APPROVED

Community Regional Charter School

Minutes

Business Meeting of the CRCS Board

Date and Time
Monday April 17, 2023 at 5:30 PM

Location
48 South Factory Street
Skowhegan, ME 04976

Members of the public are welcome to attend and observe these meetings but must be aware that although the meeting is held in public it is not a public meeting and therefore observers are not permitted to speak during the meeting itself, except during public comment.

Directors Present
D. Denis (remote), N. Reinholt (remote), S. Noonkester (remote), T. Arnold (remote), T. Overall (remote)

Directors Absent
C. Hansen, K. LaCasse

Ex Officio Members Present
T. Works

Guests Present
S. Muzzy (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

D. Denis called a meeting of the board of directors of Community Regional Charter School to order on Monday Apr 17, 2023 at 5:37 PM.

C. Approve Minutes

D. Denis made a motion to approve the minutes from Business Meeting of the CRCS Board on 03-20-23.
S. Noonkester seconded the motion.
The board **VOTED** to approve the motion.

II. Executive Director Reports

A. Resignations

D. Denis made a motion to Accept resignation of Crystal Priest.
N. Reinholt seconded the motion.
Effective 6/30/23
The board **VOTED** unanimously to approve the motion.

B. New Hires

D. Denis made a motion to Accept Jill Cote to fill Pre-K facilitator at CCA.
S. Noonkester seconded the motion.
This is a new position for a third Pre-K position at CCA under the new grant.
The board **VOTED** unanimously to approve the motion.

C. Enrollment

As of April 17, 2023:

Creative Children's Academy enrollment is 41 with a goal of 48 for fall 2023.
Dimensions Academy enrollment is 169 with a goal of 48 for fall 2023.
Overman Academy enrollment is 165 with a goal of 175 for fall 2023
CCA is at 41, 7 positions open
Dimensions is at 169; 15 are on a wait list. Goal is 175. Trying to fill 6th and 7th grade at this time. Wait list is for K and 1st.
Overman is at 165; goal is 175.

Boosting Facebook messages for enrollment strategy.

Enrollment is coming from Waterville and Farmington.

D. Leadership Agenda Notes

E. FY 24 Staffing

There is very little turnover is expected for FY24 across all three buildings.
General Overview:

- Creative Children's Academy is anticipating no new hires. There are 3 incoming internal transfers, 1.5 outgoing internal transfers and 1 new hire for FY24.
- Dimensions Academy is anticipating 3 facilitator vacancies due to internal transfers to CCA and Overman and 3 facilitators internally transferring to Dimensions. No new hires anticipated. There will be be one Ed-Tech III Title position necessary to hire due to these internal transfers.
- Overman Academy is anticipating 2 facilitator vacancies in regular education and 2 facilitators vacancies in special education
- "Quiet Hiring" has enabled us an organization to put the right people in the right spot at the right time. We currently have 5 or more employees that are working without a job description. We will be working on finalizing copies of their job descriptions for the end of year.

III. Other Communications

A. MCSC Updates

Board Chair summit on 3/31.

IV. Finance & Facilities

A. Read minutes from 4/10/23 Finance & Facilities Committee into record

D. Denis made a motion to approve the minutes from Finance & Facilities Committee meeting on 04-10-23.
T. Arnold seconded the motion.
The board **VOTED** to approve the motion.

B. Approve monthly financial performance measures

D. Denis made a motion to approve monthly financial performance measures.
N. Reinholt seconded the motion.
The board **VOTED** to approve the motion.

V. Governance Committee

A. Governance Committee Minutes

D. Denis made a motion to approve the minutes from Governance Committee Meeting on 04-05-23.
N. Reinholt seconded the motion.
The board **VOTED** to approve the motion.

B. First Reading for Elimination

T. Arnold made a motion to 2nd reading and motion to eliminate BE-Board Meetings.
D. Denis seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. Arnold	Aye
T. Overall	Aye
N. Reinholt	Aye
K. LaCasse	Absent
C. Hansen	Absent
D. Denis	Aye
S. Noonkester	Aye

C. First Reading for Adoption

T. Arnold made a motion to 2nd Reading and enactment revisions for JLCD, JLCD-R, and BHC.
N. Reinholt seconded the motion.
The board **VOTED** to approve the motion.

D. First reading and update to be in compliance with legal changes that took effect 2021-2022:

T. Arnold made a motion to Accept the first read of GCSB and GBSB.
T. Overall seconded the motion.
The board **VOTED** to approve the motion.
T. Arnold made a motion to To accept a first reading and enactment in oner reading to be in compliance with legal changes that took effect 2021-2022. JEA - Compulsory Student Attendance JHB - Truancy JK - Student Discipline JKA - Corporal Punishment JKAA - Use of Physical Restraint and Seclusion JKAA-R - Use of Physical Restraint and Seclusion - Procedures JKD - Suspension of Students JKF - Disciplinary Removal of Students with Disabilities JKF-R - Disciplinary Removal of Students with Disabilities - Procedures JLCB- Immunization of Students JLCC - Communicable/Infectious Diseases.
T. Overall seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Noonkester	Aye
N. Reinholt	Aye
C. Hansen	Absent
K. LaCasse	Absent

Roll Call

T. Arnold	Aye
T. Overall	Aye
D. Denis	Aye

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:27 PM.

Respectfully Submitted,
T. Works