APPROVED

Community Regional Charter School

Minutes

Governance Committee Meeting

Date and Time
Wednesday January 4, 2023 at 1:00 PM

Location
Creative Children's Academy
48 South Factory Street
Skowhegan, ME

Committee Members Present
D. Denis (remote), T. Arnold (remote)

Committee Members Absent
N. Reinholt

Ex Officio Members Present
T. Works

Guests Present
A. Savage

I. Opening Items

A. **Record Attendance**

B. **Call the Meeting to Order**

T. Arnold called a meeting of the Governance Committee of Community Regional Charter School to order on Wednesday Jan 4, 2023 at 1:03 PM.

II. New Policies

A. Narcan Policy

* Discussion around options to either create a new Narcan policy or incorporate Narcan into our medicine administration policy and update policy (JLCD)
* Compare policies JLCD and JLCD-R to current policy to decide which way we want to go with adding in Narcan to a policy
* Travis will bring the draft of policy JLCD to CRCS leadership group at next meeting on January 27th for discussion and work and bring back an updated policy to next Governance committee meeting on Feb 1st
* Governance committee is recommending updating policy JLCD to include Narcan

B. GCOC - Evaluation of Administrative Staff

* Discussion around edits for GCOC to include language that reflect the law.
* Recommendation would be for the board at the January board meeting to adopt the changes in language that reflect the law

III. Governance Committee

A. Board Self Assessment & Goals - Update

* Travis and Danielle are setting a time directly following this meeting to meet to discuss board self assessment and goals and work on a board manual
* Board On Track has been invited to the Board meeting in February to deliver a 1 on 1 training

B. Policy Audit - Update

* Discussed and reviewed edits to policy BEDH: Public Participation at Board Meetings
    * Recommendation to move this policy forward to board for first read and approval of edits
* Recommendation to change policy BEB: Elimination of Existing Special Meetings Policy to new legal coded BEB: Board Member Use of Social Media
* Recommendation to move the following policies forward for first read for elimination at the January board meeting:
    BE, BBB, BDE, BEC-E, BEC, BEDA, BEDC, BEDG, BGF, CM, DD

IV. Existing Policies

A.

Review the following policies for consideration of elimination

As noted above:
* Recommendation to move the following policies forward for first read for elimination at the January board meeting:
BE, BBB, BDE, BEC-E, BEC, BEDA, BEDC, BEDG, BGF, CM, DD

B. Policies: DN

* Discussion and review of possible edits to policy DN
* Recommendation to add policy DN to the January board meeting for a first reading

V. Other Business

A. Review Edits suggested by Jessica Carter on Tobacco Policy draft below

* Discussion around edits that were added to ADC per suggestions from Jessica Carter
* Recommendation to add policy ADC for first read to agenda at January board meeting

VI. Closing Items

A. Agenda Items for Next Month

* Review the board actions from the January meeting for the recommendations outlined above
* JLCD and JLCD-R reviewed again following CRCS Leadership Team input
* Review policies BHC and BIC-E

B. Approve minutes from today's meeting

D. Denis made a motion to approve minutes from today's Governance Committee meeting.
T. Arnold seconded the motion.
The committee **VOTED** to approve the motion.

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:17 PM.

Respectfully Submitted,
T. Arnold