APPROVED

Community Regional Charter School

Minutes

Finance & Facilities Committee Meeting

Date and Time
Monday April 29, 2024 at 5:30 PM

Location
Central Office

Members of the public are welcome to attend and observe these meetings but must be aware that although the meeting is held in public it is not a public meeting and therefore observers are not permitted to speak during the meeting itself, except during public comment.

Committee Members Present
C. Hansen (remote), S. Saltzman (remote)

Committee Members Absent
None

Ex Officio Members Present
T. Works (remote)

Guests Present
A. Savage (remote), J. Alves (remote), K. Canning (remote), N. Reinholt (remote)

I. Opening Items

A.

Call the Meeting to Order

S. Saltzman called a meeting of the Finance & Facilities Committee of Community Regional Charter School to order on Monday Apr 29, 2024 at 5:37 PM.

B. Record Attendance

II. Finance

A. Review Montly Financials

Jill Alves shared the following:

- Financial Performance and Stability Report
  - Note: unrestricted cash on hand is a little over at this point but we are waiting on a reimbursement from a Teach with Tech Grant and that reimbursement will come through soon. (with the grant the district has to purchase up front then receive and use the equipment and submit a report about how it is being used with evidence before the district will receive a reimbursement check)
- Balance Sheet
- Budget vs Actual Sheet

B. Building Hope Proposal Update

Travis shared that Building Hope had some clarifying questions that were answered before meeting with them.
Travis met with Building Hope last week and shared some of the things that were discussed in their possible proposal.

Once a decision is made we need to look at the timeline so that it doesn't feel rushed and we can do all of the steps really well.

Need to figure out when our ideal timeframe is for moving into a new building then create a timeline including all of the steps so everyone is on the same page.
As a board - it would be nice to have a list of non-negotiable items as we explore options for properties, etc.

- Leadership committee will start creating a list to bring to the board

C. FY25 Budget

Team discussed the draft of the FY25 budget

- Not changing much as far as lines and percentages
- Any increases will go towards salaries
- Will need to put some money into facilities at Dimensions
- Discussion around benefits what that looks like as well as what we have for coverage

Finance team will take some time to review the draft budget and will email committee and then move forward with bringing the draft to the whole board at an upcoming meeting.

III. Facilities

A. Update on facilities across the district

As of today - everything on the list for the insurance company is done!

Next task - start working on transforming the conference room at central office into a classroom for next year.

IV. Closing Items

A. Approve Minutes

The committee unanimously agrees upon the minutes and notes.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:45 PM.

Respectfully Submitted,
S. Saltzman