APPROVED

Rochester Academy Charter School

Minutes

Board Meeting

Date and Time
Friday July 15, 2016 at 6:00 PM

Location
Portland

Trustees Present
D. Calder, M. Gedemenli, W. Middleton, Y. Bilgic

Trustees Absent
G. Aktas, J. Santos, M. Guler

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Gedemenli called a meeting of the board of trustees of Rochester Academy Charter School to order on Friday Jul 15, 2016 at 6:09 PM.

C. Approve Minutes

Y. Bilgic made a motion to approve minutes from the Board Meeting on 06-17-16 Board Meeting on 06-17-16.
D. Calder seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Academic Excellence

A.

Director's Report

The current enrollment is 344. The Director would like to enroll more than 360 students, in case not all students arrive on time. Our target set at 376, with extra enrollments will mostly go to the 7th grade.
Mr. Skerrit, of our security staff has asked to use seven classrooms and the gym of the middle school (our students and staff are not involved) for a religious gathering:
We will need a formal request and a contract exempting us from legal liability.
We (the board) will provide an answer up review of documents.
We want to add K-6 to our charter as part of our charter renewal: This is a significant change to our charter and requires board approval before the renewal is submitted. The Board is extremely supportive of the measure.

B. Material Charter Revision

Y. Bilgic made a motion to Approve Material Charter Revision (addition of grades K-6).
D. Calder seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Finance, Facilities & Audit

A. Financials

Monthly financials not presented because of the end of the fiscal year.

B. Budget 16-17

Demir made presentation of the 2016-2017 budget (the board received copies for review after last month's meeting).
Y. Bilgic made a motion to Approve the 2016-2017 Budget as presented.
D. Calder seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. New Building Rent Addendum

Rental agreement for the new building was revised to reflect decisions made at the last board meeting (e.g. Terra Science and Education will fund all renovations to the new building). The new rent will be $359,000 per year to be paid in monthly installments of $29,916.67.
Y. Bilgic made a motion to Approve the new rental rate for the new building ($359,000 per year to be paid in monthly installments of $29,916.67).
D. Calder seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. IT Purchases next year and IT Purchases over $20,000 Threshold Limit

Currently we have TVs in the middle school and projectors and Smart Boards in the High School. Smart Boards need to be replaced. Teachers were surveyed on preference for TV or Smart Board.

TVs were preferred by a substantial majority so the IT team is recommending that Smart Boards be replaced by TVs. Transitioning to TVs also will save somewhat on operating costs. Bids were solicited from three vendors, IT recommends the bid submitted by Best Buy, from whom we purchased our previous TVs (based on warranty and local presence for service).
The New School Building does not have Data Cabling that is up to code, so it needs to be installed. Because of changes to plans and new building codes, the contractor renovating the building cannot install the new cables. We need to hire contractor who will install the cables and conduits. IT solicited three bids. However, given the changes to the codes, costs will be higher than the quotes indicate; the additional costs are uncertain, so the Board will have a special session to approve the expenditure next Thursday.
The new building needs a good quality, expandable security system. Five bids were solicited, but only one responded positively , it is the recommendation of the IT department that we accept the bid that we have received (the company is local). IT department will provide documentation of the bid solicitations. Estimate was for $52K for 38 cameras and the operating software and hardware.
Additional equipment will be needed for the Library/Administrative offices. PA system needs to be installed, Intercom needs to be installed. All of these items are included in the 2016-2017 Budget.
Y. Bilgic made a motion to Approve purchase of 17 TVs along with IPads as recommended by IT Department and outlined in the Best Buy Bid.
D. Calder seconded the motion.
The board **VOTED** unanimously to approve the motion.
Y. Bilgic made a motion to Approve the purchase of 38 cameras, and the hardware and software for operating them as outlined in the Seibold Bid.
D. Calder seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. 2016-2017 Contract Renewals-Non-Renewals

Presentation of the list of contract renewals of faculty and staff.
Presentation of list of faculty resignations and non-renewals.

Y. Bilgic made a motion to Approve list of contract renewals and non-renewals.
D. Calder seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Student Database Renewal

Apple Educational Service is up for renewal. Given the high payback we have received, we should renew.

Y. Bilgic made a motion to Approve renewal of Apple Educational Service contract.
D. Calder seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Board Approval Bundle Summary

IV. Governance

A. Board Retreat 2016

Governance committee and Board Retreat will be rescheduled due to scheduling conflicts.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:55 PM.

Respectfully Submitted,
W. Middleton