



# Community Regional Charter School

## Minutes

### Business Meeting of the CRCS Board

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#### Date and Time

Monday April 17, 2023 at 5:30 PM

#### Location

48 South Factory Street  
Skowhegan, ME 04976

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Members of the public are welcome to attend and observe these meetings but must be aware that although the meeting is held in public it is not a public meeting and therefore observers are not permitted to speak during the meeting itself, except during public comment.

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#### Directors Present

D. Denis (remote), N. Reinholt (remote), S. Noonkester (remote), T. Arnold (remote), T. Overall (remote)

#### Directors Absent

C. Hansen, K. LaCasse

#### Ex Officio Members Present

T. Works

#### Non Voting Members Present

T. Works

#### Guests Present

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S. Muzzy (remote)

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

D. Denis called a meeting of the board of directors of Community Regional Charter School to order on Monday Apr 17, 2023 at 5:37 PM.

### C. Approve Minutes

D. Denis made a motion to approve the minutes from Business Meeting of the CRCS Board on 03-20-23.

S. Noonkester seconded the motion.

The board **VOTED** to approve the motion.

## II. Executive Director Reports

### A. Resignations

D. Denis made a motion to Accept resignation of Crystal Priest.

N. Reinholt seconded the motion.

Effective 6/30/23

The board **VOTED** unanimously to approve the motion.

### B. New Hires

D. Denis made a motion to Accept Jill Cote to fill Pre-K facilitator at CCA.

S. Noonkester seconded the motion.

This is a new position for a third Pre-K position at CCA under the new grant.

The board **VOTED** unanimously to approve the motion.

### C. Enrollment

As of April 17, 2023:

Creative Children's Academy enrollment is 41 with a goal of 48 for fall 2023.

Dimensions Academy enrollment is 169 with a goal of 48 for fall 2023.

Overman Academy enrollment is 165 with a goal of 175 for fall 2023

CCA is at 41, 7 positions open

Dimensions is at 169; 15 are on a wait list. Goal is 175. Trying to fill 6th and 7th grade at this time. Wait list is for K and 1st.

Overman is at 165; goal is 175.

Boosting Facebook messages for enrollment strategy.

Enrollment is coming from Waterville and Farmington.

#### **D. Leadership Agenda Notes**

#### **E. FY 24 Staffing**

There is very little turnover is expected for FY24 across all three buildings.

General Overview:

- Creative Children's Academy is anticipating no new hires. There are 3 incoming internal transfers, 1.5 outgoing internal transfers and 1 new hire for FY24.
- Dimensions Academy is anticipating 3 facilitator vacancies due to internal transfers to CCA and Overman and 3 facilitators internally transferring to Dimensions. No new hires anticipated. There will be one Ed-Tech III Title position necessary to hire due to these internal transfers.
- Overman Academy is anticipating 2 facilitator vacancies in regular education and 2 facilitators vacancies in special education
- "Quiet Hiring" has enabled us an organization to put the right people in the right spot at the right time. We currently have 5 or more employees that are working without a job description. We will be working on finalizing copies of their job descriptions for the end of year.

### **III. Other Communications**

#### **A. MCSC Updates**

Board Chair summit on 3/31.

### **IV. Finance & Facilities**

#### **A. Read minutes from 4/10/23 Finance & Facilities Committee into record**

D. Denis made a motion to approve the minutes from Finance & Facilities Committee meeting on 04-10-23.

T. Arnold seconded the motion.

The board **VOTED** to approve the motion.

#### **B. Approve monthly financial performance measures**

D. Denis made a motion to approve monthly financial performance measures.

N. Reinholt seconded the motion.

The board **VOTED** to approve the motion.

### **V. Governance Committee**

#### **A.**

### **Governance Committee Minutes**

D. Denis made a motion to approve the minutes from Governance Committee Meeting on 04-05-23.

N. Reinholt seconded the motion.

The board **VOTED** to approve the motion.

### **B. First Reading for Elimination**

T. Arnold made a motion to 2nd reading and motion to eliminate BE-Board Meetings.

D. Denis seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

T. Overall	Aye
C. Hansen	Absent
N. Reinholt	Aye
D. Denis	Aye
S. Noonkester	Aye
K. LaCasse	Absent
T. Arnold	Aye

### **C. First Reading for Adoption**

T. Arnold made a motion to 2nd Reading and enactment revisions for JLCD, JLCD-R, and BHC.

N. Reinholt seconded the motion.

The board **VOTED** to approve the motion.

### **D. First reading and update to be in compliance with legal changes that took effect 2021-2022:**

T. Arnold made a motion to Accept the first read of GCSB and GBSB.

T. Overall seconded the motion.

The board **VOTED** to approve the motion.

T. Arnold made a motion to To accept a first reading and enactment in oner reading to be in compliance with legal changes that took effect 2021-2022. JEA - Compulsory Student Attendance JHB - Truancy JK - Student Discipline JKA - Corporal Punishment JKAA - Use of Physical Restraint and Seclusion JKAA-R - Use of Physical Restraint and Seclusion - Procedures JKD - Suspension of Students JKF - Disciplinary Removal of Students with Disabilities JKF-R - Disciplinary Removal of Students with Disabilities - Procedures JLCB- Immunization of Students JLCC - Communicable/Infectious Diseases.

T. Overall seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

D. Denis	Aye
N. Reinholt	Aye

**Roll Call**

K. LaCasse Absent

C. Hansen Absent

T. Overall Aye

S. Noonkester Aye

T. Arnold Aye

**VI. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:27 PM.

Respectfully Submitted,

T. Works