APPROVED

Rochester Academy Charter School

Minutes

Finance and Facilities Committee Meeting

Date and Time
Wednesday March 25, 2026 at 9:00 AM

Committee Members Present
C. Sampson (remote), D. Ozcan (remote), M. Demirtas (remote), W. Middleton (remote)

Committee Members Absent
None

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Sampson called a meeting of the Finance and Facilities Committee of Rochester Academy Charter School to order on Wednesday Mar 25, 2026 at 9:05 AM.

C. Approve Minutes

M. Demirtas made a motion to approve the minutes from Finance and Facilities Committee Meeting on 02-25-26.
W. Middleton seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. Finance, Facilities & Audit

A. Budget 26-27

Demir presented the draft budget. We are still waiting for the final per pupil amount for the school year ahead.

B. Copier Renewals

The group agreed to follow up with BME to negotiate a better price before making a decision, as there were recent service issues with BME despite satisfaction with the Canon machines. Cheryl suggested visiting Konica's Buffalo office to evaluate the learning curve and differences between the machines before making a decision. The group decided to cancel the current Canon contract in August, allowing time to research options further, and planned to present findings to the board at the upcoming Friday meeting.

C. Financials

Demir presented financial data showing the school had spent 63% of its budget, with most key areas around 60-77% of budgeted amounts.

D. Review Proposed Incentive Stipend for Achieving WIG

Mehmet presented a proposed stipend structure for state tests, outlining payments for teachers, staff, and administrators based on achieving WIG targets, with a maximum of $3,000 for teachers and similar roles. The committee decided to present the proposal for board review and approval.

E. Review Classroom Furniture Purchase Quotes

The meeting focused on renewing furniture for three classrooms at the middle school, with a budget of $19,839. Mehmet explained that while there is a potential 3% savings for ordering before the end of April, they prefer not to rush the decision. Cheryl suggested involving students in the selection process to evaluate quality differences between vendors. The group agreed to wait for feedback from teachers and staff before making a final decision, with the next board and finance committee meetings scheduled to discuss the proposal.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:52 AM.

Respectfully Submitted,
M. Demirtas