

APPROVED



# Rochester Academy Charter School

## Minutes

### Board Meeting

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#### Date and Time

Thursday May 23, 2024 at 5:00 PM

#### Location

310 Hinchey Rd - Central Office Conference Room

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#### Trustees Present

C. Sampson, D. Calder, S. Al, W. Middleton

#### Trustees Absent

G. Tillery, J. Santos, M. Guler

#### Guests Present

D. Ozcan, G. Santiago, M. Demirtas, Z. Ercan

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

W. Middleton called a meeting of the board of trustees of Rochester Academy Charter School to order on Thursday May 23, 2024 at 5:08 PM.

#### C. Approve Minutes

C. Sampson made a motion to approve the minutes from Board Meeting on 04-19-24.

D. Calder seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Academic Excellence

### A. Monthly Topic

M. Demirtas presented the summary of the strategic plan.

### B. Calendar Change for 2023-24 School Year

M. Demirtas informed the board about the request to change the last day of school for K-8 students.

C. Sampson made a motion to approve changing the last of school for K through 8 students to Friday, June 21, 2024.

S. Al seconded the motion.

The board **VOTED** unanimously to approve the motion.

### C. Committee Meeting Minutes

## III. Community Outreach

### A. Report

Z. Ercan went over the May 2024 school activities report.

### B. Committee Meeting Minutes

## IV. Finance and Facilities

### A. Enrollment

M. Demirtas went over the current enrollment numbers. Z. Ercan shared enrollment updates for the 2024-25 school year using the GoodSchoolsRoc application dashboard.

### B. Financials

D. Ozcan reviewed the previous month's balance sheet, and income statement and presented the financial summary.

### C. Proposed Facility Use Policy

S. Al made a motion to approve the proposed facility use policy.

D. Calder seconded the motion.

The board **VOTED** unanimously to approve the motion.

### D. High School Gym

C. Sampson made a motion to approve starting the litigation process regarding the ongoing construction related issues at the high school building.

S. Al seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. 2024-2025 Draft Budget**

D. Ozcan went over the 24-25 draft budget.

D. Calder made a motion to approve the 24-25 budget.

C. Sampson seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Committee Meeting Minutes**

**V. Governance**

**A. CEO Evaluation**

Dr. Middleton recommended each board member to complete the CEO evaluation before the next month's board meeting.

**B. Board and CEO Succession Plans**

Dr. Middleton recommended that every committee has a member who may be a prospective member to join the board.

S. Al made a motion to approve the Board and CEO succession plans.

D. Calder seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Board Members Term Renewals**

D. Calder made a motion to renew G. Tillery's term by one year and W. Middleton's by three years.

S. Al seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Determine Board Retreat Date and Venue**

The board retreat will provisionally be on August 10th, 2024 in a cabin arranged by Ms. Wright.

**E. Proposed Dress Guideline Revision**

C. Sampson made a motion to approve the revision to the staff dress guidelines.

D. Calder seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Committee Meeting Minutes**

**VI. Other Business**

**A.**

### **Employee Changes Review**

S. Al made a motion to approve the staffing changes.

C. Sampson seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VII. Closing Items**

### **A. Board Meeting Evaluation**

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:43 PM.

Respectfully Submitted,

G. Santiago