APPROVED

Community Regional Charter School

Minutes

Finance & Facilities Committee Meeting

Date and Time
Monday November 27, 2023 at 5:30 PM

Location
Central Office

Members of the public are welcome to attend and observe these meetings but must be aware that although the meeting is held in public it is not a public meeting and therefore observers are not permitted to speak during the meeting itself, except during public comment.

Committee Members Present
C. Hansen (remote), S. Saltzman (remote)

Committee Members Absent
None

Ex Officio Members Present
T. Works (remote)

Guests Present
A. Savage (remote), J. Alves (remote), K. Canning (remote)

I. Opening Items

A.

Call the Meeting to Order

S. Saltzman called a meeting of the Finance & Facilities Committee of Community Regional Charter School to order on Monday Nov 27, 2023 at 5:31 PM.

B. Record Attendance

II. Finance

A. Review Montly Financials

Jill Alves shared the month Finance Performance and Stability Report
- as of right now everything is meeting the expectation set by the Charter Commission

Jill also shared a balance sheet comparison to this time last year
- long term liabilities have decreased so we are paying down our debt at a good rate
- bank account balance is higher than it was last year

Finally Jill shared our Budget vs Actual Sheet

B. Enrollment/October 1 Certification Update

Certified numbers from October 1 -

381 total learner count
89 Special Ed learners
226 Economically Disadvantaged learners

* Travis shared the comparison in some of our numbers from last year to this year.
* Charter Commission voted to increase their percentage that we pay them so once we get our EDU279 we can see how this is going to effect the overall budget

III. Facilities

A. Update on facilities across the district

Kit Canning shared some of the work that has been happening around the district.

- siding at CCA
- insurance plan and timeline items

Met with a possible engineer for plans for an expansion at Dimensions - should be hearing back this week

Stephanie requested a similar spreadsheet created for all of the general facilities needs across the district to be able to create a timeline for those repairs to get completed.

Lana made a connection between CRCS and HighMark (a national developer group) to look at possible options in the area for a new build construction
- help with finding land if we want a new build
- help with retrofitting buildings if that is what we want to do
- help with finding financial support
- help creating plans and blueprints
- free unless the plans are moved to fruition and then they set up a payment plan to them

Hoping to have HighMark join the next finance and facilities meeting to share out some ideas and be available to ask questions

B. Check-in on property insurance concerns plan and spreadsheet

Kit and Travis shared that the spreadsheet has been started and pictures have been input with timelines.

Some items on the spreadsheet have been completed and worked on -
* As long as the weather holds out the siding on the outside of CCA will be complete by the end of the week
* Tiles in one of the bathrooms that isn't be used is getting tiles fixed and installed
* Combustible materials near a heat source have been moved
* Fire extinguishers have been hung

IV. Closing Items

A. Approve Minutes

Committee unanimously approves the minutes to be taken to the next board meeting.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:16 PM.

Respectfully Submitted,
S. Saltzman