APPROVED

Rochester Academy Charter School

Minutes

Board Meeting

Date and Time
Friday October 17, 2025 at 5:00 PM

Location
Central Office Conference Room

Trustees Present
C. Sampson, G. Tillery, S. Al, T. Wright, W. Middleton

Trustees Absent
J. Santos

Guests Present
D. Ozcan, J. Doyle, M. Demirtas, Melinda Perez, Z. Ercan

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

W. Middleton called a meeting of the board of trustees of Rochester Academy Charter School to order on Friday Oct 17, 2025 at 5:03 PM.

C. Public Comment Session

D. Approve Minutes

S. Al made a motion to approve the minutes from Board Meeting on 09-19-25.
G. Tillery seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Review the Annual Audit Report

M. Perez presented the summary of the audit. The audit opinion is "clean" meaning the school's financial statements are fairly stated. The school's controls and procedures are good. There were no deficiencies identified that could be considered as material weaknesses. The school implemented the improvements as recommended last year. There were no recommendations for the future.

II. Academic Excellence

A. Monthly Topic

J. Doyle presented the Wildly Important Goal Scoreboard. The average weekly attendance rate is around 93%. The walkthrough percentages were above 90%. The number of failing courses were included on the scoreboard.

III. Community Outreach

A. Presentation of Monthly School Activities Report

Z. Ercan presented the monthly school activities report.

IV. Finance and Facilities

A. Enrollment

The school is meeting its enrollment target.

B. Medical Plan Renewal

G. Tillery made a motion to approve the medical plan renewals.
T. Wright seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Financials

D. Ozcan presented the monthly financial report.

V. Governance

A. Review Enrollment Policy Revision

C. Sampson made a motion to approve the revisions to the Enrollment Policy.
G. Tillery seconded the motion.
The board **VOTED** unanimously to approve the motion.

B.

Review Complaint Policy Revision

G. Tillery made a motion to approve the revisions to the Complaint Policy.
S. Al seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Review Code of Conduct Revision

G. Tillery made a motion to approve the revisions to the Code of Conduct.
T. Wright seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Review By-Laws Revision

S. Al made a motion to approve the revisions to the By-Laws.
G. Tillery seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Other Business

A. Employee Changes Review

G. Tillery made a motion to approve the staffing changes.
S. Al seconded the motion.
The board **VOTED** to approve the motion.

VII. Closing Items

A. Board Meeting Evaluation

The meeting was productive, engaging, and efficiently managed.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:46 PM.

Respectfully Submitted,
M. Demirtas