

APPROVED



# Rochester Academy Charter School

## Minutes

### Board Meeting

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#### **Date and Time**

Friday April 20, 2018 at 5:30 PM

#### **Location**

Latta campus- High School

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#### **Trustees Present**

D. Calder, J. Santos, K. Crawford, M. Gedemenli, M. Guler, W. Middleton

#### **Trustees Absent**

Y. Bilgic

#### **Guests Present**

D. Ozcan, J. Doyle, M. Demirtas, Z. Ercan

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

M. Gedemenli called a meeting of the board of trustees of Rochester Academy Charter School to order on Friday Apr 20, 2018 at 5:30 PM.

#### **C. Approve Minutes**

K. Crawford made a motion to approve minutes from the Board Meeting on 03-16-18 Board Meeting on 03-16-18.

M. Guler seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Community Outreach/Development

### A. PR report

Ms. Zehra presented the PR report.

## III. Academic Excellence

### A. Director's Report

Total student enrollment is 411.

RCSD released the 2018-19 school calendar. We revised it and prepared our own.

Lottery is completed. We had more applications this year.

### B. Academic Excellence Committee Report

Ms. Doyle presented the monthly data reports.

Changing the behavioral outcomes for students is going to require a philosophical change in the way that we handle and address students all together. Teaching character education in the Elementary School will be important as well. Preemptive/ intervention efforts (i.e. restorative justice) are currently in place but school admin team is considering full scale change.

A switch to a STEAM focus could help with some of the other concerns including need for more electives and discipline.

Focus in the Middle School may continue to be math and ELA to be sure that students can take on more complex work. The Elementary School can start the culture shift so that students come to the MS/ HS with better learning habits.

### C. School Safety

Two school safety meetings took place at the Middle School. Law enforcement shared ideas with both Middle School and High School. Police reviewed our protocol with students, faculty, and administration. Evaluation was that our school has already taken important steps to ensure school safety.

### D. School Calendar 2018-19

D. Calder made a motion to approve the new school calendar.

J. Santos seconded the motion.

The board **VOTED** unanimously to approve the motion.

## IV. Finance, Facilities & Audit

### A. Financials

Total current revenues are \$3.7 Million (%64 of \$5.8 Million)

Total current expenses are \$3.8 Million (%66 of \$5.8 Million)

Difference is 100K.

**Assets**

\$2.5 Million - Building

\$600K Building - Equipment

\$940K circulating cash as of 3/31/2018

Long Term Liabilities - \$1.9 Million - School Building

Short term liabilities - \$217K Retirement

**B. Elementary and Middle School Lease Renewal**

**C. Future Proposed Financials**

Board reviewed in-progress budget. Board members should review budget documents and make any comments to the Finance committee.

Finance Committee will finalize proposal in June.

**V. Governance**

**A. Strategic Planning**

Report on Strategic Plan was presented.

**B. Administrative assistant to work exclusively with board**

J. Santos made a motion to approve the hiring of Cris Armstrong as Board Administrative Assistant pending clearance by School Attorney.

K. Crawford seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Board Retreat**

Joanne and Mahmut will start work on planning the Board Retreat.

**D. Governance Committee Recommendations**

Committee has no recommendation this month.

**VI. Other Business**

**A. Staff Update**

M. Guler made a motion to approve the new hires.

K. Crawford seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:19 PM.

Respectfully Submitted,  
W. Middleton