

APPROVED



# Rochester Academy Charter School

## Minutes

### Board Meeting

---

#### Date and Time

Friday October 18, 2024 at 5:00 PM

#### Location

Conference Room - Central Office

---

#### Trustees Present

C. Sampson, D. Calder, J. Santos, S. Al

#### Trustees Absent

G. Tillery, W. Middleton

#### Guests Present

C. Belfield, D. Ozcan, G. Santiago, J. Doyle, M. Demirtas, R. Roberts-Grant, S. Martina, Z. Ercan

---

### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

J. Santos called a meeting of the board of trustees of Rochester Academy Charter School to order on Friday Oct 18, 2024 at 5:03 PM.

#### C. Public Comment Session

#### D. Approve Minutes

S. Al made a motion to approve the minutes from Board Meeting on 09-20-24.

D. Calder seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Academic Excellence

### A. Monthly Topic

Ms. Doyle went over the strategic plan scoreboard for all three buildings. Each building leader went over their three smart goals for the 2024-25 school year. Ms. Doyle, Mrs. Roberts-Grant and Mrs. Belfield went over data from NYS tests comparing last year to this year. Dr. Martina went over the graduation rate. Ms. Sampson recommended contacting local organizations for scholarship donations for the senior class.

### B. Committee Meeting Minutes

## III. Audit

### A. Annual Audit Report Presentation

Ms. Melinda Perez went over the annual audit report. The audit opinion was "clean". No deficiencies were identified.

D. Calder made a motion to accept the auditors report.

S. Al seconded the motion.

The board **VOTED** unanimously to approve the motion.

## IV. Community Outreach

### A. Report

Ms. Zehra shared information about the events that took place during the last month.

### B. Presentation of Enrollment, Recruitment and Retention

Ms. Zehra went over the enrollment, recruitment, and retention numbers for the school year and compared them with last school year's numbers.

### C. Committee Meeting Minutes

### D. Approval of the revised meeting calendar

D. Calder made a motion to approve a revised monthly topics calendar coming from the committee.

S. Al seconded the motion.

The board **VOTED** unanimously to approve the motion.

## V. Finance and Facilities

### A. Enrollment

M. Demirtas presented the current enrollment numbers.

**B. Election of Board Treasurer**

D. Calder made a motion to elect Cheryl Sampson to fill the board treasurer position that became vacant after Mr. Guler left the board.

S. Al seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Medical & Life Insurance Renewal**

C. Sampson made a motion to approve the annual medical & life insurance policy renewals.

D. Calder seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Financials**

D. Ozcan presented the monthly financial data.

**E. Committee Meeting Minutes**

**F. Approval of the revised meeting calendar**

C. Sampson made a motion to approve the revised monthly meeting topics for the finance committee.

S. Al seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VI. Governance**

**A. Committee Meeting Minutes**

**B. Approval of the revised meeting calendar**

C. Sampson made a motion to approve the revisions for monthly topics calendar for the Governance committee.

D. Calder seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VII. Other Business**

**A. Employee Changes Review**

C. Sampson made a motion to accept the staffing changes.

S. Al seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VIII. Closing Items**

### **A. Board Meeting Evaluation**

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:06 PM.

Respectfully Submitted,  
G. Santiago