DRAFT

Rochester Academy Charter School

Minutes

Governance Committee Meeting

Date and Time
Thursday October 16, 2025 at 3:00 PM

Committee Members Present
C. Sampson, M. Demirtas, T. Wright, W. Middleton

Committee Members Absent
None

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

C. Sampson called a meeting of the Governance Committee of Rochester Academy Charter School to order on Thursday Oct 16, 2025 at 2:31 PM.

C. Approve Minutes

M. Demirtas made a motion to approve the minutes from Governance Committee Meeting on 09-18-25.
W. Middleton seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. Governance

A. Develop and Revise Board Member Handbook

This item is tabled for the next meeting.

B. CEO Evaluation

This item is tabled for the next meeting.

C. Enrollment Policy Revision

The committee reviewed the changes required by the Charter School Office and made the necessary revisions to the Enrollment Policy that will be presented to the board for their review and approval.

D. Complaint Policy Revision

The committee reviewed the changes required by the Charter School Office and made the necessary revisions to the Complaint Policy that will be presented to the board for their review and approval.

E. Code of Conduct Revision

The committee reviewed the changes required by the Charter School Office. The changes will be made by the admin team and presented to the board for their review and approval.

F. Bylaws Revision

The committee reviewed the changes required by the Charter School Office and made the necessary revisions to the By-Laws that will be presented to the board for their review and approval.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:20 PM.

Respectfully Submitted,
M. Demirtas