not yet joined the meeting).
The board **VOTED** unanimously to approve the motion.

C. March, April, and May Check Registers

B. Swartz made a motion to approve the check registers in the context of the consent agenda.
A. Mumby seconded the motion.
The vote was taken by roll call and approval unanimous (R. Lee, R. Lewis, and S. Nijhawan have not yet joined the meeting).
The board **VOTED** unanimously to approve the motion.

Roll Call	
L. Hwang	Aye
J. Norman	Aye
A. Mumby	Aye
J. Mikuta	Aye
S. Nijhawan	Absent
R. Lewis	Absent
B. Swartz	Aye
R. Lee	Absent

IV. Head of School Update, Including:

A. Strategic Plan Update

R. Lewis joined at 4:36pm.
R. Lee joined at 4:41pm.

S. Park gave an update on the implementation of the strategic plan and took questions. From now on, updates will be made on a trimester basis.

B. Distance Learning Program Update

S. Park presented an update on the distance learning program and the plan for the Fall. There was a Community Town Hall yesterday to share the plan, followed by a discussion on racism and the Black Lives Matter movement, and how to center the work of anti-racism at Yu Ming.

S. Nijhawan joined at 5:10pm.

C. Liu left at 5:42pm.

C. COVID Operations Written Report

J. Norman made a motion to approve the COVID report.
B. Swartz seconded the motion.
The vote was taken by roll call and approval unanimous
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Swartz	Aye
R. Lewis	Aye
L. Hwang	Aye
J. Norman	Aye
S. Nijhawan	Aye
R. Lee	Aye
A. Mumby	Aye
J. Mikuta	Aye

V. Finance Committee

A. May Financial Report

J. Norman introduced the work of the committee on the report and budget.
B. Badillo presented the May financial report and took questions.

B. EPA Spending Plan

R. Lewis made a motion to approve the EPA spending plan.
L. Hwang seconded the motion.
The vote was taken by roll call and approval unanimous
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Nijhawan	Aye
R. Lewis	Aye
J. Mikuta	Aye

Roll Call

B. Swartz	Aye
A. Mumby	Aye
J. Norman	Aye
L. Hwang	Aye
R. Lee	Aye

C. ExED 2020-2021 Contract

B. Swartz made a motion to approve the contract.
R. Lee seconded the motion.
J. Norman is recusing herself from the vote.
The vote was taken by roll call and approval unanimous.

The board **VOTED** to approve the motion.

Roll Call

J. Mikuta	Aye
A. Mumby	Aye
S. Nijhawan	Aye
R. Lee	Aye
B. Swartz	Aye
R. Lewis	Aye
L. Hwang	Aye
J. Norman	Abstain

D. 990 Tax Return for 2019

Tabled. The 990 is not finalized yet.

E. Approve 2020-2021 Budget

J. Norman made a motion to approve the budget.
L. Hwang seconded the motion.
B. Badillo presented the proposed 2020-21 budget.
The vote was taken by roll call and approval unanimous
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Lewis	Aye
J. Norman	Aye
R. Lee	Aye
S. Nijhawan	Aye
L. Hwang	Aye
J. Mikuta	Aye
B. Swartz	Aye
A. Mumby	Aye

B. Badillo left the meeting at 6:15pm.

VI. Governance Committee

A. Board Self-Assessment Update

R. Lee left at 6:16pm.

B. Swartz presented the Board on Track Board assessment, as well as findings and recommendations.

B. Head of School Evaluation

B. Swartz presented the HOS evaluation process and where to find the evaluation on the Board on Track platform. More will be discussed in closed session.

C. Jonathan Schorr Joining the Board

B. Swartz made a motion to approve J. Schorr to the Board.
R. Lewis seconded the motion.
The vote was taken by roll call and approval unanimous (R. Lee had left the meeting for this vote).
The board **VOTED** unanimously to approve the motion.

Roll Call	
B. Swartz	Aye
S. Nijhawan	Aye
J. Norman	Aye
R. Lewis	Aye
A. Mumby	Aye
J. Mikuta	Aye
L. Hwang	Aye
R. Lee	Absent

VII. Education Committee

A. Education Committee Update

S. Park and A. Mumby gave an update on the committee's work.

VIII. Enrollment & Diversity Committee

A. Enrollment & Diversity Committee Update

Tabled.

IX. Facilities Committee

A. Facilities Committee Update

L. Hwang gave an update on facilities.

X. Fund Development Committee

A. Fund Development Committee

Tabled.
R. Lewis left at 6:38pm.

XI. Head of School Evaluation

A. Closed Session

B. Open Session

Reconvened at 6:50pm.

XII. Closing Items

A. Review of Action Items and Future Agenda Items

- Compensation Committee description and vote
- 990 Tax Return for 2019
- Finalize HOS evaluation

B. Confirm 2020-2021 Board Meeting Schedule

Proposal:

- Retreat - morning of 8/29, 9am-1pm
  Last week of Oct - 10/29, 4:30pm
  Mid-December - 12/10, 4:30pm
  Last week of Feb - Thursday 2/25, 4:30pm
  Last week of April - 4/29, 4:30pm
  3rd week of June - 6/17, 4:30pm

C. Board Retreat

Tabled.

D. Board Special Meetings this Summer

We anticipate a meeting the last week of July or first week of August.

E. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:58 PM.

Respectfully Submitted,
M. Andrejko

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

Members of the public are welcome to speak on any agenda or non-agenda items so long as the matter pertains to the domain and jurisdiction of the school board. Public testimony on non-agenda items will be heard at the opening of the meeting. Public testimony on agenda items will take place as each item is presented. The Board's presiding officer reserves the right to impose reasonable time limits on public testimony.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (510) 326-1048. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

FOR MORE INFORMATION

A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on the Yu Ming Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

For more information concerning this agenda or to receive access to materials relating to this meeting, please contact Yu Ming Charter School at (510) 326-1048 or ymclosure@yumingschool.org.