

APPROVED



# Rochester Academy Charter School

## Minutes

### Board Meeting

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#### Date and Time

Friday October 18, 2019 at 5:30 PM

#### Location

841 Genesee St.

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#### Trustees Present

D. Calder, J. Santos, K. Crawford, M. Guler, W. Middleton

#### Trustees Absent

Y. Bilgic

#### Guests Present

C. Sampson, D. Wilkinson, J. Doyle, Jennifer Aronson-Jovceviski, M. Demirtas, T. Manchester

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

W. Middleton called a meeting of the board of trustees of Rochester Academy Charter School to order on Friday Oct 18, 2019 at 5:37 PM.

#### C. Approve Minutes

K. Crawford made a motion to approve minutes from the Board Meeting on 09-20-19 Board Meeting on 09-20-19.

M. Guler seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **D. The Audit Presentation by the Auditor**

Melinda Perez from Heveron & Company CPAs presented the audit report. There are no material weaknesses which are serious control deficiencies. The auditor made two recommendations in regards to credit card use and length of passwords.

### **II. Academic Excellence**

#### **A. Director's Report**

M. Demirtas presented the enrollment numbers. Ms. Doyle presented the middle school STAR and SRI test results and informed the attendees about the data driven instruction steps. Mrs. Wilkinson presented the elementary school American Reading Company/IRLA and iReady data. She also shared the building level goals for reading and math for each grade level.

#### **B. Cultural Proficiency Proposal**

K. Crawford made a motion to approve the cultural proficiency proposal and start with the implementation of the first step as recommended in the proposal.

M. Guler seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **III. Finance, Facilities & Audit**

#### **A. Financials**

#### **B. Meeting minutes**

#### **C. GYM OPTIONS**

The board recommends to work with the lawyer to find out what is required to have a gym at the high school location.

#### **D. Unused PTO and Vacation Payment for 18-19 year**

K. Crawford made a motion to approve the retroactive payment for unused PTO and vacation days for non-teaching staff.

M. Guler seconded the motion.

The board **VOTED** to approve the motion.

#### **E. 403 (b) Plan for NYSTRS not eligible staff members**

J. Santos made a motion to approve the retirement plan for staff who are not eligible for NYSTRS contingent upon the approval from the school attorney.

M. Guler seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Chapel Boiler Replacement-Emergency Item**

J. Santos made a motion to approve the emergency replacement of the boiler located in the chapel.

K. Crawford seconded the motion.

The board **VOTED** unanimously to approve the motion.

**G. Minivan Lease Renewal**

J. Santos made a motion to lease Chrysler Pacifica to be used as school van.

M. Guler seconded the motion.

The board **VOTED** unanimously to approve the motion.

**IV. Governance**

**A. Governance meeting minutes**

**B. Districtwide Safety Plan**

M. Guler made a motion to approve the districtwide school safety plan as it was adopted in the September board meeting.

K. Crawford seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Bylaws Revision**

The attorney will continue to update the Bylaws and share the finalized version with the board.

**V. Other Business**

**A. 2019-20 Employee Contract Decisions**

M. Guler made a motion to approve the staffing changes.

K. Crawford seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VI. Closing Items**

**A. Board Meeting Evaluation**

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,

M. Demirtas