APPROVED

Rochester Academy Charter School

Minutes

Finance and Facilities Committee Meeting

Date and Time
Wednesday April 22, 2026 at 9:00 AM

Committee Members Present
C. Sampson (remote), D. Ozcan (remote), M. Demirtas (remote), W. Middleton (remote)

Committee Members Absent
None

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Sampson called a meeting of the Finance and Facilities Committee of Rochester Academy Charter School to order on Wednesday Apr 22, 2026 at 9:00 AM.

C. Approve Minutes

M. Demirtas made a motion to approve the minutes from Finance and Facilities Committee Meeting on 03-25-26.
D. Ozcan seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. Finance, Facilities & Audit

A. Extensis HR Presentation

Representatives from ExtensisHR presented the strategic benefits of partnering with a Professional Employer Organization (PEO). Their presentation detailed their suite of administrative services and highlighted potential cost savings available through their group health insurance programs.

B. Insurance Quotes

The committee reviewed cost-benefit analysis comparing potential savings from a broker change versus PEO services.

C. Electrical Work for MS A/C Systems

The committee reviewed the quotes and decided to recommend the board to select CM Armitage to perform the required electrical work for the middle school cooling system installation.

D. MS Windows Quote Update

After reviewing the causes for the project's additional costs, the committee decided to recommend Board approval of the revised project total.

E. Budget 26-27

The committee will continue its review of the budget. It was noted that the final budget remains pending as the state has not yet finalized the per-pupil aid figures.

F. Review Classroom Furniture Purchase Quotes

The committee reviewed the quotes and decided to recommend the board to select Intivity for the procurement of furniture for the middle school classrooms.

G. Financials

D. Ozcan presented the monthly financial report.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:15 AM.

Respectfully Submitted,
M. Demirtas