APPROVED

# Community Regional Charter School

# Minutes

## Business Meeting of the Board

**Date and Time**
Monday October 16, 2023 at 5:30 PM

Members of the public are welcome to attend and observe these meetings but must be aware that although the meeting is held in public it is not a public meeting and therefore observers are not permitted to speak during the meeting itself, except during public comment.

**Directors Present**
C. Hansen (remote), M. Buja (remote), N. Reinholt, S. Saltzman (remote), T. Arnold (remote), T. Overall (remote)

**Directors Absent**
*None*

**Ex Officio Members Present**
T. Works

**Guests Present**
A. Savage, Dan Ryder (remote), J. Alves (remote), K. Canning, S. Martin (remote)

### I. Opening Items

#### A. Record Attendance

### B. Call the Meeting to Order

N. Reinholt called a meeting of the board of directors of Community Regional Charter School to order on Monday Oct 16, 2023 at 5:31 PM.

### C. Approve Agenda

M. Buja made a motion to approve the agenda as it is written.
T. Arnold seconded the motion.
The board **VOTED** to approve the motion.

### D. Approve September 11 Business Meeting Minutes

T. Arnold made a motion to approve the minutes from Business Meeting of the Board on 09-11-23.
C. Hansen seconded the motion.
The board **VOTED** to approve the motion.

## II. Executive Director Reports

### A. Letters of Resignation (since last Board Meeting)

No letters of resignation since the last board meeting

### B. New Hires (since last Board Meeting)

No new hires since the last board meeting.

### C. Enrollment

October 1 count is approximately 385 learners

### D. Annual Monitoring Report

There were some errors in the draft that were brought to the charter commission. A final draft is coming from the Charter Commission around the time of their November meeting. That final draft will be brought to the board when provided from the Charter Commission.

### E. FYI - Negotiation Status of Extracurricular and Sports with MSAD54

Travis met with Jon Moody to talk about how they are calculating the cost for sports. Travis is going to bring that to the finance and facilities meeting and get some recommendations before bringing it to the board for approval .

## III. Academic Excellence Committee

### A. Approve minutes from September 18 Committee meeting

T. Overall made a motion to approve the minutes from Academic Excellence Committee Committee Meeting on 09-18-23.
N. Reinholt seconded the motion.
The board **VOTED** to approve the motion.

### B. Academic Excellence Presentation by Dan Ryder

Dan shared where we are at and where we are going with CRCS Innovation and Design.

He talked about the thoughts around what Design is for our district and what Innovations we are working towards. The basis around what is being done has a proven history as the same method used at the Stanford D School.

Discussion around how this is used in the real world and how we are engaging learners in these ways and working collaboratively within the building and with businesses outside of the building

## IV. Finance & Facilities

### A. Approve August performance and stability report

C. Hansen made a motion to approve the August Performance and Stability Report.
M. Buja seconded the motion.
The board **VOTED** to approve the motion.

### B. Enter August Finance and Facility Minutes into Public Record

S. Saltzman made a motion to approve the minutes from Finance & Facilities Committee Meeting on 09-25-23.
C. Hansen seconded the motion.
The board **VOTED** to approve the motion.

## V. Governance Committee

### A. Vote to accept second read and elimination of Section I policies

N. Reinholt made a motion to accept second read and elimination of the following section I policies: IHB, IHBAA-E, IHBAB, IHBAG, IHBAI, IHBAJ, IHBAK, IHBAM, IHBAQ, IHBF, IIB, IJNDC, IJNDC-E, IJOA, IJOAA, IJOC, IKA, IKB, and IMBD.
S. Saltzman seconded the motion.
The board **VOTED** to approve the motion.

### B. Vote to accept second read and adoption of revisions

T. Overall made a motion to accept second read and adoption of revisions for polices IGA and IMDC.
C. Hansen seconded the motion.

The board **VOTED** to approve the motion.

## VI. Other Business

### A. Vote to exclude certain employee positions from MainePers

N. Reinholt made a motion to exclude certain employee positions from MainePers including level 1 educational technicians, custodians, finance staff, and administrative assistants who are hired on or after October 31, 2023.
S. Saltzman seconded the motion.
The board **VOTED** to approve the motion.

### B. Follow up from Nicki's meeting with BOT coach

Nicki met with our Board On Track coach and shared the following:
- BoT coach is able to send out short webinars on certain items that board members might need more training on
- Create a full year board calendar and working backwards starting with the big items that must be done.
- Talked about the Executive Director evaluation and right now Travis has a self evaluation that he is working on and next steps will be sending out a survey to all board members regarding the ED evaluation

## VII. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:32 PM.

Respectfully Submitted,
N. Reinholt