APPROVED

Community Regional Charter School

Minutes

CRCS Board Meeting

Date and Time
Wednesday March 12, 2025 at 6:00 PM

Members of the public are welcome to attend and observe these meetings but must be aware that although the meeting is held in public it is not a public meeting and therefore observers are not permitted to speak during the meeting itself, except during public comment.

Directors Present
C. Hansen (remote), M. Buja (remote), N. Reinholt, T. Overall (remote)

Directors Absent
J. Hodgkin, S. Saltzman

Ex Officio Members Present
T. Works

Guests Present
A. Savage (remote), D. Ryder (remote), E. Firnkes (remote), J. Alves (remote), K. Canning (remote), Megan Munroe (remote), S. Muzzy, T. Wyman (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

N. Reinholt called a meeting of the board of directors of Community Regional Charter School to order on Wednesday Mar 12, 2025 at 6:04 PM.

C. Approve Agenda

T. Overall made a motion to approve the agenda for tonight's meeting with the addition of an executive session at the end of the agenda.
M. Buja seconded the motion.
The board **VOTED** to approve the motion.

II. Approve Business Meeting Minutes

A. Approve Minutes from 2/12/2025 meeting

M. Buja made a motion to approve the minutes from CRCS Board Meeting on 02-12-25.
T. Overall seconded the motion.
The board **VOTED** to approve the motion.

III. Executive Director and Staff Reports

A. Letters of Resignation (since last Board Meeting)

No letters of resignation since the last board meeting.

B. New Hires (since last Board Meeting)

Ilana Lybarger - Facilitator at Dimensions
Thomas Tubman - Facilitator at Overman
Jamie Jones - Ed Tech III at Dimensions

C. Consolidation Update

* Still waiting for the snow to melt to do the wetland delineation at the property across form Thomas College
* Real Estate broker from First Park was left out of the conversation when First Park said that the PILOT was not approved and he has discussed with them and there is a potential that the property is back on the table but moving forward with caution
* Moving forward with both property at the moment
* Travis met with a developer today and walked the Overman Academy property as a potential buyer and will move forward with discussions.

D. Draft Budget and Pay Scales

* Jill and Travis have been working on a draft budget for next year as well as updated pay scales. It is important that all board members see it and if there are any questions, please reach out with Travis or Jill for clarification.

* Draft budget and pay scales will go to the Finance and Facilities Committee Meeting at next weeks meeting for review.
* A bulk of the budget increases are around the pay scale.

IV. Other Business:

A. Vote to approve the Predevelopment Agreement with Highmark not to exceed $76,400

N. Reinholt made a motion to approve the Predevelopment Agreement with Highmark not to exceed $76,400.
T. Overall seconded the motion.
The board **VOTED** to approve the motion.

V. Board Chair Updates

A. Board Self Assessment

Nicki went through the board assessment in depth. The results were positive overall.

Board Development was the lowest area but the Board Handbook that is already in a draft form is addressing the areas of concern.

Need to create a couple of goals for board for the remainder of the school year and moving into next school year.

Nicki will work with Theresa to draft a couple of goals after discussion tonight for the board to review.

VI. Academic Excellence Committee

A. Approve Academic Excellence Committee Meeting Minutes from 1/7/25

T. Overall made a motion to approve the minutes from Academic Excellence Committee on 01-07-25.
N. Reinholt seconded the motion.
The board **VOTED** to approve the motion.

B. Approve 3/4/2025 Academic Excellence Committee Meeting

T. Overall made a motion to approve the minutes from Academic Excellence Committee Meeting on 03-04-25.
N. Reinholt seconded the motion.
The board **VOTED** to approve the motion.

C. Review Short Term Goals (1-2 years) for Commission

As a school we are on an improvement plan with the Charter Commission to help use move towards renewal.
We created the short terms goals and created the improvement plan.
Susan shared out the improvement plan showing our goals and data showing where we are at at the moment.
Elizabeth also shared some of her data around last year results versus data this year and the discrepancies we are seeing.

VII. Finance & Facilities

A. Approve Finance and Facilities Committee Meeting Minutes from 12/18/24

N. Reinholt made a motion to approve the minutes from Finance & Facilities Committee Meeting on 12-18-24.
T. Overall seconded the motion.
The board **VOTED** to approve the motion.

B. Approve Finance and Facilities Committee Meeting Minutes from 1/15/25

N. Reinholt made a motion to approve the minutes from Finance and Facilities Committee Meeting on 01-15-25.
M. Buja seconded the motion.
The board **VOTED** to approve the motion.

C. Approve Finance and Facilities Committee Meeting Minutes from 2/19/2025

N. Reinholt made a motion to approve the minutes from Finance and Facilities Committee Meeting on 02-19-25.
T. Overall seconded the motion.
The board **VOTED** to approve the motion.

VIII. Governance Committee

A. Approve Governance Committee Meeting Minutes from 11/6/24

N. Reinholt made a motion to approve the minutes from Governance Committee Committee Meeting on 11-06-24.
M. Buja seconded the motion.
The board **VOTED** to approve the motion.

B. Approve Governance Committee Meeting Minutes from 12/4/24

T. Overall made a motion to approve the minutes from Governance Committee Committee Meeting on 12-04-24.
N. Reinholt seconded the motion.
The board **VOTED** to approve the motion.

C.

Approve Governance Committee Meeting Minutes from 2/5/25

T. Overall made a motion to approve the minutes from Governance Committee Committee Meeting on 02-05-25.
M. Buja seconded the motion.
The board **VOTED** to approve the motion.

D. Review Governance Committee Minutes from 3/5/2025

N. Reinholt made a motion to approve the minutes from Governance Committee Committee Meeting on 03-05-25.
T. Overall seconded the motion.
The board **VOTED** to approve the motion.

E. Vote to Approve the CRCS Board Handbook

M. Buja made a motion to approve the CRCS Board Handbook.
N. Reinholt seconded the motion.
The board **VOTED** to approve the motion.

F. Vote to Approve of Board Member Documents to be lincluded in Board Handbook (Job Description, Agreement, Open Meeting Law, Pop Quiz)

N. Reinholt made a motion to approve the Board Member Job Description and the Board Member Agreement as written in the Board Handbook tonight and not postpone to the April Board Meeting.
T. Overall seconded the motion.
We had discussed these two items at the last board meeting so no need for an initial reading and are ready to be voted on.
The board **VOTED** to approve the motion.
The Open Meeting Law document and the Pop Quiz document are resource documents so there is no need to vote on them but the board discussed that these are documents that need to be reviewed at the beginning of each school year.

G. Executive Session

MRSA 405(6)(B)2 - Entering Executive Session to discuss a matter that may result in an expulsion and review the process.
N. Reinholt made a motion to enter Executive Session regarding MRSA 405(6)(B)2 to discuss a matter that may result in an expulsion and review the process.
T. Overall seconded the motion.
The board **VOTED** to approve the motion.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:04 PM.

Respectfully Submitted,
N. Reinholt