APPROVED

Rochester Academy Charter School

Minutes

Finance and Facilities Committee Meeting

Date and Time
Wednesday September 16, 2026 at 10:00 AM

Committee Members Present
C. Sampson (remote), D. Bowman (remote), D. Ozcan (remote), M. Demirtas (remote), W. Middleton (remote)

Committee Members Absent
None

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Sampson called a meeting of the Finance and Facilities Committee of Rochester Academy Charter School to order on Wednesday Sep 16, 2026 at 10:04 AM.

C. Approve Minutes

M. Demirtas made a motion to approve the minutes from Finance and Facilities Committee Meeting on 06-10-26.
D. Ozcan seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. Finance, Facilities & Audit

A. Finance Policy Review

The committee discussed the need to review the financial policy annually. Demir will share the updated credit card policy and five additional policies with the committee for inclusion in the financial policy. The team discussed consolidating credit card policies between personnel and financial policies to avoid conflicting instructions. This item will be discussed at the next committee meeting.
The committee also aligned on scheduling committee meetings at 10 AM on Wednesdays before board meetings.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:32 AM.

Respectfully Submitted,
M. Demirtas