

APPROVED



## Rochester Academy Charter School

# Minutes

## Finance and Facilities Committee Meeting

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### Date and Time

Wednesday April 22, 2026 at 9:00 AM

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### Committee Members Present

C. Sampson (remote), D. Ozcan (remote), M. Demirtas (remote), W. Middleton (remote)

### Committee Members Absent

*None*

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

C. Sampson called a meeting of the Finance and Facilities Committee of Rochester Academy Charter School to order on Wednesday Apr 22, 2026 at 9:00 AM.

### C. Approve Minutes

M. Demirtas made a motion to approve the minutes from Finance and Facilities Committee Meeting on 03-25-26.

D. Ozcan seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## II. Finance, Facilities & Audit

### A. Extensis HR Presentation

Representatives from Extensishr presented the strategic benefits of partnering with a Professional Employer Organization (PEO). Their presentation detailed their suite of administrative services and highlighted potential cost savings available through their group health insurance programs.

**B. Insurance Quotes**

The committee reviewed cost-benefit analysis comparing potential savings from a broker change versus PEO services.

**C. Electrical Work for MS A/C Systems**

The committee reviewed the quotes and decided to recommend the board to select CM Armitage to perform the required electrical work for the middle school cooling system installation.

**D. MS Windows Quote Update**

After reviewing the causes for the project's additional costs, the committee decided to recommend Board approval of the revised project total.

**E. Budget 26-27**

The committee will continue its review of the budget. It was noted that the final budget remains pending as the state has not yet finalized the per-pupil aid figures.

**F. Review Classroom Furniture Purchase Quotes**

The committee reviewed the quotes and decided to recommend the board to select Intivity for the procurement of furniture for the middle school classrooms.

**G. Financials**

D. Ozcan presented the monthly financial report.

**III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:15 AM.

Respectfully Submitted,  
M. Demirtas