APPROVED

Community Regional Charter School

Minutes

Finance and Facilities Committee Meeting

Date and Time
Wednesday November 19, 2025 at 6:00 PM

Members of the public are welcome to attend and observe these meetings but must be aware that although the meeting is held in public it is not a public meeting and therefore observers are not permitted to speak during the meeting itself, except during public comment.

Committee Members Present
C. Hansen (remote), K. Canning (remote), S. Saltzman (remote)

Committee Members Absent
None

Ex Officio Members Present
T. Works (remote)

Guests Present
A. Savage (remote), J. Alves (remote)

I. Opening Items

A. Call the Meeting to Order

S. Saltzman called a meeting of the Finance & Facilities Committee of Community Regional Charter School to order on Wednesday Nov 19, 2025 at 6:06 PM.

B. Record Attendance

C. Charge of the Committee

Stephanie shared out this charge and made sure all committee members have read and understand the charge.

II. Finance

A. Review monthly financials

Jill shared out the following documents with the committee for review and discussion:

- Financial Performance and Stability Report
- Balance Sheet comparing the end of October of 2025 to October of 2024
- Budget vs Actuals/Profit & Loss
- Statement of Cash Flow

B. Review Draft Audit

Committee reviewed the draft audit and a discussion around it before it goes to the full board in December for a vote to approve.

III. Facilities

A. Consolidation Update

Travis shared that there are no new updates to consolidation but we are just holding steady with our current facilities.

B. Update on facilities across the district

Kit shared the following:

- Connected with the roofing company and we can limp through with the roof for another 2-3 years so we don't need to replace the roof
- Shared out that we have the septic working ok at Dimensions again and should hold for another 2-3 years

Right now our facilities should hold for the next couple of years without major repairs until we can make a decision on a new building

IV. Other Business

A. Facilities Needs Plan

Kit shared that now that the roof company has said that the Dimensions roof should be all set for another 2-3 years and that was the biggest concern.

Will continue to pump and maintain the septic at Dimensions to keep it holding.

Otherwise should be good with Overman and CCA facilities.

Travis shared some ideas to make the old Ginnys space at Overman more usable with learners.
One idea is making a culinary arts space.
Kit shared some pricing he has gathered for a couple of different options for the space.
Committee is looking at a TIF Grant through the town of Skowhegan.

B. New Auditor Recommendation

Need to have a discussion and make a vote on a new auditor. Proposals were attached to the packet to review.

Stephanie will review and put together a write up for the December board meeting to share with the board a recommendation for a new auditor and have the board vote.

V. Closing Items

A. Approve Minutes

Committee unanimously approves the meeting minutes.

B. Moving monthly meeting

Due to a new scheduling conflict the committee will start meeting on the 4th Wednesday of each month from 6pm-7pm

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:55 PM.

Respectfully Submitted,
S. Saltzman