



Rochester Academy Charter School

Minutes

Board Meeting

Date and Time

Thursday May 23, 2024 at 5:00 PM

Location

310 Hinchey Rd - Central Office Conference Room

Trustees Present

C. Sampson, D. Calder, S. Al, W. Middleton

Trustees Absent

G. Tillery, J. Santos, M. Guler

Guests Present

D. Ozcan, G. Santiago, M. Demirtas, Z. Ercan

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

W. Middleton called a meeting of the board of trustees of Rochester Academy Charter School to order on Thursday May 23, 2024 at 5:08 PM.

C. Approve Minutes

C. Sampson made a motion to approve the minutes from Board Meeting on 04-19-24.

D. Calder seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Academic Excellence

A. Monthly Topic

M. Demirtas presented the summary of the strategic plan.

B. Calendar Change for 2023-24 School Year

M. Demirtas informed the board about the request to change the last day of school for K-8 students.

C. Sampson made a motion to approve changing the last of school for K through 8 students to Friday, June 21, 2024.

S. Al seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Committee Meeting Minutes

III. Community Outreach

A. Report

Z. Ercan went over the May 2024 school activities report.

B. Committee Meeting Minutes

IV. Finance and Facilities

A. Enrollment

M. Demirtas went over the current enrollment numbers. Z. Ercan shared enrollment updates for the 2024-25 school year using the GoodSchoolsRoc application dashboard.

B. Financials

D. Ozcan reviewed the previous month's balance sheet, and income statement and presented the financial summary.

C. Proposed Facility Use Policy

S. Al made a motion to approve the proposed facility use policy.

D. Calder seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. High School Gym

C. Sampson made a motion to approve starting the litigation process regarding the ongoing construction related issues at the high school building.

S. Al seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. 2024-2025 Draft Budget

D. Ozcan went over the 24-25 draft budget.

D. Calder made a motion to approve the 24-25 budget.

C. Sampson seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Committee Meeting Minutes

V. Governance

A. CEO Evaluation

Dr. Middleton recommended each board member to complete the CEO evaluation before the next month's board meeting.

B. Board and CEO Succession Plans

Dr. Middleton recommended that every committee has a member who may be a prospective member to join the board.

S. Al made a motion to approve the Board and CEO succession plans.

D. Calder seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Board Members Term Renewals

D. Calder made a motion to renew G. Tillery's term by one year and W. Middleton's by three years.

S. Al seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Determine Board Retreat Date and Venue

The board retreat will provisionally be on August 10th, 2024 in a cabin arranged by Ms. Wright.

E. Proposed Dress Guideline Revision

C. Sampson made a motion to approve the revision to the staff dress guidelines.

D. Calder seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Committee Meeting Minutes

VI. Other Business

A.

Employee Changes Review

S. Al made a motion to approve the staffing changes.

C. Sampson seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Closing Items

A. Board Meeting Evaluation

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:43 PM.

Respectfully Submitted,
G. Santiago