APPROVED

Rochester Academy Charter School

Minutes

Board Retreat

Date and Time
Saturday August 10, 2024 at 8:30 AM

Location
Central Office

Trustees Present
C. Sampson, D. Calder, G. Tillery, J. Santos, S. Al, W. Middleton

Trustees Absent
None

Guests Present
D. Ozcan, M. Demirtas, Z. Ercan

I. Opening Items

A. Breakfast

B. Record Attendance

C. Call the Meeting to Order

W. Middleton called a meeting of the board of trustees of Rochester Academy Charter School to order on Saturday Aug 10, 2024 at 9:15 AM.

II. Strategic Planning

A. Review the progress on the current strategic plan

The board discussed the progress on the current strategic plan. The school-wide ownership of the strategic plan is noticeable to stakeholders and the authorizer. The board decided to learn what metrics are helpful to the staff to achieve our wildly important goal.

B. Review the Scoreboard

For the second year of implementation of the strategic plan 24-25, the board decided to review the comparison with the first year's data.

III. Board Assessments

A. Review Self-Assessment Results

The board reviewed the self-assessment report. The overall score was Level 5-Excellent. Some of the questions were interpreted differently. The board decided to modify those questions for next year's assessment. Not applicable should be an option.

The board also decided to create a specific set of questions for board recruitment.

IV. Review Documents

A. Review Open Meetings Law

The board reviewed the open meetings law and decided to add a public comment section at the start of each regular board meeting. The time allotted for public comment will be limited to 10 minutes. This will be added to the school's bylaws.

B. General Overview of By-Laws

The board reviewed the bylaws. The secretary of the board signed the bylaws document.

V. Meeting Dates

A. Determine Future Board and Committee Meeting Dates

Board Meeting Dates for the 2024-25 School Year:
September 20, 2024
October 18, 2024
November 15, 2024
December 13, 2024
January 17, 2025
February 28, 2025
March 21, 2025
April 25, 2025
May 16, 2025

June 20, 2025
July 18, 2025
August 9, 2025

Committee Meeting Dates for the 2024-25 School Year:
Academic Excellence: Second Tuesday of each month at 9 am
Development: Third Tuesday of each month at 10 am
Governance: Thursdays before the board meetings at 9 am. The first one will be on September 12.
Finance and Facilities: Wednesdays before the board meetings at 9 am. The first one will be on September 18.
Community Outreach: Third Tuesday of each month at 11 am.

There will be no committee meetings scheduled for July and August.

B. Discuss Monthly Meeting Topic Calendar for Committees

Each committee will discuss the meeting topic calendars at their first committee meetings in September.

VI. CSO Action Plan

A. Review CSO Action Plan

The CEO and the Board reviewed the CSO Action plan items and checked the status of each item. The Board and the School Leadership are faithfully adhering to this plan that was created as part of the last charter renewal application.

The board decided to enter exact target dates and completion/reopen dates.

VII. Roles and Responsibilities

A. Review Roles and Responsibilities

The board reviewed the roles and responsibilities of the board positions. M. Demirtas will reach out to Boylan Code to ask for a candidate from a different firm for the vacant board position. It may be necessary to fill the treasurer position if M. Guler is not interested in renewing his term.

B. Discuss Professional Development Ideas

The board will explore the resources provided by BoardonTrack.
M. Demirtas will share the link for the training/workshop provided by St. John Fisher.

M. Demirtas will reach out to the NYCSA for available professional development opportunities.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:30 PM.

Respectfully Submitted,
M. Demirtas