



Rochester Academy Charter School

Minutes

Finance and Facilities Committee Meeting

Date and Time

Wednesday October 14, 2026 at 10:00 AM

Committee Members Present

C. Sampson (remote), D. Ozcan (remote), M. Demirtas (remote), W. Middleton (remote)

Committee Members Absent

None

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Sampson called a meeting of the Finance and Facilities Committee of Rochester Academy Charter School to order on Wednesday Oct 14, 2026 at 10:01 AM.

C. Approve Minutes

Motion to approve the minutes from Finance and Facilities Committee Meeting on 09-16-26.

The committee **VOTED** unanimously to approve the motion.

II. Finance, Facilities & Audit

A. Finance Policy Review

Demir presented revisions to combine all policies into a single document and updated job title references from "Business Manager" to "Business Administrator" to align with his

current position. The changes need board approval, which will be presented at the November board meeting. Bill emphasized the importance of standardizing formatting across the unified policy document, noting it should be numbered and consistent rather than having different formatting sections.

B. Roof Project Central Office Location

The committee discussed the Roof Project, reviewing an Excel sheet with quotes from four companies. Demir explained that the current building's roof needs replacement due to leaks and long-term issues, with Harvey being recommended as the best option. The group agreed with the recommendation.

C. Review CSO Action Plan

The committee reviewed the Benchmark 4 and 5 strategies outlined in the CSO Action Plan. The school is currently on track to achieve its strategic outcomes.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:31 AM.

Respectfully Submitted,
M. Demirtas