APPROVED

Yu Ming Charter School

Minutes

Regular Meeting

Date and Time
Thursday April 23, 2020 at 4:30 PM

Location

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors (“Board”) and employees of the Yu Ming Charter School shall meet via the Zoom meeting platform.
Members of the public who wish to access this Board meeting may do so at
https://yumingschool.zoom.us/j/97799011110?pwd=ektJWjBzT2psM1pSM09ONXFIS2pSZz09
Meeting ID: 977 9901 1110 - Password: 8Cgg21

You may also join the meeting by phone:
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Meeting ID: 977 9901 1110
Password: 420330
Find your local number: https://yumingschool.zoom.us/u/aclX75JSEL

Directors Present
B. Swartz (remote), J. Mikuta (remote), J. Norman (remote), L. Hwang (remote), R. Lee (remote)

Directors Absent
A. Mumby, R. Lewis, S. Nijhawan

Guests Present
Brian Badillo, ExEd, C. Pascual (remote), Crystal Simmons, Yu Ming, M. Andrejko (remote), S. Park (remote)

I. Opening Items

A. Call the Meeting to Order

J. Mikuta called a meeting of the board of directors of Yu Ming Charter School to order on Thursday Apr 23, 2020 at 4:40 PM.

B. Record Attendance and Guests

C. Approve Agenda

B. Swartz made a motion to Approve agenda.
J. Norman seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Norman	Aye
B. Swartz	Aye
R. Lewis	Absent
J. Mikuta	Aye
L. Hwang	Aye
A. Mumby	Absent
S. Nijhawan	Absent
R. Lee	Aye

II. Consent Agenda

A. Approve February 27 Board Meeting Minutes

B. Swartz made a motion to approve the minutes from Regular Board Meeting on 02-27-20.

J. Norman seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approve March 12 Board Meeting Minutes

B. Swartz made a motion to approve the minutes from Board of Directors Special Meeting on 03-12-20.
J. Norman seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Approve March 13 Board Meeting Minutes

B. Swartz made a motion to approve the minutes from Board of Directors Emergency Meeting on 03-13-20.
J. Norman seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve March 19 Board Meeting Minutes

B. Swartz made a motion to approve the minutes from Board of Directors Special Meeting on 03-19-20.
J. Norman seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approve February Check Register

F. Approve Consent Agenda

B. Swartz made a motion to Approve Consent agenda.
J. Norman seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
B. Swartz	Aye
S. Nijhawan	Absent
J. Mikuta	Aye
J. Norman	Aye
R. Lewis	Absent
L. Hwang	Aye
A. Mumby	Absent
R. Lee	Aye

III. Finance

A. February 2020 Financial Report

J. Norman introduced the February 2020 financial report. B. Badillo presented the financial dashboard (see packet) and answered questions.

B. Badillo left the meeting at 5:22pm.

IV. Head of School Update

A. Principal Hiring Process Update

S. Park went over the principal hiring process.

B. Strategic Plan Update

The next strategic plan update will be at the June meeting.

C. Distance Learning Update

S. Park went over a Distance Learning update.

R. Lee joined at 4:48pm.

Crystal Simmons, Director of Student Support Services and Celia Pascual, Principal, went over aspects of the latest version of Yu Ming's Distance Learning program.

C. Simmons left the meeting at 5:00pm.

S. Park answered questions.

C. Pascual left the meeting at 5:10pm.

D. School Closure Update

S. Park went over the latest school closure information in school district and other charter schools.

The Board discussed the decision to keep the school campus closed until the end of the year, and how to plan for the next academic year.
L. Hwang made a motion to physically close the school until the end of the school year.
R. Lee seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Norman	Aye
L. Hwang	Aye
J. Mikuta	Aye
R. Lewis	Absent
A. Mumby	Absent
B. Swartz	Aye
R. Lee	Aye
S. Nijhawan	Absent

V. Governance

A. Governance Committee Update

B. Vote of Board Vice-Chair

L. Hwang made a motion to approve B. Swartz as Vice-Chair.
R. Lee seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
J. Norman	Aye
B. Swartz	Abstain
J. Mikuta	Aye
R. Lee	Aye
R. Lewis	Absent
A. Mumby	Absent
L. Hwang	Aye
S. Nijhawan	Absent

C. Review of Board Self-Assessment Process

M. Andrejko presented the Board self-assessment process.

D. Board Development

The Board discussed possible Board candidates, and areas of need for the Board (e.g. Law).

VI. Education Committee

A. Education Committee Update

Tabled.

VII. Enrollment & Diversity Committee

A. Enrollment & Diversity Committee Update

R. Lee gave an update on the committee's latest meeting in March, debriefing on the outreach effort from this past year.

VIII. Facilities Committee

A. Facilities Committee Update

S. Park talked about our current work on facilities (e.g. certificate of occupancy for current facilities) and long-term plans.

IX. Fund Development Committee

A. Fund Development Committee Update

Tabled.

X. Head of School Evaluation

A. Review Head of School Evaluation Process

J. Mikuta asked for support in this process. B. Swartz is interested, with another board member.

XI. Closing Items

A. Review of Action Items and Future Agenda Items

- Future agenda items:
  - Strategic plan
  - Governance: Vote on J. Schorr and other prospective board members
  - Board assessment data review TBA
- Future meetings:
  - Finance Committee meeting coming up early May
  - Governance Committee to be scheduled with Brianna and Reggie

B. Review Future Board Meeting Dates

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,
M. Andrejko

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

Members of the public are welcome to speak on any agenda or non-agenda items so long as the matter pertains to the domain and jurisdiction of the school board. Public testimony on non-agenda items will be heard at the opening of the meeting. Public testimony on agenda items will take place as each item is presented. The Board's presiding officer reserves the right to impose reasonable time limits on public testimony.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (510) 326-1048. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

FOR MORE INFORMATION

A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on the Yu Ming Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

For more information concerning this agenda or to receive access to materials relating to this meeting, please contact Yu Ming Charter School at (510) 326-1048 or ymclosure@yumingschool.org.