APPROVED

Rochester Academy Charter School

Minutes

Board Meeting

Date and Time
Friday October 20, 2023 at 5:00 PM

Location
310 Hinchey Rd - Central Office

Trustees Present
C. Sampson, D. Calder, G. Tillery, J. Santos, M. Guler, S. Al, W. Middleton

Trustees Absent
None

Trustees who arrived after the meeting opened
J. Santos, M. Guler

Guests Present
D. Ozcan, G. Santiago, J. Doyle, M. Demirtas, Melinda Perez, Z. Ercan

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

W. Middleton called a meeting of the board of trustees of Rochester Academy Charter School to order on Friday Oct 20, 2023 at 5:06 PM.

C. Approve Minutes

D. Calder made a motion to approve the minutes from Board Meeting on 09-15-23.

C. Sampson seconded the motion.
The board **VOTED** to approve the motion.

II. Annual Audit Presentation

A. Annual Audit Presentation by the Auditor

Melinda Perez presented the annual audit results. The school management seems committed to proper controls. No fraud, illegal acts, or unusual transactions were observed. There were no deficiencies identified. The audit opinion was "clean".
M. Guler arrived at 5:30 PM.
J. Santos arrived at 5:40 PM.

III. Academic Excellence and Equity

A. Monthly Topic

Ms.Doyle went over the strategic plan scoreboard for all buildings. The building leaders are completing classroom walkthroughs as planned. The i-Ready data is improving. Ms. Doyle also shared the efforts to address student absenteeism. Mrs. Sampson requested the programs and resources that the RACS social workers are using to meet our students' needs.

Ms. Doyle also presented the grades 3-8 test scores. The wildly important goal of the new strategic plan and action steps with lead measures keep our focus intensively on improving students' academic performance.

B. Committee Meeting Minutes

IV. Community Outreach & Development

A. Report

Ms. Zehra shared information about the events in which our school community has been involved or organized since the last board meeting.

B. Committee Meeting Minutes

V. Finance, Facilities & Audit

A. Enrollment

Mr. Demirtas went over the current enrollment numbers. We are currently meeting our enrollment target.

B. Financials

The financial summary report was presented by Mr. Ozcan.

C. Copier Renewal

M. Guler made a motion to approve the lease for the new copiers on behalf of the Finance Committee.
The board **VOTED** unanimously to approve the motion.

D. 2024 Health Insurance Update

Mr. Demir provided information about the renewal of the health insurance plan.

E. Gym Building Update

Mr. Demirtas shared an update with the Board members on the status of the water intrusion issue at the high school gym.

F. Committee Meeting Minutes

VI. Governance

A. New Policies

Mr. Ozcan presented the policies for school credit cards, travel, meal and refreshments, and gift cards.
C. Sampson made a motion to approve the credit card, staff credit card, travel, meal and refreshments, and gift card policies.
M. Guler seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Roles and Responsibilities of the Development Committee

J. Santos made a motion to approve the updated roles and responsibilities of the development committee.
M. Guler seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Revised Roles and Responsibilities of Community Outreach Committee

D. Calder made a motion to approve the updated roles and responsibilities of the Community Outreach Committee.
M. Guler seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Committee Monthly Topic Calendars

C. Sampson made a motion to approve the finalized monthly meeting topic calendars.
D. Calder seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. New Board Member Orientation Plan

C. Sampson made a motion to approve the new board member orientation plan.
M. Guler seconded the motion.
The board **VOTED** to approve the motion.

F. Appointing Mr. Gerald Tillery as a Board Member

C. Sampson made a motion to appoint Mr. Gerald Tillery as a board member as of October 23rd, 2023.
M. Guler seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Committee Meeting Minutes

VII. Other Business

A. Employee Contract Decisions

D. Calder made a motion to approve the staffing changes.
M. Guler seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Exploring Merger Idea

The board decided to conclude our efforts in pursuing the merger.

VIII. Closing Items

A. Board Meeting Evaluation

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:45 PM.

Respectfully Submitted,
G. Santiago