



# Rochester Academy Charter School

## Minutes

### Board Meeting

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#### Date and Time

Friday May 21, 2021 at 5:30 PM

#### Location

[Zoom](#)

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#### Trustees Present

C. Sampson (remote), D. Calder (remote), K. Crawford (remote), W. Middleton (remote)

#### Trustees Absent

J. Santos, M. Guler, Y. Bilgic

#### Guests Present

D. Ozcan (remote), D. Wilkinson (remote), J. Doyle (remote), M. Demirtas (remote), T. Manchester (remote), Z. Ercan (remote)

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

W. Middleton called a meeting of the board of trustees of Rochester Academy Charter School to order on Friday May 21, 2021 at 5:33 PM.

#### C. Approve Minutes

K. Crawford made a motion to approve the minutes from Board Meeting on 04-16-21.

D. Calder seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. ESL Commitment Letter**

Mark Wolcott from ESL Federal Credit Union shared the details of the Commitment Letter for the high school gym construction loan application.

**E. High School Gym Architectural Fee Proposal**

Andrew Gartley and his team from TYLin International shared the High School Gym Architectural Fee Proposal.

**II. Academic Excellence and Equity**

**A. Updates re: Schooling During Pandemic**

M. Demirtas shared information on how the new guidelines from CDC will change schools for the new year. A survey was sent to parents today to get their feedback about fully in-person instruction for the next school year.

**B. Monthly Topic**

M. Demirtas informed us that AEC Meeting was cancelled due to State Site Visit.

**C. Committee Meeting Minutes**

**III. Community Outreach & Development**

**A. Report**

Z. Ercan presented a slideshow highlighting many positive events taking place at the school.

**B. Committee Meeting Minutes**

**IV. Finance, Facilities & Audit**

**A. Enrollment**

M. Demirtas shared the enrollment numbers. We are still meeting our goals.

**B. Financials**

D. Ozcan shared the Summary Income Report.

**C. 21-22 Draft Budget**

D. Ozcan presented the Draft Budget for the 2021-2022 school year.

K. Crawford made a motion to approve the draft budget to move forward on new hiring and summer school plans.

D. Calder seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. 21-22 Furniture Order**

M. Demirtas shared a document for the furniture need in the new ES building.

K. Crawford made a motion to purchase the furniture for the elementary school.

D. Calder seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Curriculum Order**

M. Demirtas shared information on the Curriculum Order for the 2021-2022 school year.

D. Calder made a motion to approve the purchase of the IReady for another year.

K. Crawford seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Elementary School Cabling, Camera and PA Systems**

K. Crawford made a motion to approve hiring Lantek for Cabling, Camera, and PA System for the new ES building.

D. Calder seconded the motion.

The board **VOTED** unanimously to approve the motion.

**G. Playground for the new ES**

C. Sampson made a motion to approve the ProPlayground's proposal for installing the playgrounds for the new ES building.

K. Crawford seconded the motion.

The board **VOTED** unanimously to approve the motion.

**H. High School Gym Commitment Letter**

C. Sampson made a motion to approve the High School Gym Commitment Letter.

K. Crawford seconded the motion.

The board **VOTED** unanimously to approve the motion.

**I. High School Gym Architectural Fee Proposal**

K. Crawford made a motion to approve the proposals for the high school gymnasium site design, civil, architectural, and engineering services from TYLIn.

C. Sampson seconded the motion.

The board **VOTED** unanimously to approve the motion.

**J. Committee Meeting Minutes**

**V. Governance**

**A.**

### **Data Privacy and Security Policies**

C. Sampson made a motion to approve the Data Privacy and Security Policies.

K. Crawford seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Committee Meeting Minutes**

### **C. Organizational Chart Revision**

C. Sampson made a motion to approve the revised Organizational Chart Revision.

K. Crawford seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VI. Other Business**

### **A. Employee Contract Decisions**

D. Calder made a motion to approve the staffing changes.

C. Sampson seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VII. Closing Items**

### **A. Board Meeting Evaluation**

### **B. Adjourn Meeting**

A lot of great news

Positive meeting

Utilizing the time well

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:18 PM.

Respectfully Submitted,

Z. Ercan