

APPROVED



## Rochester Academy Charter School

### Minutes

#### Board Meeting

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**Date and Time**

Saturday August 12, 2017 at 9:00 AM

**Location**

The Woodcliff Hotel

**Trustees Present**

D. Calder, J. Santos, K. Crawford, M. Gedemenli, M. Guler, W. Middleton, Y. Bilgic

**Trustees Absent**

*None*

**Guests Present**

D. Ozcan, M. Demirtas

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

M. Gedemenli called a meeting of the board of trustees of Rochester Academy Charter School to order on Saturday Aug 12, 2017 at 9:19 AM.

**C. Approve Minutes**

K. Crawford made a motion to approve minutes from the Board Meeting on 07-13-17 Board Meeting on 07-13-17.

M. Guler seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Academic Excellence

### A. Director's Report

Applications, Acceptance, Waiting

6th 96-60-36

7th 147-74-73

8th 45-8-47

9th 67-27-40

10th 41-7-34

11th 23-1-22

12th 8-0-8

Projected Enrollment

Enrolled 16-17; Returning; Current; Totals

6th 0-0-53-60

7th 0-0-74-74

8th 54-55-63-65

9th 73-48-64-75

10th 61-58-60-65

11th 46-51-52-52

12th 1-43-44-44

Totals: 256 Returning, Current 410, Totals 435

### B. Tuition Reimbursement Policy Revision and Agreement

The Academic Excellence Committee has revised the policy on tuition reimbursement as we discussed at the last meeting

There still needs to be some revision: add to 11.2.1 "The decision will be based on the needs of the school and the pool of available applicants."

Y. Bilgic made a motion to approve the motion with the addition to 11.2.1.

M. Guler seconded the motion.

The board **VOTED** unanimously to approve the motion.

### C. Hourly employee benefits

Current Policy exempts hourly full-time employees from paid holidays. Revision to policy 12.3.3 to grant paid holidays to hourly employees (10 holidays for year round employees and 9 holidays for school year employees)

Teachers have a sick day buy back, hourly employees do not. Revision to policy 8.3.3 to extend the hourly employee buy back.

J. Santos made a motion to approve the proposed updates policies 12.3.3 and 8.3.3.

K. Crawford seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Insurance Programs Policy Update**

Our current policy on health benefits is that they are terminated if the employee during the summer. So, many employees wait till august to resign. Policy change to continue benefits through august regardless. revision to policy 10.2.6

M. Guler made a motion to Vote to approve change to policy 10.2.6.

K. Crawford seconded the motion.

The board **VOTED** unanimously to approve the motion.

**III. Finance, Facilities & Audit**

**A. School Savings in 16-17**

No time-will be presented next month

**B. RACS Environmental Surveys and Plan**

No time, will be presented next month

**C. Chrome book purchase**

130 chromebooks needed: four bids received, best offer from cdwg

M. Guler made a motion to approve the purchase from cdwg.

K. Crawford seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Financial Policy Update per Uniform Policy**

Auditor recommends that our policy on purchases conforms to Federal Government standards of documentation

RACS Policy has been amended to comply with Government Standards

K. Crawford made a motion to approve the change in purchasing policy.

M. Guler seconded the motion.

The board **VOTED** unanimously to approve the motion.

**IV. Governance**

**A. Board Vice President**

Joann Santos nominated for Board VP-No other nominations

M. Guler made a motion to Elect Joann Santos as Board Vice President.

K. Crawford seconded the motion.

The board **VOTED** unanimously to approve the motion.

**V. Closing Items**

**A.**

**Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:20 AM.

Respectfully Submitted,  
W. Middleton