

APPROVED



Rochester Academy Charter School

Minutes

Board Meeting

Date and Time

Friday May 20, 2022 at 5:30 PM

Location

[zoom](#)

Trustees Present

C. Sampson (remote), J. Santos (remote), M. Guler (remote), W. Middleton (remote)

Trustees Absent

D. Calder, S. Al

Guests Present

D. Ozcan (remote), J. Doyle (remote), M. Demirtas (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

W. Middleton called a meeting of the board of trustees of Rochester Academy Charter School to order on Friday May 20, 2022 at 5:36 PM.

C. Approve Minutes

M. Guler made a motion to approve the minutes from Board Meeting on 04-08-22.

C. Sampson seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Academic Excellence and Equity

A. Monthly Topic

The board decided to table the discussion of the staffing needs until the next board meeting. Further analysis of the impact of these positions on the budget will be completed and reviewed.

M. Demirtas presented the annual Regents exam progress data.

B. Committee Meeting Minutes

III. Community Outreach & Development

A. Report

Z. Ercan will cover the events that took place in May and June in the next board meeting.

B. Committee Meeting Minutes

IV. Finance, Facilities & Audit

A. Enrollment

M. Demirtas presented the enrollment numbers. We are meeting our budgeted number.

B. Financials

D. Ozcan presented the monthly financial summary.

C. Budget 2022-23 School Year

The budget will be reviewed and revised until the June Board meeting. The goal is to finalize the budget for the approval of the Board in the June meeting.

D. Boiler replacement for the elementary building

M. Guler made a motion to select LMC Company for the replacement of the elementary school steam boiler for \$51,720 and to allocate \$20,000 for potential asbestos abatement needed.

C. Sampson seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Proposal to increase certified teachers and retain effective uncertified teachers

C. Sampson made a motion to approve the revisions to the pay scale and tuition assistance program to be reflected starting in the 2022-23 school year.

M. Guler seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Committee Meeting Minutes

V. Governance

A. Renewal Decision Discussion

W. Middleton shared his insights about the renewal report and 4-year renewal recommendation. He emphasized the importance of focusing on the areas for growth and starting to work on a new strategic plan that can be used as the current one expires in 2023. Board members will perform more frequent visits to our schools. W. Middleton will prepare specific action plan items based on the final report to be discussed in the Governance Committee meeting.

The board decided to create a school visit calendar and prepare a monthly newsletter for the board members.

B. CEO Evaluation

W. Middleton reminded the attendees to complete the CEO evaluation before June 5.

C. Committee Meeting Minutes

D. School Calendar 2022-23

J. Santos made a motion to approve the school calendar for the 2022-23 school.

C. Sampson seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Other Business

A. Employee Contract Decisions

C. Sampson made a motion to move into an executive session.

M. Guler seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Sampson made a motion to end the executive session.

M. Guler seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Sampson made a motion to approve the staffing changes as presented.

J. Santos seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Closing Items

A. Board Meeting Evaluation

B.

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,
M. Demirtas