APPROVED

Rochester Academy Charter School

Minutes

Governance Committee Meeting

Date and Time
Thursday September 18, 2025 at 5:00 PM

Committee Members Present
C. Sampson (remote), M. Demirtas (remote), W. Middleton (remote)

Committee Members Absent
T. Wright

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

C. Sampson called a meeting of the Governance Committee of Rochester Academy Charter School to order on Thursday Sep 18, 2025 at 5:04 PM.

C. Approve Minutes

M. Demirtas made a motion to approve the minutes from Governance Committee Meeting on 05-23-25.
W. Middleton seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. Governance

A. Develop and Revise Board Member Handbook

This item was tabled and will be discussed at the next meeting.

B. CEO Evaluation

This item was tabled and will be discussed at the next meeting.

C. IT Policy Revisions and New Policies

The committee reviewed the proposed revisions and new policies. Frequency for data backup will be specified in the policy.

Two-factor authentication should be activated for the board members' school email addresses.

Reminder/warning signs should be used to turn off school computers.

D. Complaint Policy Revision

The committee reviewed and revised the Complaint Policy. It will be shared with Susan Gibbons for her review and approval.

E. Evaluate the committee work

This item was tabled and will be discussed at the next meeting.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,
M. Demirtas