



# Yu Ming Charter School

## Board of Directors Retreat

Published on August 10, 2023 at 2:10 PM PDT

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### Date and Time

Saturday August 19, 2023 at 9:00 AM PDT

### Location

- In person (CHE Campus): 2501 Chestnut Street, Oakland, CA 94607
- Zoom Meeting (see info below)
- Teleconference Location 1 (MLK Jr. Campus): 675 41st Street, Oakland, CA 94609
- Teleconference Location 2 (CAR Campus): 16244 Carolyn Street, San Leandro, CA 94578

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The Board of Directors (“Board”) and employees of the Yu Ming Charter School shall meet in person and via the Zoom meeting platform. Members of the public who wish to access this Board meeting remotely may do so at:

<http://tiny.cc/08-19-23-Board> - Meeting ID: 844-9466-2972 - Password: 498031

Dial by your location: (312) 626 6799 (Chicago), (646) 876 9923 (New York), (646) 931 3860, (301) 715 8592 (Washington DC), (408) 638 0968 (San Jose), (669) 444 9171, (669) 900 6833 (San Jose), (253) 215 8782 (Tacoma), (346) 248 7799 (Houston)

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>9:00 AM</b>
Opening Items			
<b>A. Call the Meeting to Order</b>		Reggie Lee	

	Purpose	Presenter	Time
<b>B.</b> Record Attendance and Guests		Reggie Lee	3 m
<b>C.</b> Approve Agenda	Vote	Reggie Lee	3 m
<b>II. Invitation to the Public to Address the Board</b>			<b>9:06 AM</b>
<b>A.</b> Public Comment on Non-Agenda Items	FYI	Reggie Lee	3 m
<p>This is an opportunity for members of the public to address the Board on items not included on the agenda. Board members are limited in their response pursuant to the Brown Act requirements.</p> <p>Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.</p>			
<b>III. Consent Agenda</b>			<b>9:09 AM</b>
<b>A.</b> Approval of Consent Agenda	Vote	Reggie Lee	3 m
<p>The Consent Agenda vote applies to all items included in the Consent Agenda.</p>			
<b>B.</b> June 22 Meeting Minutes	Approve Minutes	Reggie Lee	
<b>C.</b> May & June Check Registers		Franci Sassin	
<b>D.</b> Chestnut Campus Move Costs	Vote	Emily Wood	
<b>E.</b> 2023-24 Student and Family Handbook	Vote	Emily Wood	
<b>F.</b> 2023-24 Employee Handbook	Vote	Emily Wood	
<b>G.</b> 2023-24 School Site Safety Plan	Vote	Emily Wood	
<b>H.</b> 2023-2024 CharterSafe Membership Proposal	Vote	Emily Wood	
<b>I.</b> 2023-24 ExEd Notice of Terms Supplement	Vote	Franci Sassin	

	Purpose	Presenter	Time
<b>J.</b> 2023-24 Consolidated Application for Title I, II and IV Funding	Vote	Franci Sassin	
<b>K.</b> 2023-24 EPA Resolution (1) and Spending Plan (2)	Vote	Franci Sassin	
<b>L.</b> Reggie Lee as Chair of the Board	Vote	Casey Hatton	
<b>M.</b> Jonathan Schorr as Vice Chair of the Board	Vote	Reggie Lee	
<b>N.</b> Yiaway Yeh as Treasurer of the Board	Vote	Reggie Lee	
<b>O.</b> Jessica Henry as Secretary of the Board	Vote	Reggie Lee	
<b>P.</b> Keta Brown as Enrollment & Diversity Committee Chair	Vote	Reggie Lee	
<b>Q.</b> Jonathan Schorr as Board Development Committee Chair	Vote	Reggie Lee	
<b>R.</b> Yiaway Yeh as Finance Committee Chair	Vote	Reggie Lee	
<b>IV. Governance Items</b>			<b>9:12 AM</b>
<b>A.</b> Approval of Funds Committee Chair	Vote	Reggie Lee	2 m
<b>B.</b> Education Committee Update	Vote	Reggie Lee	5 m
<b>C.</b> Board Assessment Update	Vote	Reggie Lee	2 m
<b>D.</b> Transportation Driver Policy	Vote	Emily Wood	2 m
<b>E.</b> Gift Acceptance Policy	Vote	Mathilde Andrejko	2 m
<b>F.</b> Naming and Recognition Policy	Vote	Mathilde Andrejko	1 m
<b>V. New CEO Introduction</b>			<b>9:26 AM</b>
<b>A.</b> High Level Vision and Goals	Discuss	Stacey Wang	8 m
<b>B.</b> 60/90/180 Plan	Discuss	Stacey Wang	7 m
<b>VI. Board-Approved Annual Goals</b>			<b>9:41 AM</b>
<b>A.</b> Progress on 2022-23 School Goals & Proposed 2023-24 School Goals	Discuss	Celia Pascual	60 m

