

APPROVED



# Rochester Academy Charter School

## Minutes

### Board Meeting

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#### Date and Time

Friday February 16, 2024 at 5:00 PM

#### Location

310 Hinchey Rd - Central Office Conference Room

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#### Trustees Present

C. Sampson, D. Calder, J. Santos, S. Al, W. Middleton

#### Trustees Absent

G. Tillery, M. Guler

#### Guests Present

D. Ozcan, G. Santiago, J. Doyle, M. Demirtas, Z. Ercan

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

W. Middleton called a meeting of the board of trustees of Rochester Academy Charter School to order on Friday Feb 16, 2024 at 5:14 PM.

#### C. Approve Minutes

D. Calder made a motion to approve the minutes from Board Meeting on 01-19-24.

C. Sampson seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Academic Excellence

### A. Monthly Topic

J. Doyle went over the Strategic Plan Scoreboard data. She also reviewed the i-Ready reading and math data comparing the Fall and Winter diagnostic test results. Overall, students are showing growth.

M. Demirtas shared the school accountability status and the criteria being used to determine the status.

### B. Committee Meeting Minutes

## III. Community Outreach

### A. Report

Z. Ercan presented the events that took place in January 2024.

### B. Committee Meeting Minutes

## IV. Finance and Facilities

### A. Enrollment

M. Demirtas and Z. Ercan went over the enrollment numbers for the month of January.

### B. Financials

D. Ocan presented the financial summary from July 2023 to February 2024.

### C. Purchase of a Building for Middle School

C. Sampson made a motion to purchase the middle school building for \$1,125,000.00 on behalf of the Finance Committee.

The board **VOTED** unanimously to approve the motion.

### D. IT Equipment Purchase via E-Rate Grant

D. Ocan went over the details of the E-rate grant and the purpose of using it.

C. Sampson made a motion to purchase IT equipment using the E-Rate grant and school funds on behalf of the Finance Committee.

The board **VOTED** unanimously to approve the motion.

### E. Copier Lease Renewal

C. Sampson made a motion to renew the lease for the high school copier machine on behalf of the Finance Committee.

The board **VOTED** unanimously to approve the motion.

**F. 24-25 Budget Timeline**

D. Ozcan shared the 2024-25 school year budget preparation plan.

**G. Mortgage Payment Schedule**

C. Sampson made a motion to approve the recommendation to pay off the gym mortgage on behalf of the Finance Committee.

The board **VOTED** unanimously to approve the motion.

**H. Bank Account for Fundraising Activities**

J. Santos made a motion to open a separate account for fundraising purposes on behalf of the Development Committee.

The board **VOTED** unanimously to approve the motion.

**I. Committee Meeting Minutes**

**V. Development**

**A. Committee Meeting Minutes**

J. Santos briefly summarized the fundraising ideas and the importance of the board's involvement in the process.

**VI. Governance**

**A. Adoption of Workplace Violence Prevention Policy Statement**

M. Demirtas shared the Workplace Violence Prevention Policy Statement that will be posted in every building.

C. Sampson made a motion to approve the Workplace Violence Prevention Policy Statement on behalf of the Governance Committee.

The board **VOTED** unanimously to approve the motion.

**B. Recommendations Regarding the Indicators Used to Monitor Student Performance**

The board agreed to check back in May for an update on the student performance indicator.

**C. Committee Meeting Minutes**

**VII. Other Business**

**A. Employee Contract Decisions**

M. Demirtas went over the staffing changes for the month of January.

D. Calder made a motion to approve the employee contract decisions for the month of January.

S. Al seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VIII. Closing Items**

### **A. Board Meeting Evaluation**

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:18 PM.

Respectfully Submitted,

G. Santiago