APPROVED

# Community Regional Charter School

# Minutes

## Business Meeting of the Board

**Date and Time**
Monday July 10, 2023 at 5:30 PM

Members of the public are welcome to attend and observe these meetings but must be aware that although the meeting is held in public it is not a public meeting and therefore observers are not permitted to speak during the meeting itself, except during public comment.

**Directors Present**
C. Hansen (remote), M. Buja (remote), N. Reinholt, T. Arnold (remote), T. Overall (remote)

**Directors Absent**
S. Noonkester

**Ex Officio Members Present**
T. Works

**Guests Present**
A. Savage, J. Alves (remote), K. Canning (remote), Stephanie Saltzman (remote), Susan Muzzy (remote), T. Wyman (remote)

### I. Opening Items

#### A. Record Attendance

### B. Call the Meeting to Order

N. Reinholt called a meeting of the board of directors of Community Regional Charter School to order on Monday Jul 10, 2023 at 5:35 PM.

### C. Approve Agenda

T. Arnold made a motion to approve the agenda with the addition to Section 6 under Governance Committee to approve a new board member.
C. Hansen seconded the motion.
The board **VOTED** to approve the motion.

### D. Approve Minutes

T. Overall made a motion to approve the minutes from Business Meeting of the CRCS Board on 06-19-23.
T. Arnold seconded the motion.
The board **VOTED** to approve the motion.

## II. Executive Director Reports

### A. Letters of Resignation

Danielle Amadon - ed tech at Dimensions
Denise Vittum - facilitator at Dimensions
Steve Poupourd - facilitator at Overman
Adam Bourgeois - facilitator at Overman
Catie Meehan - ed tech at Creative Children's Academy
T. Arnold made a motion to accept the facilitator resignations that were presented.
T. Overall seconded the motion.
The board **VOTED** to approve the motion.

### B. New Hires

Sheree Robotto - Ed Tech for Dimensions
Hannah Kibbin - Facilitator for Dimensions
Andrew Barnes - Facilitator at Overman
Mona Violette - Special Education Facilitator at Overman
Emma Olsen - Facilitator at Dimensions
T. Arnold made a motion to approve the new hires for facilitator positions across the district.
C. Hansen seconded the motion.
The board **VOTED** to approve the motion.

### C. Enrollment

**Creative Children's Academy** - 42 learners enrolled

**Dimensions Academy** - 175 learners enrolled - 15 on the waitlist but waiting because they are younger and looking to enroll older learners to level out peer groups
**Overman Academy:** 163 learners enrolled

Projected to have 400 learners on October 1 district wide

### D. Staffing Plan Updates

Some current staff taking on different roles:

**Dan Ryder** - Director and Coach of Design and Innovation - becomes a year round employee but continues to do the same work with learners 80% of the time and the other 20% is more administration especially with Crystal leaving on tech stuff
**Brian Andre** - Assistant Principal - 80% working with learners doing counseling, MTSS, restorative circles, etc.
**Ashlee Savage** - Director of School Operations - picking up lots of technology duties from Crystal's retirement as well as overseeing all accounts for staff and learners, overseeing the student information system (Infinite Campus), and still working with the board and executive director

### E. Annual Self Assessment

Susan shared out our 2022-2023 CRCS Self-Assessment that was submitted to the Charter Commission.
Travis put this document in Board OnTrack documents for the board to review.
Had some good discussions around the different topics discussed in the self assessment.

## III. Other Communications

### A. CRCS Intervention Plan Update

Received a letter from the Charter Commission that our Intervention Plan has been completed!

## IV. Finance & Facilities

### A. Approve monthly performance and stability report

This was just a discussion due to end of one fiscal year and start of a new one so no vote is needed. Monthly performance and stability report will be presented and voted on next month in August.

### B. Construction Plans and Update

Kit updated the board with the construction happening at Creative Children's Academy.
- Taken the CCA section from 2 classrooms and a lobby to 3 classrooms and a lobby

- New flooring going into the lobby : carpet being ripped out and tile being laid down
- New heat recover system will start to be installed in about 2 weeks

Portable at Dimensions is just going to be fixed due to water damage this Spring but not moved this summer.

## V. Governance Committee

### A. Vote to approve Stephanie Saltzman as a new board member

T. Arnold made a motion to accept Stephanie Saltzman as a new board member to serve a term from 7/11/23 to 6/30/26.
C. Hansen seconded the motion.
The board **VOTED** to approve the motion.

## VI. Executive Committee

### A. Committee Reports and Expectations

Nicki shared that she would like a more consistent schedule and standard to be sure agendas and minutes are being taken in Board OnTrack.
Each standing committee should try and meet each month and then will give a report out at the monthly board meetings.

### B. Policy Review and Adoption: BDE-R Standing Committees: GENERAL PURPOSE

T. Overall made a motion to review and adopt policy BDE-R Standing Committees: General Purpose.
M. Buja seconded the motion.
The board **VOTED** to approve the motion.

## VII. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:13 PM.

Respectfully Submitted,
N. Reinholt