APPROVED

Community Regional Charter School

Minutes

CRCS Board Meeting

Date and Time
Wednesday August 12, 2026 at 6:00 PM

Members of the public are welcome to attend and observe these meetings but must be aware that although the meeting is held in public it is not a public meeting and therefore observers are not permitted to speak during the meeting itself, except during public comment.

Directors Present
C. Hansen (remote), J. Dionne, S. Saltzman (remote), T. Overall (remote)

Directors Absent
M. Buja

Directors who arrived after the meeting opened
J. Dionne

Ex Officio Members Present
T. Works (remote)

Non Voting Members Present
T. Works (remote)

Guests Present

A. Richard (remote), A. Savage (remote), D. Ryder (remote), E. Firnkes (remote), Hanna Wurgaft (remote), J. Alves (remote), K. Canning (remote), S. Muzzy (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

T. Overall called a meeting of the board of directors of Community Regional Charter School to order on Wednesday Aug 12, 2026 at 6:06 PM.

C. Approve Agenda

S. Saltzman made a motion to approve tonight's agenda with an amendment to add a presentation/annual training from Brann and Isaacson on Open Meeting Law.
C. Hansen seconded the motion.
The board **VOTED** to approve the motion.

II. Approve Business Meeting Minutes

A. Approve Minutes from 6/10/2026 Board Meeting

S. Saltzman made a motion to approve the minutes from CRCS Board Meeting on 06-10-26.
T. Overall seconded the motion.
The board **VOTED** to approve the motion.

B. Approve Minutes from 7/22/2026 Special Board Meeting

S. Saltzman made a motion to approve the minutes from Special Board Meeting on 07-22-26.
T. Overall seconded the motion.
The board **VOTED** to approve the motion.

III. CRCS Program Highlights

A. Positive Community Share Out

Dan Ryder shared out some details around the Press Release that happened with the DOE on "Inside Out" that highlights the collaboration around outdoor education and technology. The idea is that technology can enhance outdoor education and vise versa. Dan and Selina presented the concept at Every Teacher A Leader at Thomas College.

B. Professional Development share out

Lots of staff attended both the Elevate Conference in Vegas and Every Teacher A Leader conference

IV. Board Chair Updates

A. Reminders

No reminders

B. Review Board Goals

Doing well on working towards the Board Goals - will work more deeply on those during the September board meeting

C. Board Member Job Description and action plan

Check in to see if any board members have had any discussions with the public around potential new board members.

D. New Board Calendar

Theresa shared out the new board calendar that was created that highlights a "to do" list on a monthly basis for the board
J. Dionne arrived.

V. Executive Director and Staff Reports

A. Letters of Resignation/Non-Renewal (since last Board Meeting)

Melony Hull - secretary at Overman
Destiny Goodwin - ed tech at Dimensions

B. New Hires (since last Board Meeting)

Brittnay Nichols - secretary at Dimensions
Ron Hull - internal transfer from ed tech to secretary at Overman
Duncan MacLeod - ed tech at Dimensions
Nicole Santiago - ed tech at CCA

C. Renewal Update

CRCS Team met with the Charter Commission today to complete our annual end of year meeting. The meet went well and lots of items were discussed including data, highlighted areas of success, areas of weakness, renewal, etc.

CRCS is working with Momentum who is contracting with the Charter Commission to do a deep dive into our data over the past 3 years. Admin met with the Charter Commission to review the report that was created.

D.

Annual Open Meeting Law Training/Professional Development

Hanna Wurgaft joined the meeting and completed the annual Open Meeting Law professional development.

E. Professional Development (Upcoming)

* Staff that are working on Professional Development over the summer with leads from Susan and Elizabeth.
* 4 staff have been participating in the Restorative Practices training down in Saco.
* The first Friday of school (August 28th) will be a workshop day for staff to collaborate to kick off the school year and after having learners for 4 days.
* Former staff member has been doing some Science of Reading training with current staff

F. Other Updates

VI. Academic Excellence Committee

A. Review of the Academic Excellence Committee Meeting

No academic excellence committee meeting has happened since the last board meeting.

VII. Finance & Facilities

A. Review of Finance and Facilities Committee Meetings on 8/5/2026

Stephanie shared out an overview of the Finance and Facilities Committee that happened on 8/5/26

B. Vote to approve the minutes for the Finance and Facilities Committee meeting on 8/5/2026

T. Overall made a motion to approve the minutes from Finance and Facilities Committee Meeting on 08-05-26.
S. Saltzman seconded the motion.
The board **VOTED** to approve the motion.

VIII. Governance Committee

A. Review of Governance Committee Meetings

Theresa shared out an overview of Governance Committee meeting that happened just before the board meeting.

B. Follow up on intellectual property and artificial intelligence discussions

Theresa shared out the discussion that was had around Intellectual Property and the plan for development of an administrative procedure.

Theresa shared out the draft policies for Artificial Intelligence as well as the AI Use Guidance Procedure.

IJNDD -
https://docs.google.com/document/d/1HQNhXemmxYzV590XxLMTvHQwaXrKd1k-4gOJdp3gWLM/edit?tab=t.0
IJNDD-R -
https://docs.google.com/document/d/1GKSdokSIUL2MKsh1oGUnZjnBO0vDHHJ38jv5VMtpvto/edit?tab=t.0
S. Saltzman made a motion to approve the first read of both Policy IJNDD: Artificial Intelligence Use and Policy IJNDD-R: AI Use Guidance.
C. Hansen seconded the motion.
The board **VOTED** to approve the motion.

IX. Items to Be Voted Upon:

A. Vote to approve the 4th Quarter Financials

T. Overall made a motion to approve the 4th Quarter Financials.
S. Saltzman seconded the motion.
The board **VOTED** to approve the motion.

B. Vote to Opt-Out of participating in the Child and Adult Care Food Program (CACFP) for the 2026/2027 School Year

S. Saltzman made a motion to Opt-Out of participating in the Child and Adult Care Food Program (CACFP) for the 2026/2027 School Year.
C. Hansen seconded the motion.
The board **VOTED** to approve the motion.
T. Overall made a motion to extended the meeting beyond the 2 hour mark.
S. Saltzman seconded the motion.
The board **VOTED** to approve the motion.

X. Other Business:

A. Board meeting schedule for 2026-2027 school year

Board has decided to keep the monthly board meetings on the 2nd Wednesday of each month from 6pm-8pm.

B. Election of Board Officers for 2026-2027 school year

Board officers being elected -

Theresa Overall - Chair
Mike Buja - Vice Chair

Stephanie Saltzman - Treasurer
Jess Dionne - Secretary
C. Hansen made a motion to approve the slate of board officers for the 26/27 school year.
T. Overall seconded the motion.
The board **VOTED** to approve the motion.

C. Review Maine Charter Public Schools Staff Orientation Charter 101

Travis shared and reviewed the Maine Charter Public School Staff Orientation document and the information provided within it.

D. Public comment on spending ESEA funds

Travis opened up the floor to anyone who wants to speak about spending ESEA funds. The notice is also posted on our website.

XI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:19 PM.

Respectfully Submitted,
T. Overall