APPROVED

Community Regional Charter School

Minutes

CRCS Board Meeting

Date and Time
Wednesday October 8, 2025 at 6:00 PM

Members of the public are welcome to attend and observe these meetings but must be aware that although the meeting is held in public it is not a public meeting and therefore observers are not permitted to speak during the meeting itself, except during public comment.

Directors Present
C. Hansen (remote), J. Dionne (remote), S. Saltzman (remote), T. Overall (remote)

Directors Absent
M. Buja

Ex Officio Members Present
T. Works (remote)

Non Voting Members Present
T. Works (remote)

Guests Present
A. Savage (remote), E. Firnkes (remote), J. Alves (remote), M. Munroe (remote), S. Muzzy (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

T. Overall called a meeting of the board of directors of Community Regional Charter School to order on Wednesday Oct 8, 2025 at 6:02 PM.

C. Approve Agenda

S. Saltzman made a motion to approve the agenda for tonight's meeting.
J. Dionne seconded the motion.
The board **VOTED** to approve the motion.

II. Approve Business Meeting Minutes

A. Approve Minutes from 9/10/2025 meeting

S. Saltzman made a motion to approve the minutes from CRCS Board Meeting on 09-10-25.
J. Dionne seconded the motion.
The board **VOTED** to approve the motion.

III. CRCS Program Highlights

A. Curriculum Night at each building

Elizabeth and Megan shared out about curriculum nights across the district.
District wide didn't have as much attendance as they were hoping so going to do some Zoom meeting with the content for families who couldn't make it in person. The families that attended were engaged and it was very successful.

B. Community Building Events

Susan shared that on October 23rd CRCS is hosting a Harvest Dinner featuring home cooked and home grown food. It will be a soup and salad meal with dessert.
Susan shared some pictures of the greenhouse and raised beds.

IV. Board Chair Updates

A. Welcome Jess Dionne

B. Board Retreat Update

Travis is going to send out a Doodle poll - January and February weekend is what the goal is.

Would like it to be in person and ideally in Waterville. Would host the monthly board meeting as well as committee meetings during the retreat.

C. PD opportunities provided by the Charter Commission

Theresa shared out the opportunities that are available through the Charter Commission.

D. Update from the “Board 101” PD Session

Travis and Theresa joined the Board 101 PD session that the Charter Commission hosted. It was very informative and well done.

E. Reminders

* Let Travis know if you are attending any school events
* Need more board members so if you know anyone please communicate that with Travis.
* Board on Track keeps track of who RSVPs and downloads the packets for meetings - please try and take the time to do that.

F. Maine School Law and Practice for Board Members: A Practical Guide

Need to purchase 1 copy for Jess Dionne

G. Expanded committee reports

Theresa shared a goal to report out more details from each committee meeting.
- highlight of one thing that happened at the committee meeting
- highlight of one thing that is going to be a focus for next month's meeting

H. Committee Goals

Need to look at goals from last year and set new goals but will focus on it at board retreat

I. Executive Director evaluation process timeline

Theresa shared out the Executive Director evaluation timeline

V. Executive Director and Staff Reports

A. Letters of Resignation/Non-Renewal (since last Board Meeting)

Tom Tubman - facilitator at Overman

B. New Hires (since last Board Meeting)

Nichole Emery - ed tech at Dimensions

C. Professional Development (Upcoming)

Travis shared that staff are going to the ACTEM conference tomorrow and Friday Oct 9th and 10th. It is a great conference and shared experience for staff.

D. Consolidation Update

Asked the Charter Commission for some "guard rails" to help us get back on track for looking at properties. Hoping to get approval from the Charter Commission to purchase the property ahead of time and then works towards getting the loan for building.

E. Other Updates

VI. Academic Excellence Committee

A. Approve the minutes from the 9/16/2025 Academic Excellence Committee Meeting

S. Saltzman made a motion to approve the minutes from Academic Excellence Committee Meeting on 09-16-25.
J. Dionne seconded the motion.
The board **VOTED** to approve the motion.

VII. Finance & Facilities

A. Approve the minutes from the 9/17/2025 Finance and Facilities Committee Meeting

T. Overall made a motion to approve the minutes from Finance and Facilities Committee Meeting on 09-17-25.
C. Hansen seconded the motion.
The board **VOTED** to approve the motion.

VIII. Governance Committee

A. Next Meeting October 23, 2025 at 7:30pm

Next meeting will be on October 23rd. The focus will be on an overview of all of the policies and moving forward.

IX. Items to Be Voted Upon:

A. Vote on the Amendment to Incur Debt

S. Saltzman made a motion to vote on the Amendment to Incur Debt.
T. Overall seconded the motion.
The board **VOTED** to approve the motion.

X. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:58 PM.

Respectfully Submitted,
T. Overall