

APPROVED



# Rochester Academy Charter School

## Minutes

### Governance Committee Meeting

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#### Date and Time

Thursday January 22, 2026 at 3:00 PM

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#### Committee Members Present

C. Sampson (remote), M. Demirtas (remote), W. Middleton (remote)

#### Committee Members Absent

T. Wright

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

C. Sampson called a meeting of the Governance Committee of Rochester Academy Charter School to order on Thursday Jan 22, 2026 at 3:01 PM.

#### C. Approve Minutes

M. Demirtas made a motion to approve the minutes from Governance Committee Meeting on 11-20-25.

W. Middleton seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### II. Governance

#### A. Develop and Revise Board Member Handbook

The committee aims to complete the handbook by the next Governance Committee meeting.

**B. CEO Evaluation**

Bill aims to complete the evaluation by the next Governance Committee meeting.

**C. Student Exclusion Policy for Missing Vaccination Records**

The policy reflects the school's current practices. After making a few changes, the committee decided to recommend the board to approve it.

**D. Organizational capacity review (Report from an external evaluator)**

The Committee decided to wait for the Renewal Site Visit report to discuss this topic.

**E. Mission and key design elements review (Report from an external evaluator)**

The Committee decided to wait for the Renewal Site Visit report to discuss this topic.

**F. Review Enrollment Plan for the year ahead**

The enrollment will be increased from 816 to 900 for the upcoming school year.

**III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:25 PM.

Respectfully Submitted,  
M. Demirtas