



# Rochester Academy Charter School

## Minutes

### Board Meeting

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#### Date and Time

Friday November 15, 2024 at 5:00 PM

#### Location

Conference Room - Central Office

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#### Trustees Present

C. Sampson, D. Calder, G. Tillery, S. Al, W. Middleton

#### Trustees Absent

J. Santos

#### Guests Present

D. Ozcan, J. Doyle, M. Demirtas, Z. Ercan

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

W. Middleton called a meeting of the board of trustees of Rochester Academy Charter School to order on Friday Nov 15, 2024 at 5:20 PM.

#### C. Public Comment Session

#### D. Approve Minutes

D. Calder made a motion to approve the minutes from Board Meeting on 10-18-24.  
S. Al seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Academic Excellence**

### **A. Monthly Topic**

Ms. Doyle presented the monthly Wildly Important Goal Scoreboard and the parent engagement data.

### **B. Professional Tutoring Service**

D. Calder made a motion to approve the purchase of the tutoring services provided by Varsity Tutors.

G. Tillery seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Committee Meeting Minutes**

## **III. Community Outreach**

### **A. Report**

Ms. Zehra reported on the events that occurred last month.

### **B. Committee Meeting Minutes**

## **IV. Finance and Facilities**

### **A. Enrollment**

Mr. Demirtas provided the enrollment figures. Our total enrollment as of November meets the target level.

### **B. Financials**

Mr. Demir presented the monthly financial summary.

### **C. Plumbing Project**

C. Sampson made a motion to approve the purchase of services provided by LMC Contractors to upgrade the middle school building bathrooms.

G. Tillery seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Investment Management Proposal**

Ms. Sampson shared information about the new proposal. We should aim to vote in the December board meeting. The investment policy will be shared with the investment manager.

#### **E. Committee Meeting Minutes**

### **V. Governance**

#### **A. Committee Meeting Minutes**

#### **B. Adoption of the Volunteer Policy**

S. Al made a motion to adopt the new Volunteer Policy.

D. Calder seconded the motion.

The board **VOTED** unanimously to approve the motion.

The board decided to review the van usage policy and obtain parental consent for transportation.

#### **C. Nomination of a New Board Member**

S. Al made a motion to nominate Ms. Thalia Wright to become a new board member.

G. Tillery seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **D. Nomination of a Committee Member**

G. Tillery made a motion to nominate Mr. Joe Carter to become a member of the Development Committee.

D. Calder seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **VI. Other Business**

#### **A. Employee Changes Review**

D. Calder made a motion to approve the staffing changes.

G. Tillery seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **VII. Closing Items**

#### **A. Board Meeting Evaluation**

Dr. Middleton remarked that the meeting was productive and that the board performed exceptionally well.

#### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:24 PM.

Respectfully Submitted,  
Z. Ercan