APPROVED

Community Regional Charter School

Minutes

Business Meeting of the CRCS Board

Date and Time
Monday June 19, 2023 at 5:30 PM

Location
48 South Factory Street
Skowhegan, ME 04976

Members of the public are welcome to attend and observe these meetings but must be aware that although the meeting is held in public it is not a public meeting and therefore observers are not permitted to speak during the meeting itself, except during public comment.

Directors Present
C. Hansen (remote), D. Denis, K. LaCasse, N. Reinholt (remote), T. Arnold (remote), T. Overall (remote)

Directors Absent
S. Noonkester

Ex Officio Members Present
T. Works

I. Opening Items

A. Record Attendance

B.

Call the Meeting to Order

D. Denis called a meeting of the board of directors of Community Regional Charter School to order on Monday Jun 19, 2023 at 5:39 PM.

C. Approve Agenda

N. Reinholt made a motion to Approve the Agenda.
T. Arnold seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve Minutes

T. Arnold made a motion to approve the minutes from May 15, 2023 Business Meeting of the CRCS Board on 05-15-23.
K. LaCasse seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

K. LaCasse	Aye
S. Noonkester	Absent
C. Hansen	Aye
N. Reinholt	Aye
T. Arnold	Aye
T. Overall	Abstain
D. Denis	Aye

II. Executive Director Reports

A. Letters of Resignation

None

B. New Hires

No new hires. Have a couple of open facilitator positions at Overman and one Special Ed.

C. Enrollment

Social media is working. Every boost has been generating 1 - 2 enrollment intent. Investing about $500/month to keep the brand out there.

Need to beef up enrollment 5-8. K-4 there is a waitlist. 7th in particular at Overman. Would like 10 -15 more in 7th - 10th.

Last day of PK screening is tomorrow.

III. Other Communications

A. CRCS meeting with MCSC School Performance Committee

June 5th update of where we are and their areas of concern. Our latest NWEA data and performance measures - CRCS now meets or exceeds all but one of the academic performance expectations.

Chronic absenteeism continues to be a concern for both CRCS Administration and MCSC. Have identified barriers for learners and families. Increased messaging to families. We have not found a correlation between absenteeism and academic performance. Next strategies -

- getting coaching from Maine DOE as a Tier III school as a community/network
- start conversations around CRCS core values and accessing programming and be more explicit with families about valuing having learners in school
- planned absences for appointments or medical reasons will have a form for parents/caregivers accountability
- continue to analyze data

MTSS/RTI for absences is going to be a focus for the fall. Have focused on academics, now bringing in absenteeism and developing strategies as a team from a wholistic approach. Bringing in bus drivers.

B. Final Progress Monitoring Check-In

https://docs.google.com/document/d/1pj_WCA5IiibOAQvFeHSSCv0oGAHYeNN-xCd2F7LJIz8/edit

Lana is going to recommend to the Charter Commission School Performance Committee that CRCS will no longer be on intervention.

IV. Finance & Facilities

A. Approve monthly performance and stability report

T. Arnold made a motion to Approve the monthly performance and stability report.
D. Denis seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Vote on FY24 CRCS Budget

D. Denis made a motion to Pass the FY24 CRCS Budget.
N. Reinholt seconded the motion.
Important to use the time in committees to get information.

Danielle brought up questions around health insurance for retirees and policies were raised.

Tonya brought up that it's important for details followed up in a different venue and account for funds.

The board **VOTED** unanimously to approve the motion.

V. Governance Committee

A. Second reading and enactment of the following policies

D. Denis made a motion to Approve a second reading and enactment of policies: GCSB, GBIA, ADF.
K. LaCasse seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Executive Committee

A. Vote on 23-24 Executive Director Contract

T. Arnold made a motion to Approve 23-24 Executive Director Contract.
K. LaCasse seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Other Business

A. Vote to accept Mike Buja as a new board member

T. Arnold made a motion to Accept Mike Buja as a new CRCS Board Member Effective July 2023.
N. Reinholt seconded the motion.
Mike Buja introduced himself to the Board.
The board **VOTED** unanimously to approve the motion.

B. Committee Nominations

D. Denis made a motion to Approve the following Board Positions and Committee Nominations for FY24.
N. Reinholt seconded the motion.
Nicki Reinholt, Board Chair
Tonya Arnold, Vice Chair
Secretary: Travis Works
Treasurer: Charlie-Marie

Governance:
Tonya and Seth

Executive Committee:
Tonya and Theresa

Academic Excellence:
Mike and Theresa

Finance/Facilities:
Charlie-Marie and Mike

The board **VOTED** unanimously to approve the motion.

C. Vote to accept $5,000 donation from member of the Maine Alliance for Charter Schools

D. 2023-24 Schedule Business Meeting of the Board

D. Denis made a motion to FY24 Board Meetings moved to 2nd Monday of the Month.
N. Reinholt seconded the motion.
The board **VOTED** to approve the motion.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:39 PM.

Respectfully Submitted,
T. Works