



# Rochester Academy Charter School

## Minutes

### Board Meeting

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#### Date and Time

Friday November 15, 2019 at 5:30 PM

#### Location

1757 Latta Road

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#### Trustees Present

J. Santos, K. Crawford (remote), M. Guler, W. Middleton, Y. Bilgic

#### Trustees Absent

D. Calder

#### Guests Present

D. Ozcan, D. Wilkinson, J. Doyle, M. Demirtas, M. Stevens, T. Manchester, Z. Ercan

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

W. Middleton called a meeting of the board of trustees of Rochester Academy Charter School to order on Friday Nov 15, 2019 at 5:34 PM.

#### C. Approve Minutes

M. Guler made a motion to approve minutes from the Board Meeting on 10-18-19 Board Meeting on 10-18-19.

J. Santos seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Community Outreach/Development Committee Report**

### **A. Community Outreach/Development Committee report**

Z. Ercan presented some slides to show the meaningful learning opportunities and activities our students were involved in.

## **III. Academic Excellence**

### **A. Director's Report**

Currently we have full enrollment. New students will be accepted and enrolled if backfilling is needed.

D. Wilkinson presented the elementary school performance data. Based on the data presented the students are showing growth slowly but surely. An intervention plan is in place for students that are in the Emergency and At-Risk category, as well as a program for ALL students at their individual level.

J. Doyle presented the middle school performance data. In ELA and Math students have shown growth at all grade levels. Math and Literacy specialists are working together with the teachers to provide students with interventions needed.

## **IV. Finance, Facilities & Audit**

### **A. Financials**

D. Ozcan presented the Summary Income Statement, Building Asset, Balance Sheet/Cash Flow, Salary- Benefit Comparison, Expenses (YTD), and Budget vs Actual report.

### **B. Purchase of Chromebooks**

J. Santos made a motion to approve the purchase of the Chromebooks for next school year.

M. Guler seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Form 990 Review**

The 990 Form was presented. Board members will review it before the December board meeting so there can be a vote to approve the Form.

### **D. Designation of Reserve Fund**

M. Guler made a motion to designate \$1M as reserved funds for the elementary school building and high school gymnasium capital projects.

J. Santos seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **V. Governance**

### **A. Selection of Board Member**

Y. Bilgic made a motion to to select Cheryl Sampson as member to its Board of Trustees pending approval by NYSED CSO.

J. Santos seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Bylaws Revision**

The attorney has gone over bylaws and has made some revisions and updates to it.

M. Guler made a motion to to approve the revised and updated bylaws.

J. Santos seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VI. Other Business**

### **A. 2019-20 Employee Contract Decisions**

M. Guler made a motion to approve the staffing changes and hiring of the new staff.

J. Santos seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VII. Closing Items**

### **A. Board Meeting Evaluation**

The board members completed the evaluation.

### **B. Adjourn Meeting**

M. Guler made a motion to adjourn the meeting.

J. Santos seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:38 PM.

Respectfully Submitted,

M. Stevens