



Rochester Academy Charter School

Minutes

Board Meeting

Date and Time

Friday November 18, 2016 at 6:00 PM

Location

Genesee Bld

Trustees Present

D. Calder, J. Santos, M. Gedemenli, M. Guler, W. Middleton, Y. Bilgic

Trustees Absent

None

Trustees who arrived after the meeting opened

J. Santos

Guests Present

D. Ozcan, M. Demirtas

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Gedemenli called a meeting of the board of trustees of Rochester Academy Charter School to order on Friday Nov 18, 2016 at 6:06 PM.

C. Approve Minutes

Y. Bilgic made a motion to approve minutes from the Board Meeting on 10-21-16 Board Meeting on 10-21-16.

D. Calder seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Finance, Facilities & Audit

A. Financials

Financial Summary: 29% of budgeted income has been received and 21% of budgeted expended. \$506,736 projected year-end balance.

As of 9/30 total assets \$1,913,133 (including non-cash assets).

Cafeteria project is well under way, should be ready in January.

New van was leased (approved last meeting).

Board requested budgeted vs. actual -detail ratio- to date in all financial reports.

B. School Safety Plan

J. Santos arrived.

School Safety Plan has been created, board reviewed, will be submitted to Fire and Police Department.

C. Vote on School Safety Plan

J. Santos made a motion to approve the school safety plan and forward to police and fire departments.

M. Guler seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Water Quality Testing

We have been passed along by several agencies, we still haven't had the test done, and will probably have to hire a private agency to do the test.

We will continue to follow the procedure.

E. School Purchasing and Mortgage Process

We are in talks with TERRA, we may be able to assume the mortgage on the Latta Road location.

Negotiations are ongoing.

The suggestion was raised that we move our accounts out of Citizens Bank.

F. Construction Excess %50 Payment

Per Town of Greece requests and per additional construction costs, construction costs went above the Landlord's threshold stated in the lease. Over the threshold will be shared equally between landlord and the school. Finance Committee recommends that we pay

the %50 construction overage immediately to complete cafeteria project on time. Details are presented.

M. Guler made a motion to approve paying the cost over run payment.

D. Calder seconded the motion.

The board **VOTED** unanimously to approve the motion.

G. 990 Approval

990 forms were shared with the board and reviewed.

M. Guler made a motion to approve the 990.

J. Santos seconded the motion.

The board **VOTED** unanimously to approve the motion.

H. Budget Revision

Per pupil payment by State Senate Fund increased to \$430 which gives us a budget increase and a budget revision.

Y. Bilgic made a motion to approve the presented Budget Revision.

M. Guler seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Academic Excellence

A. Complaint Policy Update

State recommended we include the NYSED BoR in the final level of the process.

M. Guler made a motion to approve the addition to the complaint policy.

Y. Bilgic seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Code of Conduct Policy Update

Home room provision in the code of conduct needs to be removed because we don't have home room anymore.

M. Guler made a motion to approve the change to the code of conduct.

Y. Bilgic seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Governance

A. New Board Member Recruitment Process

Middleton recommended Kijana Crawford of RIT as a potential new board member-Board will consider her information between now and the next meeting.

V. Other Business

A.

New Hires/Resignations

Hire a new assistant varsity girls basketball coach.

Y. Bilgic made a motion to approve hire of new assistant coach.

M. Guler seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
W. Middleton