APPROVED

Community Regional Charter School

Minutes

CRCS Board Meeting

Date and Time
Wednesday September 10, 2025 at 6:00 PM

Members of the public are welcome to attend and observe these meetings but must be aware that although the meeting is held in public it is not a public meeting and therefore observers are not permitted to speak during the meeting itself, except during public comment.

Directors Present
C. Hansen (remote), S. Saltzman (remote), T. Overall (remote)

Directors Absent
J. Dionne, M. Buja

Ex Officio Members Present
T. Works (remote)

Guests Present
A. Savage (remote), D. Ryder (remote), E. Firnkes (remote), K. Canning (remote), M. Munroe (remote), S. Muzzy (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

T. Overall called a meeting of the board of directors of Community Regional Charter School to order on Wednesday Sep 10, 2025 at 6:06 PM.

C. Approve Agenda

S. Saltzman made a motion to approve the agenda for tonights meeting.
T. Overall seconded the motion.
The board **VOTED** to approve the motion.

II. Approve Business Meeting Minutes

A. Approve Minutes from 8/20/2025 meeting

S. Saltzman made a motion to approve the minutes from CRCS Board Meeting on 08-20-25.
T. Overall seconded the motion.
The board **VOTED** to approve the motion.

III. CRCS Program Highlights

A. Beginning of the Year

* Susan and Elizabeth shared out that the district is almost fully staffed.
* Having a very successful beginning of the year.
* Staff is doing great!
* On Friday it starts the beginning of a series of trainings with Linda Laughlin that all staff are attending.
* Learners are eager to engage with content and learn
* First Outing Club adventure today with Overman
* District wide trainings have started off great and are eager to work together across buildings which is a great start to transitioning to one building.

B. Community Building Events

Susan shared out about the upcoming community events including dot day, Harvest Dinner, and parent engagement nights.

IV. Board Chair Updates

A. Welcome Jess Dionne

Move to the next meeting since Jess was unable to make the meeting tonight.

B. Board Retreat

Theresa talked about the purpose of a board retreat for this year.

Board had a discussion around what works best for each members for scheduling. Theresa will reach out to Mike and Jess to get their input and then Travis will put out a Doodle Poll to get a date scheduled.

C. PD opportunities provided by the Charter Commission

Theresa shared out the PD opportunities and shared that each member just needs to attend one PD options as a requirement.

October 15th send in to the Charter Commission a first report out so encouraging everyone to try and get one done prior to that date.

D. Board Recruitment

Would love to have another member or two on the board.

Could have possible candidates fill out a short application to get some background information.

Had a discussion around what backgrounds would be helpful to look for for the board.

V. Executive Director and Staff Reports

A. Letters of Resignation/Non-Renewal (since last Board Meeting)

None since the last board meeting

B. New Hires (since last Board Meeting)

Josie Damren - Ed Tech at CCA
Linda Cole - Ed Tech at CCA
Kayla Oliver - Ed Tech at CCA
Alida Bickford - Kitchen manager at DA / Custodian at CCA
Amber Horn - Facilitator at OA

Alex Leadbetter - Transfer from Overman to Dimensions as the Dean of Learners

C. Professional Development (Upcoming)

* Dimensions of Learning training to Linda Laughlin

* ACTEM in October in Augusta - district is closed for 2 days so all staff can attend and multiple staff are presenting

* Each Friday we are continuing to offer customized PD for all staff

D. Consolidation Update

* Travis gave a presentation to the Charter Commission on Tuesday September 9th to address some concerns that they have about relocating
  - Need to get letters of support to the Charter Commission by October 1st

* Travis has submitted a letter to the Waterville City Counsel who will send it over to the Planning Board and then back to the City Council requesting to change the zoning requirements for the property we are looking at in Waterville

* Charter Commission will vote on our amendment to change locations and incur debt in October

E. Other Updates

VI. Academic Excellence Committee

A. Next Meeting

Next meeting will be September 16, 2025 at 11am

VII. Finance & Facilities

A. Next Meeting

Next meeting will September 17, 2025 at 6pm

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:55 PM.

Respectfully Submitted,
S. Saltzman