



# Rochester Academy Charter School

## Minutes

### Board Meeting

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#### Date and Time

Friday March 17, 2023 at 5:00 PM

#### Location

Rochester Academy Charter Middle School

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#### Trustees Present

C. Sampson, D. Calder, J. Santos, S. Al, W. Middleton

#### Trustees Absent

M. Guler

#### Guests Present

D. Ozcan, G. Santiago, J. Doyle, Jane Kobos, M. Demirtas

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

W. Middleton called a meeting of the board of trustees of Rochester Academy Charter School to order on Friday Mar 17, 2023 at 5:03 PM.

#### C. Approve Minutes

C. Sampson made a motion to approve the minutes from Board Meeting on 02-17-23.

D. Calder seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Academic Excellence and Equity**

### **A. Monthly Topic**

Ms. Doyle presented i-Ready winter diagnostic and IRLA data and compared it with the annual i-Ready goals. After that, Ms. Doyle went over the Cohort Regents data. Mr. Demirtas suggested reviewing the professional development document at the next board meeting.

### **B. Committee Meeting Minutes**

## **III. Finance, Facilities & Audit**

### **A. Enrollment**

Mr. Demirtas went over the numbers of student enrollment per grade level.

### **B. Financials**

Mr. Demir went over the summary income statement for the month as well as the reserves in use. Mr. Demir explained the items on the balance sheet of cash flow.

### **C. MS Project Review**

Mr. Demirtas reviewed the documents for the MS project.

C. Sampson made a motion to proceed with the purchase of the Middle School building using Terrance Shannon as a consultant.

The board **VOTED** unanimously to approve the motion.

### **D. MS Lease Extension**

C. Sampson made a motion to approve the lease extension under the terms outlined in the lease extension document dated 3/20/2023.

The board **VOTED** unanimously to approve the motion.

### **E. Budget 22-23 Preparation**

Mr. Demir went over the budget preparation timeline.

### **F. Committee Meeting Minutes**

## **IV. Governance**

### **A. Reviewing and Revising Committee Job Descriptions**

D. Calder made a motion to approve the reviewed and revised committee job descriptions.

S. Al seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Board Member Recruitment Process Revision**

The board reviewed the board member recruitment process revisions.

C. Sampson made a motion to approve the revisions made to the board member recruitment process.

S. Al seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Committee Meeting Minutes**

**V. Other Business**

**A. Employee Contract Decisions**

Mr. Demirtas went over the staffing changes report for the month of March. Mr. Middleton suggested including start date information for the employees leaving RACS.

D. Calder made a motion to approve the employee contract changes.

J. Santos seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VI. Closing Items**

**A. Board Meeting Evaluation**

Ms. Santos and Mr. Middleton agreed that the board covered a lot of important agenda items during the meeting and the meeting ended almost on time.

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:08 PM.

Respectfully Submitted,

G. Santiago