

APPROVED



# Rochester Academy Charter School

## Minutes

### Board Meeting

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#### Date and Time

Friday March 17, 2017 at 6:00 PM

#### Location

Genessee

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#### Trustees Present

D. Calder, J. Santos, M. Gedemenli, M. Guler, Y. Bilgic

#### Trustees Absent

W. Middleton

#### Guests Present

D. Ozcan, Jennifer Doyle, M. Demirtas

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

M. Gedemenli called a meeting of the board of trustees of Rochester Academy Charter School to order on Friday Mar 17, 2017 at 6:10 PM.

#### C. Approve Minutes

M. Guler made a motion to approve minutes from the Board Meeting on 02-17-17 Board Meeting on 02-17-17.

Y. Bilgic seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Finance, Facilities & Audit

### A. Financials

Financials presented. Detail expense report also presented per review.

### B. Water Quality Test

We have communicated with Monroe County Health Department and we are waiting for a response from them about the middle school building.

### C. Budget Revision

M. Guler made a motion to approve the budget revisions as presented by Demir.

D. Calder seconded the motion.

The board **VOTED** unanimously to approve the motion.

### D. Mortgage Process Update

School attorney is communicating with landlord's attorney to complete the closing. We are hoping that the closing will be done latest in April.

### E. Lease Copy Machine

The current copiers that we use give errors very frequently. It is causing delays in printing documents and negatively affecting teacher performances. The board requested to keep the lease amount the same and a clear definition of satisfaction guarantee. The board decided to offer them to bring the new machines for 6 months and if we are satisfied with their performances then we will sign the contract.

## III. Academic Excellence

### A. Director's Report

The Greece Police Department may use the building if they get the necessary permits and liability.

### B. Student Database System

Y. Bilgic made a motion to Choose the school tool as the new student database system.

M. Guler seconded the motion.

The board **VOTED** unanimously to approve the motion.

### C. Middle School ELA Practice Test Analysis

Jen presented the analysis of the ELA practice test results. 5 seventh and 3 eighth grade students have performed at proficiency level. 12 seventh and 17 eighth grade students

were close to proficiency level. In addition to the regular instructional programs, 3-day winter break academy was utilized to provide intervention for students in both grades. Around 33 students out of 115 students attended the break academy. Teachers are using the test results to determine their weak areas to be able to improve their performances.

**D. Amendment to Code of Conduct**

M. Guler made a motion to approve the amendment to the code of conduct.

D. Calder seconded the motion.

The board **VOTED** unanimously to approve the motion.

**IV. Other Business**

**A. New Hires/Resignations**

M. Guler made a motion to approve the hiring of the new staff.

D. Calder seconded the motion.

The board **VOTED** unanimously to approve the motion.

**V. Closing Items**

**A. Adjourn Meeting**

M. Guler made a motion to adjourn the meeting.

Y. Bilgic seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,

Y. Bilgic