APPROVED

Rochester Academy Charter School

Minutes

Development Committee Meeting

Date and Time
Monday April 20, 2026 at 3:00 PM

Committee Members Present
D. Ozcan (remote), J. Santos (remote), M. Demirtas (remote)

Committee Members Absent
J. Carter

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Santos called a meeting of the Development Committee of Rochester Academy Charter School to order on Monday Apr 20, 2026 at 3:00 PM.

C. Approve Minutes

D. Ozcan made a motion to approve the minutes from Development Committee Meeting on 01-12-26.
M. Demirtas seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. Development

A. Review and revise the topics calendar

The committee reviewed and approved the changes made to the topics calendar.

B. Review the Implementation of the Fundraising Plan

Mehmet shared the fundraising plan spreadsheet and noted that the final presentation and implementation plan were available in the board documents folder under Miscellaneous/Fundraising. The group discussed the location of these documents, and Joann confirmed she could access them. The team discussed implementing double doors for enhanced security, with Mehmet confirming that facility managers are already collecting quotes and the project has budget approval.
Joann proposed dedicating 30 minutes during the August strategic retreat to brainstorm marketing messaging for the double door project. Demir clarified that the funding would come from general student funds and could be reimbursed through future fundraising efforts without affecting the current year's budget.

Double Door Security Implementation
The team discussed implementing double doors for enhanced security, with Mehmet confirming that facility managers are already collecting quotes and the project has budget approval. Joann proposed dedicating 30 minutes during the August strategic retreat to brainstorm marketing messaging for the double door project. Demir clarified that the funding would come from general student funds and could be reimbursed through future fundraising efforts without affecting the current year's budget.

Joann and Mehmet discussed a potential grant from the Farash Foundation for a summer school or after-school program.

Joann mentioned the need to obtain a donor list from the board and determine the appropriate approach for each potential donor. They agreed to set a goal for board members to identify three potential donors each for the upcoming year. Joann suggested making August retreats an annual event to review milestones and set goals. The group discussed timing for fundraising, with Demir noting that donations for annual fundraising should be known by February-March for board presentation in April, while end-of-year donations align with tax considerations.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:35 PM.

Respectfully Submitted,
M. Demirtas