

APPROVED



# Community Regional Charter School

## Minutes

### Finance & Facilities Committee Meeting

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#### **Date and Time**

Monday November 27, 2023 at 5:30 PM

#### **Location**

Central Office

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Members of the public are welcome to attend and observe these meetings but must be aware that although the meeting is held in public it is not a public meeting and therefore observers are not permitted to speak during the meeting itself, except during public comment.

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#### **Committee Members Present**

C. Hansen (remote), S. Saltzman (remote)

#### **Committee Members Absent**

*None*

#### **Guests Present**

A. Savage (remote), J. Alves (remote), K. Canning (remote), T. Works (remote)

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### **I. Opening Items**

#### **A. Call the Meeting to Order**

S. Saltzman called a meeting of the Finance & Facilities Committee of Community Regional Charter School to order on Monday Nov 27, 2023 at 5:31 PM.

## **B. Record Attendance**

## **II. Finance**

### **A. Review Montly Financials**

Jill Alves shared the month Finance Performance and Stability Report

- as of right now everything is meeting the expectation set by the Charter Commission

Jill also shared a balance sheet comparison to this time last year

- long term liabilities have decreased so we are paying down our debt at a good rate
- bank account balance is higher than it was last year

Finally Jill shared our Budget vs Actual Sheet

### **B. Enrollment/October 1 Certification Update**

Certified numbers from October 1 -

381 total learner count

89 Special Ed learners

226 Economically Disadvantaged learners

\* Travis shared the comparison in some of our numbers from last year to this year.

\* Charter Commission voted to increase their percentage that we pay them so once we get our EDU279 we can see how this is going to effect the overall budget

## **III. Facilities**

### **A. Update on facilities across the district**

Kit Canning shared some of the work that has been happening around the district.

- siding at CCA
- insurance plan and timeline items

Met with a possible engineer for plans for an expansion at Dimensions - should be hearing back this week

Stephanie requested a similar spreadsheet created for all of the general facilities needs across the district to be able to create a timeline for those repairs to get completed.

Lana made a connection between CRCS and HighMark (a national developer group) to look at possible options in the area for a new build construction

- help with finding land if we want a new build
- help with retrofitting buildings if that is what we want to do
- help with finding financial support
- help creating plans and blueprints
- free unless the plans are moved to fruition and then they set up a payment plan to them

Hoping to have HighMark join the next finance and facilities meeting to share out some ideas and be available to ask questions

#### **B. Check-in on property insurance concerns plan and spreadsheet**

Kit and Travis shared that the spreadsheet has been started and pictures have been input with timelines.

Some items on the spreadsheet have been completed and worked on -

- \* As long as the weather holds out the siding on the outside of CCA will be complete by the end of the week
- \* Tiles in one of the bathrooms that isn't be used is getting tiles fixed and installed
- \* Combustible materials near a heat source have been moved
- \* Fire extinguishers have been hung

### **IV. Closing Items**

#### **A. Approve Minutes**

Committee unanimously approves the minutes to be taken to the next board meeting.

#### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:16 PM.

Respectfully Submitted,  
S. Saltzman