

APPROVED



# Rochester Academy Charter School

## Minutes

### Board Meeting

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#### Date and Time

Friday December 18, 2020 at 5:30 PM

#### Location

[Zoom](#)

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#### Trustees Present

C. Sampson (remote), D. Calder (remote), K. Crawford (remote), M. Guler (remote), W. Middleton (remote)

#### Trustees Absent

J. Santos, Y. Bilgic

#### Guests Present

D. Ozcan (remote), D. Wilkinson (remote), J. Doyle (remote), M. Demirtas (remote), M. Stevens (remote), T. Manchester (remote), Z. Ercan (remote)

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

W. Middleton called a meeting of the board of trustees of Rochester Academy Charter School to order on Friday Dec 18, 2020 at 5:45 PM.

#### C. Approve Minutes

K. Crawford made a motion to approve the minutes from Board Meeting on 11-20-20.  
C. Sampson seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Academic Excellence and Equity**

### **A. Updates re: Schooling During Pandemic**

M. Demirtas shared updates regarding COVID-19. The school has to report student attendance based on instructional modalities. There is no change in zoning color.

### **B. Monthly Topic**

T. Manchester presented high school Regents and Graduation data.

### **C. Committee Meeting Minutes**

### **D. Timeline and data that will be used for reporting on progress toward academic goals**

K. Crawford made a motion to approve the academic goals and the timeline for reporting on progress towards these academic goals.

D. Calder seconded the motion.

The board **VOTED** unanimously to approve the motion.

The board will be provided with i-Ready Reading and Math data. It will be reviewed 3 times in an academic year. It will be reviewed in November, February, and June. Data resources on Regents and graduation used in Data-Driven Instruction meetings will be reviewed twice a year and reported to the board in November and April.

## **III. Community Outreach & Development**

### **A. Report**

Ms. Zehra presented a slide show about the wonderful things going on at all of our buildings.

### **B. Committee Meeting Minutes**

## **IV. Finance, Facilities & Audit**

### **A. Enrollment**

Our enrollment only dropped by 1 student.

### **B. Financials**

D. Ozcan presented the financial Summary Income Statement, the Building Assets statement, the Balance Sheet/Cash Flow, and the Budget vs. Actual statement.

### **C. 990 Annual Review**

K. Crawford made a motion to to approve the 990 form.  
C. Sampson seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**D. Committee Meeting Minutes**

**E. Board Designation Recommendation**

M. Guler made a motion to approve the recommendation of reserving the funds as indicated in the designation document.  
K. Crawford seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**V. Governance**

**A. Enrollment Policy Revision**

C. Sampson made a motion to approve the revisions of the Enrollment Policy.  
D. Calder seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**B. Districtwide Safety Plan**

D. Calder made a motion to approve the Districtwide Safety Plan.  
C. Sampson seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**C. CEO Evaluation**

Mr. Demirtas submitted his self-evaluation. It has been shared with the board. The board should review it.

**D. Committee Meeting Minutes**

**VI. Other Business**

**A. Employee Contract Decisions**

D. Calder made a motion to to approve staffing changes.  
C. Sampson seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**VII. Closing Items**

**A. Board Meeting Evaluation**

All Pluses

- Efficiently run meeting
- We finished in just over an hour.
- We got a lot accomplished.

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:56 PM.

Respectfully Submitted,  
M. Stevens