	Purpose	Presenter	Time
<b>B.</b> Break		Reggie Lee	10 m
<b>VII. 2019-2024 Strategic Plan</b>			<b>10:51 AM</b>
<b>A.</b> Strategic Plan Update & Board Roles	Discuss	Emily Wood	20 m
<b>VIII. Finance Update</b>			<b>11:11 AM</b>
<b>A.</b> 2022-23 Unaudited Actuals Update	Vote	Franci Sassin	3 m
<b>B.</b> 2023-24 State and School Budget Update	Discuss	Franci Sassin	7 m
<b>IX. Facilities Items</b>			<b>11:21 AM</b>
<b>A.</b> Facilities General Update	Discuss	Stacey Wang	12 m
<b>B.</b> Consideration & Approval of Resolution to Approve Loan from Equitable Facilities Fund	Vote	Stacey Wang	5 m
Purpose: to (a) finance and/or refinance the acquisition, construction, expansion, remodeling, renovation, improvement, furnishing and/or equipping of certain charter school educational facilities used by Yu Ming Charter School and located or to be located at 2501 Chestnut in Oakland, CA, (b) pay certain expenses incurred in connection with the loan, and (c) fund all or a portion of a debt service reserve fund, capitalized interest and/or related working capital with respect to the Loan.			
<b>C.</b> Consideration & Approval of Reimbursement Resolution	Vote	Stacey Wang	3 m
Purpose: to provide for reimbursement of costs related to purchase, improvement and financing of same for 2501 Chesnut Street, Oakland, CA.			
<b>X. Capital Campaign Update</b>			<b>11:41 AM</b>
<b>A.</b> 2023-24 Capital Campaign Strategy	Discuss	Stacey Wang	5 m
<b>B.</b> Board Ambassador Role	Discuss	Stacey Wang	5 m
<b>C.</b> Lunch		Mathilde Andrejko	5 m
<b>XI. Board of Directors Training</b>			<b>11:56 AM</b>
<b>A.</b> Brown Act & Conflict of Interest Training	Discuss	Reggie Lee	45 m

	Purpose	Presenter	Time
Guest Presenter: Jerry Simmons, Partner, Young Minney & Corr			
<b>B.</b>	Break	Mathilde Andrejko	5 m
<b>XII.</b>	<b>Other Items of Business</b>		<b>12:46 PM</b>
<b>A.</b>	CLOSED SESSION: Public Employee Evaluation (Govt. Code Section 54957) Position: Chief Executive Officer	Discuss Reggie Lee	23 m
<b>B.</b>	OPEN SESSION: Review of Action Items from Closed Session	Discuss Reggie Lee	2 m
<b>C.</b>	Learning Topic: Community Engagement and Parent Power Guest Presenter: Kimi Kean, Families in Action for Quality Education	Discuss Michael McDaniel	35 m
<b>XIII.</b>	<b>Closing Items</b>		<b>1:46 PM</b>
<b>A.</b>	Review of Action Items and Future Agenda Items	Discuss Reggie Lee	3 m
<b>B.</b>	Committee Schedules	Vote Reggie Lee	5 m
<b>C.</b>	Appreciations	Discuss Stacey Wang	5 m
<b>D.</b>	Adjourn Meeting	Vote Reggie Lee	

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

Members of the public are welcome to speak on any agenda or non-agenda items so long as the matter pertains to the domain and jurisdiction of the school board. Public testimony on non-agenda items will be heard at the opening of the meeting. Public testimony on agenda items will take place as each item is presented. The Board's presiding officer reserves the right to impose reasonable time limits on public testimony.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (510) 326-1048. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

**FOR MORE INFORMATION**

A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on the Yu Ming Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

For more information concerning this agenda or to receive access to materials relating to this meeting, please contact Yu Ming Charter School at (510) 326-1048 or [ymclosure@yumingschool.org](mailto:ymclosure@yumingschool.org).