



Rochester Academy Charter School

Minutes

Board Meeting

Date and Time

Thursday July 13, 2017 at 6:00 PM

Location

Genesee St-Middle School

Trustees Present

D. Calder, J. Santos, K. Crawford, M. Gedemenli, M. Guler, W. Middleton, Y. Bilgic

Trustees Absent

None

Guests Present

D. Ozcan, M. Demirtas

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Gedemenli called a meeting of the board of trustees of Rochester Academy Charter School to order on Thursday Jul 13, 2017 at 6:04 PM.

C. Approve Minutes

M. Guler made a motion to approve minutes from the Board Meeting on 06-16-17 Board Meeting on 06-16-17.

K. Crawford seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Public Comments

A. Public Comments

No public attendees-discussion of the Graduation.

III. Finance, Facilities & Audit

A. Financials

Year end budget :

94% of revenues

98% of Expenses

Cash on hand from 2016-2017 Fiscal year, but there are still some pending income and expense items.

Cash on Hand \$804,000 for the start for the 2017-2018 fiscal year.

B. 2017-2018 Salaries

Returning faculty received base salary increases of between \$1000-2000; faculty who sponsored clubs or other activities received additional stipends.

Staff received a basic 3% increase; some staff are also receiving tuition assistance.

The current document needs some revision to make it clearer-r.e., base salaries and additional stipends.

C. Approval of Salaries Budget 2017-2018 Fiscal Year

M. Guler made a motion to approve the Salary Budget with corrections to the spreadsheet as raised by the board.

K. Crawford seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Revision of Tuition Reimbursement Policy

As discussed at our June meeting, our attorney has reviewed our proposed changes to our tuition reimbursement policy and provided a contract for us to use.

The document the attorney provided is more of an individual contract or agreement.

We also need to review the overall tuition reimbursement policy, in particular who can apply under what circumstances.

The academic excellence committee will revise the Tuition Reimbursement Policy and bring it back to us for next month.

IV. Academic Excellence

A. Director's Report

6th grade enrollments: 60 accepted and a waiting list of 11

7th Grade: 70 accepted, 40 on waiting list

8th Grade: 11 accepted, 24 waiting list

9th Grade: 28 accepted 32 waiting list

10th Grade: 3 Accepted, 29 waiting list

11th Grade: 1 accepted, 19 Waiting

12th Grade: None accepted, 8 Waiting list

Enrollments for next year:

6th 60

7th 70

8th 70

9th 80

10th 65

11th 51

12th 42

B. Charter Leadership Forum

Several Board Members will be attending on July 18th.

V. Governance

A. Annual Board Retreat

Board members need to review strategic planning documents and agenda for retreat.

Engage 2018

NEC Retreat

Take Assessment Survey prior to the board retreat.

Remember To Take the Board Assessment Survey!!!!!!

It would also be helpful for everybody to complete their profile on Board on Track.

B. RACS 2022 Strategic Planning

We will plan the Strategic Planning process at the board retreat.

C. Evaluating the effectiveness of the Board meeting

D. 21st Annual Pre-Convention School Law Seminar

Joann will check with the state to see if this is a "Charter Friendly" event, if not, we will hire a local person to do board training in this area.

E. Board Self Assessment

All Board Members need to do the Self Assessment survey prior to the Retreat.

F. Hire a new, part time position as Board clerical support

The board should explore the possibility of hiring a part time clerical support person to take care of some of the board and board committee activities.

VI. Community Outreach/Development

A. Community Outreach Plan

Zehra Ercan is our new PR person and has been conducting a vigorous social media campaign that is already beginning to show results.

Board needs to be working on strategic partnerships.

B. PR Report

Zehra Ercan presented a summary of her activities.

VII. Other Business

A. New Hires/Resignations

Approved as part of budget.

VIII. Closing Items

A. Adjourn Meeting

M. Guler made a motion to adjourn the meeting.

K. Crawford seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:32 PM.

Respectfully Submitted,
W. Middleton