APPROVED

Community Regional Charter School

Minutes

Business Meeting of the CRCS Board

Date and Time
Monday May 15, 2023 at 5:30 PM

Location
48 South Factory Street
Skowhegan, ME 04976

Members of the public are welcome to attend and observe these meetings but must be aware that although the meeting is held in public it is not a public meeting and therefore observers are not permitted to speak during the meeting itself, except during public comment.

Directors Present
C. Hansen (remote), D. Denis, K. LaCasse (remote), T. Arnold (remote)

Directors Absent
N. Reinholt, S. Noonkester, T. Overall

Directors who left before the meeting adjourned
C. Hansen

Ex Officio Members Present
A. Savage, T. Works

Guests Present

E. Firnkes (remote), J. Alves (remote), Kit Canning (remote), S. Muzzy (remote), T. Wyman (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

D. Denis called a meeting of the board of directors of Community Regional Charter School to order on Monday May 15, 2023 at 5:36 PM.

C. Approve Minutes

D. Denis made a motion to approve the minutes from Business Meeting of the CRCS Board on 04-17-23.
K. LaCasse seconded the motion.
The board **VOTED** to approve the motion.

II. Executive Director Reports

A. Letters of Resignation

Riley Teixeira - Ed tech II

B. New Hires

No new hires at this time

C. Enrollment

CCA - 41 confirmed
DA - 174 confirmed with a few more anticipated acceptances that are touring later this week
OA - 171 currently enrolled with a few tours happening later this week - with the kids graduating and coming over from DA we have approx. 160 learners enrolled for next year

D. Update on Academic Performance Measures

Charter Commission has voted to move the the growth target to 45%-55% meeting growth target
Check-in --> DA with 1 learner missing from reading 55% meeting growth target school wide and for grades 3-7 which are on the performance measures we are at 63%
DA with missing K-2 learners missing we don't have the total in yet but for grades 3-7 with just missing 1 test we are at 55%
OA is still missing a handful of test so the report hasn't been run yet

Accuplacer - goal 75%-100% will meet the goal and OA is currently at 70% in reading and 74% in math

III. Other Communications

A. CRCS meeting with MCSC

Travis, Susan, and Elizabeth are going back in front of the School Performance committee of the Charter Commission in June - meeting with Lana next week in preparation for that meeting

Expectation that all board members have completed at least 4 modules prior to the end of the school year

IV. Finance & Facilities

A. Approve monthly performance and stability report

D. Denis made a motion to approve the monthly performance and stability report for April.
T. Arnold seconded the motion.
The board **VOTED** to approve the motion.

B. FY 24 Budget Discussion

* Went through some questions that were brought up during the finance committee meeting with answers
* Discussed items such as ESSER funds, summer school details, transportation, locking in oil pricing, dispersing the Director of Technology and Special Projects position for the district, etc.
* Not voting on the budget tonight but a request to be able to get contracts out to employees so we don't risk people leaving due to lack of contract
* Travis shared out the salary scales and salaries in the upcoming budget so the board could make an informed decision with granting the request to give employees contracts before the budget has been formally voted on and approved
* All board members present at this meeting are in support of moving forward with issuing employees contracts for the 23-24 school year

C. CRC2- Executive Change

D. Denis made a motion to approve Jill Aves is replacing Linda Belanger as the business manager and authorized representative for payroll and tax processing services.
T. Arnold seconded the motion.
The board **VOTED** to approve the motion.

V. Governance Committee

A.

Approve Minutes

D. Denis made a motion to approve the minutes from Governance Committee Meeting - W/AGENDA on 05-03-23.
T. Arnold seconded the motion.
The board **VOTED** to approve the motion.

B. Review the following policies with no changes

D. Denis made a motion to review the following policies with no change: IHBAA, IHBAA-R, JKE-R, JKF, JKF-R.
C. Hansen seconded the motion.
The board **VOTED** to approve the motion.

C. First reading of the following policies

D. Denis made a motion to accept the first reading of the following policies: GCSB, GBIA, and ADF.
K. LaCasse seconded the motion.
The board **VOTED** to approve the motion.

VI. Executive Committee

A. Executive Director contract

Travis has been working with the board to review his contract for next year and later on during the meeting there will be an executive session to discuss and move towards a vote to approve the Executive Director contract for SY 23-24

VII. Other Business

A. Vote to join Maine alliance of charter schools

D. Denis made a motion to join the Maine Alliance of Charter Schools.
T. Arnold seconded the motion.
The board **VOTED** to approve the motion.
D. Denis made a motion to amend the agenda to add a section under other business to approve the donation by Judith Jones in the amount of $5,000 to be used towards paying the dues for the Maine Alliance of Charter Schools.
T. Arnold seconded the motion.
The board **VOTED** to approve the motion.

B. Vote to accept the donation by Judith Jones in the amount of $5,000 to be used towards paying the dues for the Maine Alliance of Charter Schools

T. Arnold made a motion to accept the donation by Judith Jones in the amount of $5,000 to be used towards paying the dues for the Maine Alliance of Charter Schools.
D. Denis seconded the motion.

The board **VOTED** to approve the motion.

C. Vote on the 23/24 CRCS school calendar

D. Denis made a motion to approve the SY 23-24 CRCS School Calendar.
K. LaCasse seconded the motion.
The board **VOTED** to approve the motion.

D. Title I school wide application for CCA and Overman

Crystal shared an overview of the documents.

E. Title I Schoolwide application for CCA and Overman

D. Denis made a motion to allow CRCS to move forward with the Title I schoolwide applications for CCA and Overman.
K. LaCasse seconded the motion.
The board **VOTED** to approve the motion.
C. Hansen left at 7:10 PM.
Board meeting was adjourned at this point and all other items on the agenda have been tabled until the next meeting due to a lack of a quorum.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:15 PM.

Respectfully Submitted,
D. Denis