

APPROVED



# Rochester Academy Charter School

## Minutes

### Board Meeting

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#### Date and Time

Friday November 15, 2024 at 5:00 PM

#### Location

Conference Room - Central Office

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#### Trustees Present

C. Sampson, D. Calder, G. Tillery, S. Al, W. Middleton

#### Trustees Absent

J. Santos

#### Guests Present

D. Ozcan, J. Doyle, M. Demirtas, Z. Ercan

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

W. Middleton called a meeting of the board of trustees of Rochester Academy Charter School to order on Friday Nov 15, 2024 at 5:20 PM.

#### C. Public Comment Session

#### D. Approve Minutes

D. Calder made a motion to approve the minutes from Board Meeting on 10-18-24.  
S. Al seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Academic Excellence

### A. Monthly Topic

Ms. Doyle presented the monthly Wildly Important Goal Scoreboard and the parent engagement data.

### B. Professional Tutoring Service

D. Calder made a motion to approve the purchase of the tutoring services provided by Varsity Tutors.

G. Tillery seconded the motion.

The board **VOTED** unanimously to approve the motion.

### C. Committee Meeting Minutes

## III. Community Outreach

### A. Report

Ms. Zehra reported on the events that occurred last month.

### B. Committee Meeting Minutes

## IV. Finance and Facilities

### A. Enrollment

Mr. Demirtas provided the enrollment figures. Our total enrollment as of November meets the target level.

### B. Financials

Mr. Demir presented the monthly financial summary.

### C. Plumbing Project

C. Sampson made a motion to approve the purchase of services provided by LMC Contractors to upgrade the middle school building bathrooms.

G. Tillery seconded the motion.

The board **VOTED** unanimously to approve the motion.

### D. Investment Management Proposal

Ms. Sampson shared information about the new proposal. We should aim to vote in the December board meeting. The investment policy will be shared with the investment manager.

## **E. Committee Meeting Minutes**

### **V. Governance**

#### **A. Committee Meeting Minutes**

#### **B. Adoption of the Volunteer Policy**

S. Al made a motion to adopt the new Volunteer Policy.

D. Calder seconded the motion.

The board **VOTED** unanimously to approve the motion.

The board decided to review the van usage policy and obtain parental consent for transportation.

#### **C. Nomination of a New Board Member**

S. Al made a motion to nominate Ms. Thalia Wright to become a new board member.

G. Tillery seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **D. Nomination of a Committee Member**

G. Tillery made a motion to nominate Mr. Joe Carter to become a member of the Development Committee.

D. Calder seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **VI. Other Business**

#### **A. Employee Changes Review**

D. Calder made a motion to approve the staffing changes.

G. Tillery seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **VII. Closing Items**

#### **A. Board Meeting Evaluation**

Dr. Middleton remarked that the meeting was productive and that the board performed exceptionally well.

#### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:24 PM.

Respectfully Submitted,  
Z. Ercan