



Rochester Academy Charter School

Minutes

Governance Committee Meeting

Date and Time

Thursday October 15, 2026 at 3:00 PM

Committee Members Present

C. Sampson (remote), M. Demirtas (remote), W. Middleton (remote)

Committee Members Absent

T. Wright

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

C. Sampson called a meeting of the Governance Committee of Rochester Academy Charter School to order on Thursday Oct 15, 2026 at 3:05 PM.

C. Approve Minutes

Motion to approve the minutes from Governance Committee Meeting on 09-16-26.
The committee **VOTED** unanimously to approve the motion.

II. Governance

A. Develop and Revise Board Member Handbook

Cheryl will finalize it before the next committee meeting.

B.

CEO Evaluation

Bill noted that the CEO evaluation process had been initiated with board members and building leaders receiving invitations.

C. Review the CSO Action Plan

Bill presented action items from the CSO plan, including tasks for the president, secretary, and committee members. The group confirmed that the secretary position on the Board of Trustees remains unfilled following Ms. Calder's passing, and Mehmet agreed to add this as an agenda item for the next meeting. Bill will combine the Meeting Wise template with the committee report template to create a standardized report document. He will also post an example of the new committee report format for tomorrow's board meeting to get feedback. The committee decided to assign the monthly professional development topic as an action item on the dashboard for all board members using the resources in BoardOnTrack.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:58 PM.

Respectfully Submitted,
M. Demirtas